

# DRAFT Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 23 January 2026. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 24 February 2026 is 5pm Friday, 13 February 2026.**

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader
Councillor M Wyatt	-	Deputy Leader and Communities & Climate Change
Councillor T Gillard	-	Business and Regeneration
Councillor K Merrie MBE	-	Finance & Corporate
Councillor N J Rushton	-	Infrastructure
Councillor A Saffell	-	Planning
Councillor A Woodman	-	Housing, Property & Customer Services

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
<b>24 February 2026</b>							
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	24 February 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.
Council Delivery Plan - Performance Report - 2025/26 Quarter 3	Cabinet	Key	Public	24 February 2026	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Human Resources and Organisation Development, Organisation Development Team Leader</p> <p>hannah.panter@nwleicestershire.gov.uk, laura.staveley@nwleicestershire.gov.uk</p>	Council Delivery Plan - Performance Report - 2025/26 Quarter 3	Corporate Scrutiny 19 March 2026

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Review of Corporate Governance Policies - Information Governance Framework	Cabinet	Key	Public	24 February 2026	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk  emma.lant@nwleicestershire.gov.uk	Report Review of Corporate Governance Policies - Information Governance Framework	Report will be considered at Audit and Governance Committee meeting on 12 November 2025
Good Design Guide for North West Leicestershire	Cabinet	Key	Public	24 February 2026	Councillor Tony Saffell tonyc.saffell@nwleicester-shire.gov.uk  Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk	Good Design Guide for North West Leicestershire	Community Scrutiny Committee, 10 April 2025
Acquisitions and Disposals	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt information	24 February 2026	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk  Strategic Director of Place, Strategic Director of Communities Tel: 01530 454555, Tel: 01530 454819 james.arnold@nwleicestershire.gov.uk, andy.barton@nwleicester-shire.gov.uk	Acquisitions and Disposals	Delegated Cabinet Function

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Award of Contracts	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt information	24 February 2026	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  Strategic Director of Communities, Strategic Director of Resources (Section 151 Officer), Strategic Director of Place Tel: 01530 454819, Tel: 01530 454495, Tel: 01530 454555 andy.barton@nwleicestershire.gov.uk, paul.stone@nwleicestershire.gov.uk, james.arnold@nwleicestershire.gov.uk	Award of Contracts	Delegated Cabinet Function
<b>March 2026</b>							
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	24 March 2026	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
General Fund Finance Update - 2025/26 Quarter 3	Cabinet	Key	Public	24 March 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	General Fund Finance Update - 2025/26 Quarter 3	Corporate Scrutiny Committee - 19/03/26
Housing Revenue Account (HRA) Finance Update - 2025/26 Quarter 3	Cabinet	Key	Public	24 March 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Housing Revenue Account (HRA) Finance Update - 2025/26 Quarter 3	Corporate Scrutiny Committee - 19/03/26
Planning Obligations and Proposed Charging Schedule	Cabinet	Key	Public	24 March 2026	<p>Councillor Tony Saffell  tonyc.saffell@nwleicester-shire.gov.uk</p> <p>Senior Planner, Head of Planning and Infrastructure Tel: 01530 454668 stephen.james@nwleices-tershire.gov.uk, chris.elston@nwleicestershire.gov.uk</p>	Planning Obligations and Proposed Charging Schedule	Not required, unless called in

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council tax, Non Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	24 March 2026	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council tax, Non Domestic Rates and Sundry Debts Write Offs	n/a - function delegated to Cabinet
Stenson Square Gardens - Presentation of Designs Post Public Engagement and Approval to Fund and Submit Planning Application(s)	Cabinet	Key	Public	24 March 2026	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk  Senior Economic Development Officer, Head of Property and Regeneration Tel: 01530 454678, Tel: 01530 454 354 emily.marquez@nwleices-tershire.gov.uk, paul.wheatley@nwleicest-ershire.gov.uk	Stenson Square Gardens - Presentation of Designs Post Public Engagement and Approval to Fund and Submit Planning Application(s)	Community Scrutiny Committee - 26 February 2026

