

Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 26 September 2025. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 28 October 2025 is 5pm Friday, 17 October 2025.**

Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader
Councillor M Wyatt	-	Deputy Leader and Communities & Climate Change
Councillor T Gillard	-	Business and Regeneration
Councillor K Merrie MBE	-	Finance & Corporate
Councillor N J Rushton	-	Infrastructure
Councillor A Saffell	-	Planning
Councillor A Woodman	-	Housing, Property & Customer Services

Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing memberservices@nwleicestershire.gov.uk

Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
October 2025							
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council tax, Non Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	28 October 2025	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council tax, Non Domestic Rates and Sundry Debts Write Offs	n/a - function delegated to Cabinet
2024/25 Provisional Financial Outturn - General Fund	Cabinet	Non-Key	Public	28 October 2025	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester-shire.gov.uk	2024/25 Provisional Financial Outturn - General Fund	To be confirmed when the schedule for the civic year 2025/26 has been agreed.
2024/25 Provisional Financial Outturn - Housing Revenue Account (HRA)	Cabinet	Non-Key	Public	28 October 2025	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk Finance Team Manager Tel: 01530 454684 sarah.magill@nwleicester-shire.gov.uk	2024/25 Provisional Financial Outturn - Housing Revenue Account (HRA)	To be confirmed when the schedule for the civic year 2025/26 has been agreed.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	28 October 2025	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.
Final proposals for local government reorganisation in Leicester, Leicestershire, and Rutland	Cabinet	Key	Public	28 October 2025	<p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk</p> <p>Chief Executive Tel: 01530 454500 allison.thomas@nwleicestershire.gov.uk</p>	Report Final proposals for local government reorganisation in Leicester, Leicestershire, and Rutland	Corporate Scrutiny - Tuesday 21 October 2025
Award of Payroll and Human Resources (HR) System Contract	Cabinet	Key	Public	28 October 2025	<p>Finance and Corporate Portfolio Holder</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Award of Payroll and Human Resources (HR) System Contract	N/A - function delegated to Cabinet

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Award Housing Contracts	Cabinet	Key	Private	28 October 2025	Housing Responsive Repairs, Voids and Minor Works Team Manager MEGAN.HOODGETT@nwleicestershire.gov.uk	Award Housing Contracts	
Award of Finance System Contract	Cabinet	Key	Public	28 October 2025	Head of Finance Tel: 01530 454492 anna.crouch@nwleicestershire.gov.uk	Award of Finance System Contract	N/A - function delegated to Cabinet

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Award of Contracts	Cabinet	Key	Private Information which is likely to reveal the identity of an individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)Contains Exempt Information	28 October 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk Strategic Director of Communities, Strategic Director of Resources (Section 151 Officer), Strategic Director of Place Tel: 01530 454819, Tel: 01530 454495, Tel: 01530 454555 andy.barton@nwleicestershire.gov.uk, paul.stone@nwleicestershire.gov.uk, james.arnold@nwleicestershire.gov.uk	Award of Contracts	Delegated Cabinet Function
Acquisitions and Disposals	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)Report contains Exempt information	28 October 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk Strategic Director of Place, Strategic Director of Communities Tel: 01530 454555, Tel: 01530 454819 james.arnold@nwleicestershire.gov.uk, andy.barton@nwleicestershire.gov.uk	Acquisitions and Disposals	Delegated Cabinet Function

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
17 Ashby Road, Moria	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	28 October 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Head of Property and Regeneration Tel: 01530 454 354 paul.wheatley@nwleicestershire.gov.uk	Report 17 Ashby Road, Moria	Delegated Cabinet Function
November 2025							
Good Design Guide for North West Leicestershire	Cabinet	Key	Public	25 November 2025	Councillor Tony Saffell tonyc.saffell@nwleicestershire.gov.uk Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk	Good Design Guide for North West Leicestershire	Community Scrutiny Committee, 10 April 2025
Regulator Social Housing Inspection	Cabinet	Key	Public	25 November 2025	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Strategic Director of Communities Tel: 01530 454819 andy.barton@nwleicestershire.gov.uk	Regulator Social Housing Inspection	outcome and actions related to Executive Function

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Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council tax, Non Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	25 November 2025	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council tax, Non Domestic Rates and Sundry Debts Write Offs	n/a - function delegated to cabinet
Housing Revenue Account (HRA) Finance Update - 2025/26 Quarter 2	Cabinet	Key	Public	25 November 2025	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Housing Revenue Account (HRA) Finance Update - 2025/26 Quarter 2	Corporate Scrutiny Committee - 04/12/25
General Fund Finance Update - 2025/26 Quarter 2	Cabinet	Key	Public	25 November 2025	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	General Fund Finance Update - 2025/26 Quarter 2	Corporate Scrutiny Committee - 04/12/25

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Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	25 November 2025	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk Head of Finance, Tel: 01530 454492, anna.crouch@nwleicester-shire.gov.uk, deborah.proctor@nwleicestershire.gov.uk	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution
Stenson Square Gardens – RIBA 3	Cabinet	Key	Public	25 November 2025	Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk Senior Economic Development Officer Tel: 01530 454678 emily.marquez@nwleicestershire.gov.uk	Stenson Square Gardens – RIBA 3	
December 2025							
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	16 December 2025	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Review of Corporate Governance Policies - Information Governance Framework	Cabinet	Key	Public	16 December 2025	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk emma.lant@nwleicestershire.gov.uk	Report Review of Corporate Governance Policies - Information Governance Framework	Report will be considered at Audit and Governance Committee meeting on 12 November 2025
Environmental Policy	Cabinet	Key	Public	16 December 2025	Councillor Michael Wyatt Tel: 07773 341531 michael.wyatt@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Report Environmental Policy	Corporate scrutiny in December
January 2026							
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	13 January 2026	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk Head of Finance, Tel: 01530 454492, anna.crouch@nwleicester-shire.gov.uk, deborah.proctor@nwleicestershire.gov.uk	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.

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Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council tax, Non Domestic Rates and Sundry Debts Write Offs	Cabinet	Key	Public	13 January 2026	Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council tax, Non Domestic Rates and Sundry Debts Write Offs	n/a - function delegated to Cabinet
3 February 2026							
There are no items for this meeting.							
24 February 2026							
Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	24 February 2026	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.
Housing Revenue Account (HRA) Finance Update - 2025/26 Quarter 3	Cabinet	Key	Public	24 February 2026	Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk	Housing Revenue Account (HRA) Finance Update - 2025/26 Quarter 3	Corporate Scrutiny Committee - 19/03/26

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Supplementary Estimates, Virements and Capital Approvals	Cabinet	Key	Public	23 June 2026	<p>Councillor Keith Merrie MBE Tel: 07596 112270 keith.merrie@nwleicester-shire.gov.uk</p> <p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Supplementary Estimates, Virements and Capital Approvals	N/A - decision delegated to Cabinet under the constitution.
Treasury Management Stewardship Report 2025/26	Cabinet	Non-Key	Public	23 June 2026	<p>Head of Finance Tel: 01530 454492 anna.crouch@nwleicester-shire.gov.uk</p>	Treasury Management Stewardship Report 2025/26	Audit and Governance Committee - 10/06/25