

<b>Title of Report</b>	<b>SUPPLEMENTARY ESTIMATES, VIREMENTS AND CAPITAL APPROVALS</b>	
<b>Presented by</b>	Councillor Keith Merrie Finance and Corporate Portfolio Holder	PH Briefed <input checked="" type="checkbox"/> Yes
<b>Background Papers</b>	<u>Council 20 February 2025:</u> <u>General Fund Budget and Council Tax</u> <u>2025/26</u>	<b>Public Report:</b> Yes <b>Key Decision:</b> Yes
<b>Financial Implications</b>	Appendix 2 provides information on the supplementary estimates requiring approval, while paragraph 3.4 explains the virements.	
	<b>Signed off by the Section 151 Officer:</b> Yes	
<b>Legal Implications</b>	No legal implications arising from this report.	
	<b>Signed off by the Monitoring Officer:</b> Yes	
<b>Staffing and Corporate Implications</b>	Any staffing implications of this report are detailed in the body of the report and the attached appendices.	
	<b>Signed off by the Head of Paid Service:</b> Yes	
<b>Purpose of Report</b>	To seek approval of the supplementary estimates, virements and capital scheme movements.	
<b>Reason for Decision</b>	The Council's Financial Procedure Rules, Section 2, paragraphs A24 to A28 stipulate the procedures for virements and supplementary estimates, whilst the Council's Capital Strategy sets out the Governance of the Capital Programme.	
<b>Recommendations</b>	<p><b>THAT CABINET:</b></p> <ol style="list-style-type: none"> <li><b>APPROVES THE SUPPLEMENTARY ESTIMATES DETAILED IN APPENDIX 2 THAT ARE ABOVE £10K AND BELOW £250K AND COUNCIL FUNDED.</b></li> <li><b>APPROVES THE VIREMENTS DETAILED AT PARAGRAPH 3.4 THAT ARE ABOVE £100K AND BELOW £250K.</b></li> <li><b>APPROVES THE MOVEMENT OF CAPITAL SCHEMES DETAILED IN PARAGRAPH 4.2 FROM THE DEVELOPMENT POOL TO ACTIVE PROGRAMME.</b></li> </ol>	

## 1.0 BACKGROUND

- 1.1 This report seeks approval for virements and supplementary estimates, as required under the Council's Constitution. This is a regular report to Cabinet to enable the approval of virements and supplementary estimates in a timely manner for the efficient operation of the Council. It also sets out proposed changes to the Capital Programme.
- 1.2 This report covers items in respect of the General Fund.

## 2.0 SUPPLEMENTARY ESTIMATES

- 2.1 A supplementary estimate is an addition to the Council's agreed budget and should only be considered after all other options such as virements or savings have been considered.
- 2.2 Supplementary estimates include budgets fully funded by external grants or contributions.
- 2.3 Supplementary estimate levels were approved as part of the Constitution by Council in February 2025. These approval levels are detailed in Appendix 1.
- 2.4 All supplementary estimates above £250k require Council approval. Any above £10k and under £250k that will be Council-funded require Cabinet approval, whereas those fully externally funded are reported to Cabinet below £100k but require approval over £100k.
- 2.5 Table 1 below provides a summary of the supplementary estimates by approval category, with additional information on each supplementary estimate available in Appendix 2.

**Table 1: Supplementary Estimates Summary**

	Revenue £	Capital £
Externally Funded: Between £0 and £9,999 (For Information Only)	-	-
Externally Funded: Between £100,000 and £249,999 (For Cabinet Approval)	-	-
Externally Funded: Over £250,000 (Requires Council Approval)	-	-
<b>Total Externally Funded</b>	-	-
Council Funded: Between £0 and £9,999 (For Information Only)	-	-
Council Funded: Between £10,000 and £249,999 (For Cabinet Approval)	311,057	-
Council Funded: Over £250,000 (Requires Council Approval)	-	-
<b>Total Council Funded</b>	<b>311,057</b>	-

### **3.0 VIREMENTS**

- 3.1 A virement is where one or more budget(s) are reduced to fund an increase in another budget(s). There is no net change in the total budget agreed by Council arising from a virement.
- 3.2 Virement approval levels were approved as part of the Constitution by Council in February 2025. These approval levels are detailed in Appendix 1.
- 3.3 Virement requests require approval by Cabinet if they are over £100k but less than £250k. All virements over £250k require full Council approval.
- 3.4 There are two virements that require Cabinet approval:
  - a) £122,310 – movement from the contingency budget to financial planning to cover the additional costs for agency for vacant posts.
  - b) Increased insurance costs of £141,900 of which an estimated £67,330 is to be recharged to HRA and the balance of £74,570 vired from contingency.

### **4.0 CHANGES TO THE CAPITAL PROGRAMME**

- 4.1 Schemes in the capital programme are grouped under two categories, and these are:

Development Pool: These are schemes not yet fully costed, or funding sources identified. A full business case is required to be prepared and presented to the Capital Strategy Group for consideration before the scheme can go ahead.

Active Programme: Schemes in this category have been approved (by Capital Strategy Group, Cabinet or Council), fully funded and are being delivered.

- 4.2 Table 2 below provides details of schemes for Cabinet approval to move from the development pool to the active projects.

**Table 2: Movements from Development Pool to Active Programme**

<b>Scheme</b>	<b>Fund</b>	<b>Budget £</b>	<b>Comments</b>
UK Shared Prosperity Investment Plan Programme	General	145,859	Approved by Capital Strategy Group – 27/11/25
Wide Area Network (WAN)	General	50,000	Approved by Capital Strategy Group – 27/11/25
Refuse Bins and Recycling Containers (Annual Programme)	General	200,000	Approved by Capital Strategy Group – 27/11/25
Moira Furnace	General	250,000	Approved by Capital Strategy Group – 27/11/25

<b>Policies and other considerations, as appropriate</b>	
Council Priorities:	- A well-run council
Policy Considerations:	The Council's Financial Procedure Rules, sections A24 – A28, set out the details of the virement and supplementary estimates, as shown in Appendix 1 of this report.
Safeguarding:	N/A
Equalities/Diversity:	N/A
Customer Impact:	N/A
Economic and Social Impact:	N/A
Environment, Climate Change and Zero Carbon:	N/A
Consultation/Community/Tenant Engagement:	None
Risks:	This report helps maintain compliance with the Council's constitution and reduces the risk of unauthorised spending.
Officer Contact	Anna Crouch Head of Finance <a href="mailto:anna.crouch@nwleicestershire.gov.uk">anna.crouch@nwleicestershire.gov.uk</a>