

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CABINET – TUESDAY, 28 MARCH 2023



<b>Title of Report</b>	<b>QUARTER 3 PERFORMANCE REPORT</b>	
<b>Presented by</b>	Councillor Richard Blunt, Leader of the Council	
	PH Briefed	<input checked="" type="checkbox"/>
<b>Background Papers</b>	Council Delivery Plan <a href="#">Agenda for Council on Tuesday, 7 September 2021, 6.30pm-North West Leicestershire District Council (nwleics.gov.uk)</a>	<b>Public Report:</b> Yes
		<b>Key Decision:</b> No
<b>Financial Implications</b>	The forecast financial position as at Quarter 3 for the financial year 2022/23 is set out in the report.	
	<b>Signed off by the Section 151 Officer:</b> Yes	
<b>Legal Implications</b>	There are no legal implications arising.	
	<b>Signed off by the Monitoring Officer:</b> Yes	
<b>Staffing and Corporate Implications</b>		
	<b>Signed off by the Head of Paid Service:</b> Yes	
<b>Purpose of Report</b>	The report provides members of Cabinet with information on the performance and progress made against the Council Delivery Plan actions and performance indicators for Quarter 3	
<b>Reason for Decision</b>	That Cabinet notes the progress against the corporate objectives and performance indicators for Quarter 3	
<b>Recommendations</b>	<b>THAT CABINET NOTES THE PROGRESS AGAINST THE COUNCIL DELIVERY PLAN ACTIONS AND PERFORMANCE INDICATORS FOR QUARTER 3 OF THE FINANCIAL YEAR.</b>	

**1. INTRODUCTION**

- 1.1 This report provides an update of the Councils key objectives and performance indicators for the third quarter of the financial year – the period October to December 2022. Performance is managed at a strategic, service, operational and individual level. This report provides information measured against the Council Delivery Plan agreed by full Council in September 2021. The detail of Quarter three performance is set out in Appendix 1 below.
- 1.2 The quarterly performance reports seek to recognise good performance, share best practice across the organisation and to identify ‘performance gaps’ highlighting if and where action is required to meet targets. Once these gaps are identified, intervention plans will be created

or adapted to improve performance towards the target. This will be part of a continual cycle of review and action.

## 2. SUMMARY OF PERFORMANCE

- 2.1 This report sets out the performance and progress against the Council Delivery Plan actions and key performance indicators.
- 2.2 A report on the progress made against the Council Delivery Plan actions and indicators is included in the tables below at 3. Below. During the quarter twenty-seven of the thirty-five actions in the Council Delivery Plan were in progress and eight had been achieved. Looking at the forty-four performance indicators, at the end of Quarter 3, twenty-seven had been achieved, one was within 5% tolerance, five had not been achieved and eleven are reported annually (or where the data was not available at the time of writing this report).

Council Delivery Plan Actions 2022/23	Actual
Number of actions achieved.	8
Number of actions in progress	27
TOTAL	35

Performance Indicators 2022/23	Actual	RAG
Number of targets achieved.	27	★
Number of targets within 5% variance of target (10% financial)	1	●
Number of targets Not achieved	5	▲
Annual Measure / Not applicable	11	
TOTAL	44	

- 2.3 The following notable achievements are some of the highlights of the quarter three report: -

### 2.4 Supporting Coalville to be a more vibrant, family friendly town.

- Footfall at the Coalville Newmarket has continued to increase by a third on the previous quarter despite the difficult economic and trading conditions in the retail sectors. The Council continues to promote the facility through targeted events designed to increase the footfall in the market and its immediate outdoor vicinity.
- Following preparatory work in quarter three, a marketing exercise to attract new leisure operators to Coalville is scheduled for the fourth quarter of the year.

- The Council is continuing to consider options for the former Hermitage Leisure Centre site, which will now be demolished during quarter four.

## **2.5 Our communities are safe, healthy, and connected.**

- The new Customer Service Centre opened to the public in the quarter, in late November 2022. This is a modern bright and inviting space for face-to-face customer interactions conveniently located right in the centre of the Coalville town centre shopping area. Initial customer feedback and usage has been very positive and the new centre will help the Council to serve customers who may prefer to access services in a more traditional face-to-face manner.
- Work is continuing in collaboration with partners in the town and parish Councils to further develop the Neighbourhood plans.
- Stakeholder consultation events on the Community Health and well-being plan took place during the quarter with the focus being on the best start in life, staying healthy and well, Living and supported Well and Dying well considerations.

