

# NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

**AUDIT AND GOVERNANCE COMMITTEE – WEDNESDAY, 23  
APRIL 2025**



<b>Title of Report</b>	<b>AUDIT AND GOVERNANCE COMMITTEE ANNUAL REPORT 2024/25</b>	
<b>Presented by</b>	Paul Stone Director of Resources	
<b>Background Papers</b>		<b>Public Report:</b> Yes
<b>Financial Implications</b>	There are no financial implications arising from this report.	
	<b>Signed off by the Section 151 Officer:</b> yes	
<b>Legal Implications</b>	There are no legal implications arising from this report.	
	<b>Signed off by the Monitoring Officer:</b> yes	
<b>Staffing and Corporate Implications</b>	There are no staffing or corporate implications arising from this report.	
	<b>Signed off by the Head of Paid Service:</b> yes	
<b>Purpose of Report</b>	To provide a summary of the work undertaken by the Audit and Governance Committee during the 2023/24 financial year. The Committee's Terms of Reference states that a report to full Council is required on the Committee's performance and effectiveness.	
<b>Recommendations</b>	<b>THAT AUDIT COMMITTEE APPROVES THE DRAFT ANNUAL REPORT 2024/25 PRIOR TO SUBMISSION TO COUNCIL ON 17 JUNE 2025.</b>	

## 1.0 BACKGROUND

- 1.1 The Annual Report of the Audit and Governance Committee 2024/25 is designed to inform the full Council of the Committee's activities during the financial year, and how it has discharged its responsibilities. The Audit and Governance Committee is now asked to formally approve this report prior to it being reported to Full Council on 17 June 2025.

## 2.0 ANNUAL REPORT 2024/25

- 2.1 The production of an annual report by the Audit and Governance Committee is considered to be good practice by the Chartered Institute of Public Finance and Accountancy (CIPFA). CIPFA's Position Statement: Audit Committees in Local Authorities and Police 2022, states that: To discharge its responsibilities effectively, the committee should:

report annually on how the committee has complied with the position statement, discharged its responsibilities, and include an assessment of its performance. The report should be available to the public.

- 2.2 It is important that the wider membership of the Council is kept informed of the work to ensure sound control and governance. The report to Council is an essential part of this process.
- 2.3 The annual report of the Audit and Governance Committee is shown in Appendix 1. It summarises the activities of the Committee and demonstrates how it has discharged its duties. It highlights the achievements of the Committee and is a useful reminder to the organisation of the role of the Committee in providing assurance about its governance, risk management and financial controls.
- 2.4 The collaboration between the Director of Resources, Head of Internal Audit, and the Audit and Governance Committee's chair along with other committee members, is a critical process in the drafting of the Annual Report. This cooperative effort ensures that the report is comprehensive, reflecting the organisation's financial health and adherence to regulatory requirements.

<b>Policies and other considerations, as appropriate</b>	
Council Priorities:	- A Well-Run Council
Policy Considerations:	None.
Safeguarding:	None.
Equalities/Diversity:	None.
Customer Impact:	None.
Economic and Social Impact:	None.
Environment, Climate Change and Zero Carbon	None.
Consultation/Community/Tenant Engagement:	Members of the Audit Committee have been widely consulted on the draft report.
Risks:	The Audit and Governance Committee has a leading role to play in ensuring that the Council's governance arrangements are effective and contribute to the mitigation of risks.
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