

**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

**AUDIT AND GOVERNANCE COMMITTEE – WEDNESDAY, 23  
APRIL 2025**



Title of Report	DRAFT MEMBER CODE OF CONDUCT ANNUAL REPORT	
<b>Presented by</b>	Kate Hiller Head of Legal and Support Services and Monitoring Officer	
<b>Background Papers</b>	The <a href="#">Localism Act 2011</a>  The current Councillors' Code of Conduct is available on the Council's <a href="#">website</a> and in the <a href="#">Constitution</a> .	<b>Public Report:</b> Yes
<b>Financial Implications</b>	There are no financial implications to be considered.	
	<b>Signed off by the Section 151 Officer:</b> Yes	
<b>Legal Implications</b>	The report details complaints made to the Monitoring Officer under the Code of Conduct for Councillors for the period 2024/25. The report also allows the work and purposes of the Audit and Governance Committee in relation to standards matters to be communicated to the public.	
	<b>Signed off by the Monitoring Officer:</b> Yes	
<b>Staffing and Corporate Implications</b>	None arising from the report. The purpose of the Audit and Governance Committee is to oversee the Council's corporate governance.	
	<b>Signed off by the Head of Paid Service:</b> Yes	
<b>Purpose of Report</b>	The Committee's Terms of Reference states that a report to full Council is required on the Committee's performance and effectiveness. The draft Annual Report sets out the Committee's work in relation to standards matters and the Committee is being asked to approve it prior to submission to Council. The Committee is also being asked to authorise the Head of Legal and Support Services and Monitoring Officer to make any minor amendments following comments from the Committee.	

<b>Recommendations</b>	<p><b>1) THAT THE COMMITTEE NOTES THE REPORT AND PROVIDES ANY COMMENTS;</b></p> <p><b>2) THAT AUTHORITY BE DELEGATED TO THE HEAD OF LEGAL AND SUPPORT SERVICES AND MONITORING OFFICER TO MAKE ANY MINOR AMENDMENTS TO THE REPORT FOLLOWING COMMENTS FROM THE AUDIT AND GOVERNANCE COMMITTEE;</b></p> <p><b>3) THAT THE COMMITTEE APPROVES THE ANNUAL MEMBER CONDUCT REPORT 2024/25 PRIOR TO SUBMISSION TO COUNCIL ON 17 JUNE 2025.</b></p>
------------------------	--

## 1.0 BACKGROUND

- 1.1 It is important that the work of the Audit and Governance Committee should be visible to the Council and wider public. The Draft Annual Member Conduct Report is attached as an appendix. The Draft Annual Member Conduct Report acts as a helpful tool in communicating the work undertaken by the Audit and Governance Committee in relation to standards matters to the public and to Members.
- 1.2 The Committee is asked to receive and provide any comments on the draft Member Conduct Annual Report 2024/25 and authorise the Head of Legal and Support Services and Monitoring Officer to make any necessary amendments following comments from this Committee prior to its submission to Council on 17 June 2025.

<b>Policies and other considerations, as appropriate</b>	
Council Priorities:	- A Well-Run Council
Policy Considerations:	The Code of Conduct for Councillors and the Constitution.
Safeguarding:	N/a
Equalities/Diversity:	Detailed in the Draft Annual Member Conduct Report attached as an appendix.
Customer Impact:	None arising directly from the report. Details regarding the process for making a complaint about a councillor are on the Council's website.
Economic and Social Impact:	N/a
Environment, Climate Change and Zero Carbon	N/a
Consultation/Community/Tenant Engagement:	N/a

Risks:	By reporting on complaints made under the Member Code of Conduct to the Monitoring Officer and ensuring the Code of Conduct is kept under review by the Committee, and endorsed by Full Council, the Council can ensure that Members are aware of their obligations under the Code and mitigate risks associated with misconduct and non-compliance.
Officer Contact	Kate Hiller Head of Legal and Commercial Services <a href="mailto:kate.hiller@nwleicestershire.gov.uk">kate.hiller@nwleicestershire.gov.uk</a>