

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CABINET – TUESDAY, 26 AUGUST 2025



Title of Report	SUPPLEMENTARY ESTIMATES, VIREMENTS AND CAPITAL APPROVALS	
Presented by	Councillor Keith Merrie Finance and Corporate Portfolio Holder <div style="text-align: right;">PH Briefed <input type="checkbox" value="Yes"/></div>	
Background Papers	Council 20 February 2025: <u>General Fund Budget and Council Tax 2025/26</u>	Public Report: Yes
	Cabinet 29 July 2025: <u>Supplementary Estimates, Virements and Capital Approvals</u>	Key Decision: Yes
Financial Implications	Appendix 2 details the supplementary estimates for approval.	
	Signed off by the Section 151 Officer: Yes	
Legal Implications	No legal implications arising from this report.	
	Signed off by the Monitoring Officer: Yes	
Staffing and Corporate Implications	Any staffing implications of this report are detailed in the body of the report and the attached appendices.	
	Signed off by the Head of Paid Service: Yes	
Purpose of Report	To seek approval of the supplementary estimates, virements and capital scheme movements.	
Reason for Decision	The Council's Financial Procedure Rules, Section 2, paragraphs A24 to A28 stipulate the procedures for virements and supplementary estimates, whilst the Council's Capital Strategy sets out the Governance of the Capital Programme.	
Recommendations	THAT CABINET: 1. NOTES THE SUPPLEMENTARY ESTIMATES DETAILED IN APPENDIX 2 WHICH ARE BELOW £100K AND EXTERNALLY FUNDED. 2. NOTES THE SUPPLEMENTARY ESTIMATE DETAILED IN APPENDIX 2 WHICH IS ABOVE £250K AND REQUIRES COUNCIL APPROVAL.	

	3. APPROVES THE VIREMENT DETAILED ON PARAGRAPH 3.3 WHICH IS BETWEEN £100K AND £250K.
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1.0 BACKGROUND

- 1.1 This report seeks approval for virements and supplementary estimates, as required under the Council's Constitution. This is a regular report to Cabinet to enable the approval of virements and supplementary estimates in a timely manner for the efficient operation of the Council. It also sets out proposed changes to the Capital Programme.
- 1.2 This report covers items in respect of the General Fund.

2.0 SUPPLEMENTARY ESTIMATES

- 2.1 A supplementary estimate is an addition to the Council's agreed budget and should only be considered after all other options such as virements or savings have been considered.
- 2.2 Supplementary estimates include budgets fully funded by external grants or contributions.
- 2.3 Supplementary estimate levels were approved as part of the Constitution by Council in February 2025. These approval levels are detailed in Appendix 1.
- 2.4 All supplementary estimates above £250k require Council approval. Any above £10k and under £250k that will be Council-funded require Cabinet approval, whereas those fully externally funded are reported to Cabinet below £100k but require approval over £100k
- 2.5 Appendix 2 details all supplementary estimates grouped by value and funding with details of the reasons for the requests which are summarised in the table shown in the Appendix, with further detail provided below.
 - **£5,268 Grant** - Sport England's Movement Fund offers grants and resources to enhance physical activity opportunities for individuals and communities in need. The Council has been awarded £5,268 for the Cancer Rehabilitation project which aims to deliver improvements in the district to address cancer prevention, screening, diagnosis and support. Studies suggest that after a cancer diagnosis around 75% of patients reduce the amount of exercise that they do (Memorial Sloan Kettering Cancer Centre). The Council will deliver a programme to help with motivation, a commitment with a trainer each week will support participants to remain disciplined and once they have started the programme, they should see improvements in fatigue and pain.
 - **£3,800 Grant** - The Asylum Dispersal Grant is made to assist Local Authorities with eligible costs of supporting Asylum Seekers in all accommodation types across Dispersal Accommodation (DA), Overflow Dispersal Accommodation (ODA), Initial Accommodation (IA), and Contingency Accommodation (CA). This payment is in respect of the Quarter 1 additional 38 occupied bed spaces, at £100 per bed, compared to the Council's 31 March 2025 baseline figure.
 - **£432,096 Grant** – Extended Producer Responsibility (EPR) for packaging in the UK means that businesses placing packaging on the market are responsible for the full

cost of managing that packaging once it becomes waste. This includes the costs of collecting, sorting, treating, and recycling the packaging. Producers fund these costs, shifting the burden away from local authorities and taxpayers. The Government passes the funding to Local Authorities to cover “chargeable disposal costs”. A recent Government notification has indicated the anticipated EPR payment for the Council is £2.006m, an additional £0.432m than built into the 2025/26 budget which will be transferred to the contingency budget.

3.0 VIREMENTS

- 3.1 A virement is where one or more budget(s) are reduced to find an increase in another budget(s). There is no net change in the total budget agreed by Council arising from a virement.
- 3.2 Virement approval levels were approved as part of the Constitution by Council in February 2025. These approval levels are detailed in Appendix 1.
- 3.3 As part of a restructure, the management of the Internal Audit team has moved from Head of Legal and Support Services to the Director of Resources. To reflect this change, the audit budget of £130k requires a virement to be approved.

Policies and other considerations, as appropriate	
Council Priorities:	A well-run council
Policy Considerations:	The Council’s Financial Procedure Rules, sections A24 – A28, set out the details of the virement and supplementary estimates, as shown in Appendix 1 of this report.
Safeguarding:	N/A at this strategic level - however individual works will comply with normal processes in this regard
Equalities/Diversity:	N/A at this strategic level - however individual works will comply with normal processes in this regard
Customer Impact:	The Sport England Movement Fund grant award for the Cancer Rehabilitation project should improve outcomes for cancer patients in the District.
Economic and Social Impact:	N/A at this strategic level - however individual works will comply with normal processes in this regard
Environment, Climate Change and Zero Carbon:	The Extended Producer Responsibility (EPR) contributes to the reduction of packaging and waste disposal.
Consultation/Community/Tenant Engagement:	None.
Risks:	Non-compliance with any grant conditions. A full assessment is in place as part of the grant process.
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