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Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	28 April 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.
Council Delivery Plan - Performance Report - 2025/26 Quarter 4	Cabinet	Key	Public	28 April 2026	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Human Resources and Organisation Development, Organisation Development Team Leader</p> <p>hannah.panter@nwleicestershire.gov.uk, laura.staveley@nwleicestershire.gov.uk</p>	Council Delivery Plan - Performance Report - 2025/26 Quarter 4	Corporate Scrutiny likely 18 June



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Housing Revenue Account (HRA) Update - 2025/26 Quarter 4	Cabinet	Key	Public	28 April 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Head of Finance, Strategic Director of Resources (Section 151 Officer), Finance Team Manager Tel: 01530 454492, Tel: 01530 454495, anna.crouch@nwleicester-shire.gov.uk, paul.stone@nwleicestershire.gov.uk, georgina.gwillim@nwleicestershire.gov.uk</p>	Housing Revenue Account (HRA) Update - 2025/26 Quarter 4	Corporate Scrutiny likely 18 June 2026
General Fund Finance Update - 2025/26 Quarter 4	Cabinet	Key	Public	28 April 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Finance Team Manager, Head of Finance, Strategic Director of Resources (Section 151 Officer) Tel: 01530 454492, Tel: 01530 454495 georgina.gwillim@nwleicestershire.gov.uk, anna.crouch@nwleicester-shire.gov.uk, paul.stone@nwleicestershire.gov.uk</p>	General Fund Finance Update - 2025/26 Quarter 4	Corporate Scrutiny likely 18 June 2026

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Housing Action Plans Post Inspection	Cabinet	Key	Public	28 April 2026	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicester.gov.uk</p>	Comments made by Scrutiny Report Housing Action Plans Post Inspection	Corporate Scrutiny Committee - 19 March 2026
Award of Contracts	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt information	28 April 2026	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Resources (Section 151 Officer), Strategic Director of Place Tel: 01530 454819, Tel: 01530 454495, Tel: 01530 454555 andy.barton@nwleicester.gov.uk, paul.stone@nwleicestershire.gov.uk, james.arnold@nwleicestershire.gov.uk</p>		Delegated Cabinet Function

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Acquisitions and Disposals	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	28 April 2026	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Strategic Director of Communities, Strategic Director of Place Tel: 01530 454819, Tel: 01530 454555 andy.barton@nwleicester.gov.uk, james.arnold@nwleicester.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Playing Pitches, Built Facilities (Sports and Community), and Open Spaces Strategies	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	28 April 2026	<p>Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk</p> <p>Principal Planning Officer, Leisure Services Team Manager, Planning Policy &amp; Land Charges Team Manager, Technical Support Officer, Head of Community Services Tel: 01530 454602, Tel: 01530 454677, , Tel: 01530 454832 joanne.althorpe@nwleicestershire.gov.uk, jason.knight@nwleicestershire.gov.uk, ian.nelson@nwleicestershire.gov.uk, andrea.cave@nwleicestershire.gov.uk, paul.sanders@nwleicestershire.gov.uk</p>	Playing Pitches, Built Facilities (Sports and Community), and Open Spaces Strategies	Community Scrutiny Committee - 26 February 2025
Corporate Asset Management Strategy	Cabinet	Key	Private	28 April 2026	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Property Services and Corporate Landlord Team Manager  lee.roberts@nwleicestershire.gov.uk</p>	Corporate Asset Management Strategy	Corporate Scrutiny 19 March 2026

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
<b>May 2026</b>							
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	19 May 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council tax, Non Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	19 May 2026	<p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>		N/A - function delegated to Cabinet

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Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	23 June 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.
Treasury Management Stewardship Report 2025/26	Cabinet	Non-Key	Public	23 June 2026	<p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Treasury Management Stewardship Report 2025/26	Audit and Governance Committee - 10/06/25
Acquisitions and Disposals	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt information	23 June 2026	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Strategic Director of Place, Strategic Director of Communities Tel: 01530 454555, Tel: 01530 454819 james.arnold@nwleicestershire.gov.uk, andy.barton@nwleicestershire.gov.uk</p>	Acquisitions and Disposals	Delegated Cabinet Function

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