

AUDIT AND GOVERNANCE COMMITTEE – WORK PROGRAMME (as at 17/09/24)

Issue	Report Author	Meeting at which will be reported
November 2024		
Annual Review of the Council's Constitution	Kate Hiller, Legal Team Manager and Deputy Monitoring Officer	20 November 2024
Standards and Ethics Report - Quarter 2	Kate Hiller, Legal Team Manager and Deputy Monitoring Officer	20 November 2024
Treasury Management Update Report - Quarter 2 To present the quarterly treasury management report to members,	Anna Crouch, Head of Finance	20 November 2024
Annual Governance Statement 2023/24 The Council is required to produce an Annual Governance Statement which is presented as part of its annual Statement of Accounts.	Paul Stone, Strategic Director of Resources (Section 151 Officer)	20 November 2024
Draft Accounting Policies 2023/24	Anna Crouch, Head of Finance	20 November 2024
Internal Audit Charter	Kerry Beavis, Audit Manager	20 November 2024
Quarter 2 Audit Progress Report	Kerry Beavis, Audit Manager	20 November 2024
December 2024		
Statement of Accounts 2022/23	Anna Crouch, Head of Finance	9 December 2024
February 2025		
Standards and Ethics Report - Quarter 3	Kate Hiller, Legal Team Manager and Deputy Monitoring Officer	5 February 2025
Annual IT Health Check	Sam Outama, ICT Team Manager	5 February 2025
Treasury Management Update Report - Quarter 3 To present the quarterly treasury management report to members.	Anna Crouch, Head of Finance	5 February 2025
Quarter 3 Audit Progress Report	Kerry Beavis, Audit Manager	5 February 2025
March 2025		

Issue	Details	Report Author	Meeting at which will be reported
There is currently nothing scheduled for this meeting			
April 2025			
Annual Member Conduct Report		Charlotte Smith, Apprentice Solicitor	23 April 2025
Draft Accounting Policies 2024/25 To present the Draft Accounting Policies 2024/25 to members for approval		Anna Crouch, Head of Finance	23 April 2025
Audit Plan		Kerry Beavis, Audit Manager	23 April 2025
Quarter 4 Audit Progress Report		Kerry Beavis, Audit Manager	23 April 2025
June 2025			
Standards and Ethics Report - Quarter 4		Kate Hiller, Legal Team Manager and Deputy Monitoring Officer	4 June 2025
Treasury Management Stewardship Report 2024/25 To report the Treasury Management Stewardship Report 2024/25 to members		Anna Crouch, Head of Finance	4 June 2025