

DRAFT Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

| | | |
|-------------------------|---|--|
| Councillor R Blunt | - | Leader |
| Councillor M Wyatt | - | Deputy Leader and Communities & Climate Change |
| Councillor T Gillard | - | Business and Regeneration |
| Councillor K Merrie MBE | - | Finance & Corporate |
| Councillor N J Rushton | - | Infrastructure |
| Councillor A Saffell | - | Planning |
| Councillor A Woodman | - | Housing, Property & Customer Services |

Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing memberservices@nwleicestershire.gov.uk

Executive Decisions

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|--|----------------|--------------------|---|------------------|--|--|---|
| May 2026 | | | | | | | |
| Supplementary Estimates, Virements and Capital Approvals | Cabinet | Key | Public | 19 May 2026 | Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester shire.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk | Supplementary Estimates, Virements and Capital Approvals | N/A - decision delegated to Cabinet under the constitution. |
| Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council tax, Non Domestic Rates and Sundry Debts Write Offs | Cabinet | Key | Public | 19 May 2026 | Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk | | N/A - function delegated to Cabinet |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|---|----------------|--------------------|---|------------------|---|---|--|
| MOIRA FURNACE VISITOR EXPERIENCE IMPROVEMENT PROGRAMME (PHASE TWO) | Cabinet | Key | Public | 19 May 2026 | <p>Councillor Tony Gillard, Councillor Andrew Woodman Tel: 01530 452930, Tel: 07970 520357 tony.gillard@nwleicestershire.gov.uk, andrew.woodman@nwleicestershire.gov.uk</p> <p>Principal Economic Development Officer Tel: 01530 454769 wendy.may@nwleicestershire.gov.uk</p> | MOIRA FURNACE VISITOR EXPERIENCE IMPROVEMENT PROGRAMME (PHASE TWO) | 23/04/2026 |
| Housing Action Plans Post Inspection | Cabinet | Key | Public | 19 May 2026 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicestershire.gov.uk</p> | Comments made by Scrutiny Report Housing Action Plans Post Inspection | Corporate Scrutiny Committee - 19 March 2026 |
| Update on procurement of vehicle fleet for Recycling Containers Project | Cabinet | Key | Public | 19 May 2026 | <p>Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk</p> <p>aimee.garner@nwleicestershire.gov.uk</p> | CSG paper, Original Cabinet paper (22nd April 2025) | Has been addressed at CSG |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|--|----------------|--------------------|---|------------------|---|--|---|
| Disposal - Housing Properties Northfield Drive Coalville | Cabinet | Key | Public | 19 May 2026 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>New Build Project Officer michael.fowell@nwleicester.gov.uk</p> | Disposal - Housing Properties Northfield Drive Coalville | n/a disposal |
| Council Delivery Plan - Performance Report - 2025/26 Quarter 4 | Cabinet | Key | Public | 19 May 2026 | <p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Human Resources and Organisation Development, HR Systems and Data Manager hannah.panter@nwleicester.gov.uk, laura.staveley@nwleicester.gov.uk</p> | Council Delivery Plan - Performance Report - 2025/26 Quarter 4 | Corporate Scrutiny likely 18 June |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|----------------------------|----------------|--------------------|--|------------------|--|---|---|
| Award of Contracts | Cabinet | Key | Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt information | 19 May 2026 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Communities, Strategic Director of Resources (Section 151 Officer) Tel: 01530 454555, Tel: 01530 454819, Tel: 01530 454495 james.arnold@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk, paul.stone@nwleicester.gov.uk</p> | Award of Contracts | Delegated Cabinet Function |
| Acquisitions and Disposals | Cabinet | Key | Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt information | 19 May 2026 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Communities Tel: 01530 454555, Tel: 01530 454819 james.arnold@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk</p> | Acquisitions and Disposals | Delegated Cabinet Function |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|------------------------------------|----------------|--------------------|--|------------------|--|---|---|
| Marlborough Centre Regeneration | Cabinet | Key | Private | 19 May 2026 | Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester shire.gov.uk Senior Economic Development Officer Tel: 01530 454678 emily.marquez@nwleices tershire.gov.uk | Marlborough Centre Regeneration | To be considered at Community Scrutiny 23 April |
| Housing Fleet Renewal | Cabinet | Key | Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) | 19 May 2026 | Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwlei cestershire.gov.uk Housing Responsive Repairs, Voids and Minor Works Team Manager megan.hodgett@nwleices tershire.gov.uk | Housing Fleet Renewal | Procurement decision reserved to cabinet |
| Award of Payment Solution Contract | Cabinet | Key | Private | 19 May 2026 | Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk | Award of Payment Solution Contract | N/A - Function delegated to Cabinet |

June 2026

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|--|-----------------------|---------------------------|--|-------------------------|--|--|---|
| Supplementary Estimates, Virements and Capital Approvals | Cabinet | Key | Public | 23 June 2026 | Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester shire.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk | Supplementary Estimates, Virements and Capital Approvals | N/A - decision delegated to Cabinet under the constitution. |
| Treasury Management Stewardship Report 2025/26 | Cabinet | Non-Key | Public | 23 June 2026 | Head of Finance Tel: 01530 454492 anna.crouch@nwleicester shire.gov.uk | Treasury Management Stewardship Report 2025/26 | Audit and Governance Committee - 10/06/25 |
| Customer Service Performance Update 2025/26 | Cabinet | Non-Key | Public | 23 June 2026 | Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester shire.gov.uk Customer Services Team Manager nichola.oliver@nwleicester shire.gov.uk | Customer Service Performance Update 2025/26 | Corporate Scrutiny Committee - 18/06/2026 |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|-------------------------------------|----------------|--------------------|---|------------------|---|---|---|
| Annual Corporate Complaints 2025/26 | Cabinet | Key | Public | 23 June 2026 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Customer Services Team Manager nichola.oliver@nwleicester.gov.uk</p> | Annual Corporate Complaints 2025/26 | Corporate Scrutiny Committee - 18 June 2026 |
| Acquisitions and Disposals | Cabinet | Key | Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt information | 23 June 2026 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Communities Tel: 01530 454555, Tel: 01530 454819 james.arnold@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk</p> | Acquisitions and Disposals | Delegated Cabinet Function |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|--|----------------|--------------------|--|------------------|--|---|---|
| Award of Contracts | Cabinet | Key | Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt information | 23 June 2026 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Communities, Strategic Director of Resources (Section 151 Officer) Tel: 01530 454555, Tel: 01530 454819, Tel: 01530 454495 james.arnold@nwleicester.gov.uk, andy.barton@nwleicester.gov.uk, paul.stone@nwleicester.gov.uk</p> | Award of Contracts | Delegated Cabinet Function |
| July 2026 (date TBC following approval at Annual Council) | | | | | | | |
| Corporate Asset Management Strategy | Cabinet | Key | Private | 28 July 2026 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Property Services and Corporate Landlord Team Manager lee.roberts@nwleicester.gov.uk</p> | Corporate Asset Management Strategy | Corporate Scrutiny 19 March 2026 |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Considered by Scrutiny or other Committee |
|--|----------------|--------------------|---|------------------|--|---|---|
| New Recycling Containers Project Update and Policy | Cabinet | Key | Public | 28 July 2026 | Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicester.gov.uk aimee.garner@nwleicester.gov.uk | Bin Policy | to be considered at Community Scrutiny on 25th June |