

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COUNCIL – TUESDAY, 13 MAY 2025



Title of Report	EVENTS LIST	
Presented by	Allison Thomas Chief Executive	
Background Papers	None	Public Report: Yes
Financial Implications	There are no direct financial implications arising from the report.	
	Signed off by the Section 151 Officer: Yes	
Legal Implications	There are no direct legal implications arising from this report.	
	Signed off by the Monitoring Officer: Yes	
Staffing and Corporate Implications	The staffing resource is contained within the existing workforce.	
	Signed off by the Head of Paid Service: Yes	
Purpose of Report	To seek members views and agreement on the events that should be marked or celebrated by the Council as part of its community leadership role.	
Recommendations	THAT COUNCIL ADOPTS THE EVENTS LIST AT APPENDIX A ON AN ONGOING BASIS.	

1. BACKGROUND

- 1.1 During the previous term of this Council, the Chairman asked the Chief Executive to develop a list of local, national, and international events and dates that should be marked by the Council during the civic year to promote the Council's community leadership role. The corporate events list was accepted at full Council in May 2023, as shown in appendix A.
- 1.2 Throughout the year - globally, nationally, regionally, and locally - communities recognise historic and other events relating to equality, diversity, and inclusion. These events tend to **celebrate** and / or **commemorate** and, where possible, **educate** the communities on the importance of these issues with the aim of supporting a fair and inclusive society.

- 1.3 In compiling the list officers have considered census information and reviewed the events that are promoted by neighbouring districts, boroughs, and the County Council to ensure consistency where appropriate.
- 1.4 This initial work resulted in an extensive list of ideas being suggested but it was recognised that it is not practical to mark every event on the calendar. The resource and cost implications of recognising many events, would mean that it would not be prudent to the objective of having an annual calendar of events that is corporate, consistent, and one that has a positive impact on Council staff and local communities.
- 1.5 The full list of proposed events is listed at Appendix A, and these are split into areas highlighting whether they relate to Equality, Diversity and Inclusion or other events.
- 1.6 The current events list detailed in Appendix A has been categorised into events that the Council will either.
- Celebrate - Events where the Council will join with the community to promote and celebrate.
 - Commemorate - Events where the Council would want to recognise their significance in history as a Council and as a district, or
 - Educate - Events where there is an opportunity to educate staff and people in the district.
- 1.7 The list in Appendix **A** suggests that some events that mark protected characteristics, as outlined by the Equality Act 2010, are condensed into a singular event, for example Race Equality Week is included, as currently the race characteristic can encompass race, ethnicity, and nationality. Therefore, instead of focusing on any one element of this characteristic, one event could be marked to cover all races / ethnicities and nationalities.
- 1.8 The list also outlines the ways in which the events might be celebrated to ensure an appropriate and proportional response in each case. The existing corporate events list has enabled the Council to allocate resources effectively to prioritise events while maintaining a consistent approach to event planning and staff education. However, this does not imply that applicants will receive any advantages or priority when applying for Council-operated grant schemes.

Policies and other considerations, as appropriate	
Council Priorities:	<ul style="list-style-type: none"> - Supporting Coalville to be a more vibrant, family-friendly town - Support for businesses and helping people into local jobs. - Developing a clean and green district - Local people live in high quality, affordable homes. - Our communities are safe, healthy, and connected.
Policy Considerations:	No direct implications for policy.
Safeguarding:	No considerations
Equalities/Diversity:	Detailed in the report
Customer Impact:	Customers are encouraged to be involved in the events to commemorate, educate, and celebrate
Economic and Social Impact:	No impacts
Environment and Climate Change:	No impacts
Consultation/Community Engagement:	Internal consultation with managers and corporate Leadership Team.
Risks:	No specific risks.
Officer Contact	Hannah Panter, Head of Human Resources and Organisation Development. hannah.panter@nwleicestershire.gov.uk

Equality, Diversity and Inclusion Events

Date/ Month	Occasion	What we currently do or did	What we could do	Celebrate, educate, or commemorate?	Protected Characteristic
Feb	Race Equality Week	N/A	<ul style="list-style-type: none"> Distribute information Hold information sessions 	Educate	Race/ Ethnicity
March	International Women's Day	N/A	<ul style="list-style-type: none"> Development events Talking to and about women in senior roles Signposting and educational material Blogs 	Celebrate	Sex
June	National Pride month	N/A	<ul style="list-style-type: none"> Awareness blogs Signposting to information 	Celebrate	Sexual Orientation/ Gender reassignment Sex/ Gender
July	Disability Awareness Day	N/A	<ul style="list-style-type: none"> Signpost to relevant organisations, helpful information Hold information sessions/signposting as part of wider equalities training Team up with health and wellbeing team 	Educate	Disability
October	World Mental Health Day	N/A	<ul style="list-style-type: none"> Signpost to employee assistance program service (EAP) Information sharing with other supporting organisations. 	Educate	Disability