## **2.6 Local people live in High quality, affordable homes.**

- A total of thirteen social housing properties were passed to the Housing Management service for rental allocation during the financial year, which means the target of nine has been exceeded.
- The work on estate improvement is continuing with parking improvements completed in Cropston Drive, Coalville and work scheduled in Main Street Long Whatton for quarter two 2023. Footbridges on the Riverway estate are being reviewed for removal and replacement, and a fencing pilot scheme in the area is being further developed.
- A separate report on the progress with the Housing Repairs service is the subject of a detailed agenda item on this Committee to outline the measures being implemented to improve performance in this area of the Council's work.

## **2.7 Support for businesses and helping people into jobs.**

- The North West Leicestershire Economic Growth plan has been completed and adopted.
- The Economic development team has included two recent examples of the success of private companies developing their investment and operations at locations within the district involving 440 jobs.
- The Council has continued to contribute to the work of the East Midlands Development Corporation Interim Vehicle (EMDevCo). A strategic masterplan/infrastructure and delivery strategy is currently underway.
- Engagement with the government, the EMF Board, and others on the work of the East Midlands Freeport continued during the quarter.

## **2.8 Developing a clean and green district**

- The Council has continued to work with the National Forest to further develop the Heart of the Forest masterplan and the Sustainable Tourism Accommodation design guide.
- Electric charging points are now live at the Whitwick and Coalville Leisure Centre and installations are being planned at the new Council Headquarters at Whitwick Business Centre.
- A zero-litter project Board has been established to help manage and steer the work around tackling litter throughout the district. The early work has included improvements to the fly tipping procedure, continuing to provide equipment to volunteers, new events to recruit more volunteers at local levels, provision of litter bags and stickers for street litter bins to encourage dog owners to use the regular litter bins for dog waste.

- Further actions were taken by the Council's leisure partner Everyone Active as part of the objective to reduce the carbon emissions of the leisure centres in Whitwick and Ashby-de-la-Zouch.

### 3. SUMMARY OF FINANCIAL FORECAST QUARTER 3

3.1 The forecast of the financial position, based on the position as at 31 December 2022, is shown at Appendix 2. The key headlines are shown below.

#### 3.2 General Fund Revenue Budget

3.2.1 The table below summarises the latest forecast position on the General Fund Revenue:

	<b>Revised Budget</b>	<b>Forecast Net Expenditure</b>	<b>Variance</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Net Service Expenditure	16,705	17,072	367
Journey to Self Sufficiency Savings Target	-895	0	895
<b>Net Revenue Expenditure</b>	<b>15,810</b>	<b>17,072</b>	<b>1,262</b>
Contribution to Reserves	1,196	301	-895
<b>Budget Requirement</b>	<b>17,006</b>	<b>17,373</b>	<b>367</b>

3.2.2 The Council set its budget for the 2022/23 financial year in February 2022. This was based on the Council making a contribution to the Journey to Self Sufficiency Reserve of £1,196k arising from a surplus in net service expenditure of £301k and achieving a savings target of £895k.

3.2.3 The latest forecasts show a projected overspend of £367k on net service expenditure largely due to the pay award being significantly higher than budgeted (£508k). There are a range of service pressures primarily arising due to the cost-of-living crisis which is impacting upon service costs and demand which are being offset by increased income from investment income (£390k) and savings on net financing costs (£132k). More detail on the service pressures is shown in Appendix 2.

3.2.4 The Council has not made sufficient progress in reducing its cost base to meet its Journey to Self Sufficiency Savings target. This combined with service pressures means that the planned contribution to reserves is unlikely to be achieved.

3.2.5 The Council has been exploring ways to reduce its forecast cost projections for the remainder of the financial year in order to minimise any the use of reserves to finance the projected overspend and has been successful in reducing the forecast overspend since Q2 by over £600k.

#### 3.3 Housing Revenue Account (HRA)

3.3.1 The HRA is projecting a surplus of £1,183k. This is largely due to a forecast underspend on repairs (£992k) and increased rental income (£735k) which are also offsetting the pay award being higher than budgeted (£198k) and the Journey to Self Sufficiency Savings not being achieved (£325k). More detail on the service pressures is shown in Appendix 2.

#### 3.4 Capital Programme General Fund and Housing Revenue Account (HRA)

3.4.1 The table below summarises the latest forecast position on the Capital Programme for the General Fund and Housing Revenue Account.

	<b>Revised Budget</b>	<b>Forecast Net Expenditure</b>	<b>Variance</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
General Fund	18,900	7,200	-11,700
Housing Revenue Account	24,500	9,400	-15,100

3.4.2 There has been very significant reprofiling of expenditure from 2022/23 to future financial years. The General Fund forecast spending variance is a 62% reduction on budget and the HRA forecast spending variance is also a 62% reduction on budget.

