

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COUNCIL – TUESDAY, 13 MAY 2025



Title of Report	SCHEME OF DELEGATION	
Presented by	Kate Hiller Head of Legal and Support Services / Monitoring Officer	
Background Papers	The Council's Constitution Council Report – 23 February 2023 – Review of the Constitution	Public Report: Yes
Financial Implications	There are no financial implications arising from this report.	
	Signed off by the Section 151 Officer: Yes	
Legal Implications	As detailed in the report.	
	Signed off by the Monitoring Officer: Yes	
Staffing and Corporate Implications	There are no staffing or corporate implications arising from this report.	
	Signed off by the Head of Paid Service: Yes	
Purpose of Report	To ask Council to agree the Scheme of Delegation in order to comply with the requirement in the Constitution for the Scheme of Delegation to be agreed at the Annual Meeting of Full Council.	
Recommendations	THAT THE COUNCIL AGREES THE SCHEME OF DELEGATION IN PART 2 – SECTION G OF THE CONSTITUTION AS SHOWN IN APPENDIX A.	

1.0 BACKGROUND

- 1.1 Following the work of a cross-party working group, Council agreed to adopt a new Constitution at its meeting on 23 February 2023 and that Constitution came into effect on 9 May 2023. A link to the Constitution is in the background section above. Council considered and agreed some updates to the Constitution in February 2025, and they came into effect on 1 March 2025.
- 1.2 Under paragraph 1.4.15 of Section A2 of the Council and Committee Procedure Rules in Part 3 of the Constitution, Council is asked to reaffirm the Scheme of Delegation each year at its Annual Meeting.
- 1.3 No changes to the Scheme of Delegation were identified as part of the most recent review, therefore it remains the same as approved at Council in February 2024.

- 1.4 Council is, therefore, being asked to agree the Scheme of Delegation on this basis. A copy of the Scheme of Delegation is attached at Appendix A.
- 1.5 The Constitution is reviewed annually and the Monitoring Officer will agree the timetable for the next review of the Constitution with the Leader.

Policies and other considerations, as appropriate	
Council Priorities:	The Scheme of Delegation helps the Council to make robust and effective decisions and deliver corporate priorities. A well run council.
Policy Considerations:	Not applicable.
Safeguarding:	Not applicable.
Equalities/Diversity:	Not applicable.
Customer Impact:	The Constitution, which includes the Scheme of Delegation, is made available to customers on the Council's website.
Economic and Social Impact:	Not applicable.
Environment, Climate Change and zero carbon:	Not applicable.
Consultation/Community Engagement:	Not applicable.
Risks:	The Scheme of Delegation enables officers to make day to day decisions to deliver corporate priorities. Without such a scheme all decisions would have to be made by Councillors which would not be practicable.
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