Other Events

Date/ Month	Occasion	What we currently do or did	What we could do	Celebrate, educate, or commemorate?	Protected Characteristic
Jan	Holocaust Memorial Day 27 January is the day for everyone to remember the millions of people killed in the Holocaust, Nazi Persecution and in subsequent genocides in Cambodia, Rwanda, Bosnia, and Darfur	This represents an opportunity to fulfil the commitment made at full council regarding Remembering Srebrenica	<ul style="list-style-type: none"> An opportunity to remember the millions of people killed in the Holocaust and in subsequent genocides throughout the world Get-involved-guide-for-local-authorities.pdf (hmd.org.uk) Holocaust Memorial Day Outdoor Quality Flag – Mr Flag 	Commemorate / Educate	Religion Race Ethnicity Nationality
March	Food Waste Action Week	We support the week on social media with the assets WRAP provide In 2022 we invited Leicestershire County	<ul style="list-style-type: none"> Share the assets created by WRAP on social media, along with their messages created around the theme 'Win. Don't Bin.' 	Educate	

		Council (LCC) to have a food waste and composting stall at Newmarket	<ul style="list-style-type: none"> Create a blog for the recycling news webpage focusing on advice and messages that support the theme. Add an inclusion into the Winter NWL Enviro e-newsletter. 		
March	Commonwealth Day		<ul style="list-style-type: none"> Flag flying 	Celebrate	
March	Great British Spring Clean			Educate/Celebrate	N/A
April 2024 - was a one-off event	125th Anniversary of the Whitwick Colliery Disaster	Various activities planned in 2023, including a Fire Memorial Project (January to July 2023)	<ul style="list-style-type: none"> Engage with the partnership and ensure council involvement in the memorial initiative (particularly important mining history) 	Commemorate/ Educate	
May 2025	Victory in Europe Day Special VE day celebration for 80 th anniversary – otherwise celebrated as usual every year.	The Chairman is invited to attend a short service at Memorial Clock Tower to lay a wreath	<ul style="list-style-type: none"> A press release and photo are currently being arranged with the Porfolio Holder for Communities and Climate Change and the Chair to further promote. 	Commemorate	N/A
May	International Compost Awareness Week	Supported with messages on social media	<ul style="list-style-type: none"> Retweet / share messages from Leicestershire County Council on Facebook and Twitter 	Educate	N/A
June	Windrush Day			Educate	Race/ Ethnicity/Nationality
June	Armed Forces Day	Fly a flag from Stenson House Flag Pole and small gathering of invited guests (including RBL representatives)	Request from RBL (Whitwick Branch) to assist with an Armed Forces Day event in Coalville Town Centre	Commemorate	
August 2025	Special VJ day 80 th anniversary celebrations as a one-off event			Commemorate	
September/ October	Great Big Green Week – The Great Big Green Week is a nationwide celebration of action on climate change, taking place across the UK from the 24 September to 2 October			Educate	N/A
September	Recycle Week (date TBC)	<p>Support the week on social media using WRAPs assets and messages</p> <p>In 2022, although the week was postponed, a children's activity was held at Newmarket to make a robot out of recycled materials.</p>	<ul style="list-style-type: none"> Set up a recycling stall at Newmarket and activity for children. Advertise for recycling talks during and around this week. Support the week on social media using WRAPs assets and messages based around the 2023 theme Produce a staff blog advertising the week, with messages from the theme to help staff lead by example when recycling. 	Educate	N/A

October (last Saturday in the month)	Launch of the RBL Poppy Appeal in North West Leicestershire.	Fly the Poppy Appeal Flag (Stenson House) Light key council builds red (Stenson House, Memorial Clock Tower) Gathering at Memorial Clock Tower to launch the appeal – photo opportunity RBL selling poppy merchandise		Commemorate	
November	Armistice Day	Short service at Memorial Clock Tower to mark the two minutes silence		Commemorate	
November	Remembrance Sunday Service and Parade	A civic church service and public parade and service at Memorial Clock Town		Commemorate	
November	White Ribbon Day	Mentioned on the health and wellbeing Team's page.		Educate	Sex
November	National Tree Week	Free Tree Scheme – thousands of trees given away to residents and groups		Educate/Celebrate	
December	Christmas Jumper Day	Christmas Jumper Day is an annual charity event		Celebrate	
December	Chairman's Carol Service	A civic / community church service to celebrate Christmas		Celebrate	Religion / Community