

Title of Report	FORMER TENANT RENT ARREARS, CURRENT TENANT RENT ARREARS, COUNCIL TAX, NON-DOMESTIC RATES AND SUNDRY DEBTS WRITE OFFS	
Presented by	Councillor Nick Rushton Corporate Portfolio Holder PH Briefed <input checked="" type="checkbox"/>	
Background Papers	All information used in compiling the report contain exempt information under paragraph 3 of Part 1 to Schedule 12A Local Government Act 1972.	Public Report: Yes
		Key Decision: Yes
Financial Implications	There are no additional financial impacts as all the debts are met from the Council's bad debt provision for previous years' arrears or from in-year income if the debts relate to the current financial year.	
	Signed off by the Section 151 Officer: Yes	
Legal Implications	There are no direct legal implications from this report.	
	Signed off by the Monitoring Officer: Yes	
Staffing and Corporate Implications	None identified.	
	Signed off by the Head of Paid Service: Yes	
Purpose of Report	To approve write offs over £10,000 in compliance with the Council's Constitution.	
Reason for Decision	To comply with proper accounting practices.	
Recommendations	THAT CABINET APPROVES THE NON-NATIONAL DOMESTIC RATES AND SUNDRY DEBTORS THAT ARE OVER £10,000.	

1.0 BACKGROUND

- 1.1 The purpose of this report is to seek approval to write off debts over £10,000. This report details write-offs in relation to non-national domestic rates (NNDR) and sundry debtors.
- 1.2 Details of overall write offs will be reported annually.

- 1.3 Writing off debts is only considered where appropriate recovery and enforcement options have been taken, or, where the Council is legally prohibited from pursuing the debt. These include:
- bankruptcy or a Debt Relief Order is in place.
 - deceased – no assets within the assets.
 - debtor absconded or no trace.
 - company in liquidation/dissolved or ceased trading with no assets.
 - severe hardship and/or serious health issues.
 - statute barred i.e. the Council cannot legally pursue the debt as there has been six years since the debt fell due and no action has been taken to collect the debt.
 - uneconomical to collect i.e. it is not financially viable to take further action for example due to the low level of the debt or they have gone abroad.

2.0 NATIONAL NON-DOMESTIC RATES AND SUNDRY DEBTORS

- 2.1 There are three NNDR debts over £10,000 for which Cabinet approval is sought amounting to £87,772.37. Summary information is provided in Appendix A.
- 2.2 There is one Sundry Debtor debt over £10,000 for which Cabinet approval is sought amounting to £19,377.40. Summary information is provided in Appendix B.
- 2.3 There are no write offs over £10,000 in relation to former tenant arrears, current tenant arrears or council tax debts to be considered in this report.
- 2.4 Writing off debt is only ever considered as a last resort. In the above instances when companies, sole traders or partnerships become insolvent, the Council is prohibited from taking any further action as all of their outstanding debts are included within the Administration, Liquidation or personal bankruptcy.

Policies and other considerations, as appropriate	
Council Priorities:	A well-run Council
Policy Considerations:	Council Constitution
Safeguarding:	Not applicable
Equalities/Diversity:	Not applicable
Customer Impact:	Not applicable
Economic and Social Impact:	Not applicable
Environment, Climate Change and Zero Carbon:	Not applicable
Consultation/Community/Tenant Engagement:	Not applicable
Risks:	Regular reviews of debts for write off mitigates the risk that the Council's accounts do not reflect the true level of recoverable income. It is also part of an effective arrears management strategy.
Officer Contact	Anna Crouch Head of Finance anna.crouch@nwleicestershire.gov.uk

NATIONAL NON DOMESTIC RATES (NNDR) OVER £10,000 FOR WRITE-OFF

Sole-trader or Company	Status	Older arrears £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £	Total £
Limited Company	In Companies Voluntary Arrangement	0.00	0.00	0.00	0.00	0.00	18,427.25	0.00	18,427.25
Limited Company	In Liquidation	0.00	0.00	77.5	4,911.72	5,186.24	0.00	0.00	10,175.46
Limited Company	In Companies Voluntary Arrangement	0.00	0.00	0.00	0.00	55,041.00	4,128.66	0.00	59,169.66
Sole Trader	No Trace	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	77.50	4,911.72	60,227.24	22,555.91	0.00	87,772.37

SUNDRY DEBTORS OVER £10,000 FOR WRITE-OFF

Sole-trader or Company	Status	Older arrears £	2019/20 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/2025 £	Total £
Limited Company	In Liquidation	0.00	0.00	0.00	0.00	0.00	19,377.40	0.00	19,377.40
Total		0.00	0.00	0.00	0.00	0.00	19,377.40	0.00	19,377.40