

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

AUDIT AND GOVERNANCE COMMITTEE – WEDNESDAY 23
APRIL, 2025



Title of Report		SIRO (SENIOR INFORMATION RISK OWNER) ANNUAL REPORT	
Presented by		Kate Hiller Head of Legal and Support Services and Monitoring Officer	
Background Papers		Standards & Ethics report Q1 Standards & Ethics report Q2 Standards & Ethics report Q3	Public Report: Yes
Financial Implications		There are no financial implications arising out of this report.	
		Signed off by the Section 151 Officer: yes	
Legal Implications		There are no legal implications arising out of this report.	
		Signed off by the Monitoring Officer: yes/no	
Staffing and Corporate Implications		There are no staffing implications arising out of this report.	
		Signed off by the Head of Paid Service: yes	
Purpose of Report		The purpose of this report is to present to Members for consideration the SIRO's annual report for the year 2024/25.	
Recommendations		THAT AUDIT AND GOVERNANCE COMMITTEE NOTES THE REPORT OF THE SIRO AND PROVIDES ANY COMMENTS.	

1.0 BACKGROUND

- 1.1 The Council has appointed a Senior Information Risk Owner (SIRO) to oversee its information risk management and ensure regulatory compliance. The Council's SIRO is the Head of Legal and Support Services.
- 1.2 The responsibilities of the SIRO are as follows:
- To be accountable for risk management in relation to information governance at the Council;

- To take overall ownership of the Council's information risk approach, including the information governance framework; and
- To oversee the information security incident procedure and the Council's compliance in relation to dealing with information security incidents (data breaches).

1.3 The SIRO has produced an annual report to provide an overview of the Council's compliance in relation to regulatory requirements and to set out how information risk has been managed across the Council over the financial year 2024/25. It demonstrates how the Council has continued to meet its statutory regulatory requirements relating to the processing of personal data under the UK General Data Protection Regulation (GDPR) and the Data Protection Act 2018, as well as its duty to be transparent through compliance within the Freedom of Information Act 2000.

1.4 The SIRO's report for the period 1 April 2024 – 31 March 2025 is appended at Appendix A.

Policies and other considerations, as appropriate	
Council Priorities:	- A Well-Run Council
Policy Considerations:	Information Management Policy
Safeguarding:	N/A
Equalities/Diversity:	N/A
Customer Impact:	N/A
Economic and Social Impact:	N/A
Environment, Climate Change and Zero Carbon	N/A
Consultation/Community/Tenant Engagement:	N/A
Risks:	The purpose of the annual SIRO report is to outline how information risk has been managed and consideration of risk is a fundamental part of the report.
Officer Contact	Kate Hiller Head of Legal and Support Services kate.hiller@nwleicestershire.gov.uk