3.4.3 The magnitude of this reprofiling suggests a significant optimism bias in the pace at which capital investment plans are delivered which affect service delivery. It should be noted the delay in schemes being delivered does also have a positive impact on the revenue budget as capital financing costs (interest and provision for debt repayment) is also delayed until future years.

#### 4.0 CORPORATE SCRUTINY COMMITTEE

4.1 The information in this report was considered by the Corporate Scrutiny Committee at its meeting on 8 March 2023. A draft copy of the minutes of that meeting containing their feedback is attached at Appendix 3.

<b>Policies and other considerations, as appropriate</b>	
Council Priorities:	This report documents the progress against all the priorities in the Council delivery plan as agreed by Council in September 2021.
Policy Considerations:	The actions cut across several policy areas – developing Coalville and wider regeneration considerations, Community support, post COVID-19 recovery and our climate agenda are some examples.
Safeguarding:	No specific considerations.
Equalities/Diversity:	No direct impacts
Customer Impact:	Detailed in the report.
Economic and Social Impact:	Detailed in the report
Environment and Climate Change:	Detailed in the report
Consultation/Community Engagement:	Not applicable
Risks:	As detailed in the corporate risk register.
Officer Contact	Mike Murphy Head of Human Resources and Organisation Development <a href="mailto:mike.murphy@nwleicestershire.gov.uk">mike.murphy@nwleicestershire.gov.uk</a>

## APPENDIX 1.

### Council Delivery Plan 2022/23 Quarterly Report QTR 3

#### Supporting Coalville to be a more vibrant, family friendly town

##### Our aims

Coalville is a vibrant town – Local people choose to spend their time and money in Coalville town centre.

– Coalville is a good place to do business

<b>Key tasks 2022/23</b>	<b>Quarter 3 Performance</b>						
Complete Coalville's Regeneration Framework and commence delivery.  In progress	The draft Coalville Regeneration Framework document for 2023 has now been completed and will be presented to the 10 January 2023 Cabinet meeting.  It is envisioned that this becomes a rolling annual document and will be updated on an ongoing basis to reflect the ongoing and emerging regeneration projects for Coalville.						
Begin construction of Marlborough Square new public space.  In progress	The construction contract cannot be awarded until the Section 278 agreement (alterations or improvements to a public highway) has been completed and the contractor has undertaken a re-pricing exercise.						
Open Coalville's Newmarket once COVID -19 restrictions permit and continue to provide support, guidance, and funding for Coalville Market traders to grow their businesses.  In progress	Newmarket welcomed 10,345 visitors this quarter, an increase of 34 % on the last quarter. The market team has worked hard to drive footfall whilst focusing on activities and events to attract customers into Newmarket to help grow businesses.  Three hundred visitors regularly come to Newmarket on a Saturday to take part in the Creative Kids Club. Families often prolong their stay to enjoy food from the catering outlets and browse the market stalls. 108 children took part in Superheroes activities during October half term. Sixty-one children had not previously visited Newmarket. Total footfall over the three days was 775 customers.  The outdoor activities on Marlborough Square at Christmas in Coalville helped to attract approximately 1700 visitors to						
<table border="1"><thead><tr><th><b>Footfall Quarter two 2022/2023</b></th><th><b>Footfall Quarter Three 2022/2023</b></th><th><b>% + / - (from last period)</b></th></tr></thead><tbody><tr><td>7,693</td><td>10,345</td><td>+ 34%</td></tr></tbody></table>	<b>Footfall Quarter two 2022/2023</b>	<b>Footfall Quarter Three 2022/2023</b>	<b>% + / - (from last period)</b>	7,693	10,345	+ 34%	
<b>Footfall Quarter two 2022/2023</b>	<b>Footfall Quarter Three 2022/2023</b>	<b>% + / - (from last period)</b>					
7,693	10,345	+ 34%					

	Newmarket, many for the first time. All traders reported an uplift in sales.
Seek a cinema operator for Coalville.  In progress	During Q4 the council will place the former Coalville Market Hall on the market with the intention of attracting a new leisure development to the town. It is hoped there may be cinema proposals amongst the bids.
Develop a framework of opportunities for the land adjacent to the new Leisure Centre, the Hermitage Recreation Ground and the existing Hermitage Leisure Centre Building.  In progress	<p>This project has now been split into two strands: the Hermitage Leisure Centre (HLC) building and site, and the Hermitage Recreation Ground (HRG). Cabinet has approved the demolition of the HLC building and consideration will now be given to developing a business case to assess if it is feasible to create a small residential development on the site in advance of the site's appropriation to the Housing Revenue Account (HRA). Consideration will also be given to reinvesting the savings generated to the General Fund account into the HRG as part of an Active Community Zone.</p> <p>Whilst the Active Community Zone cannot be progressed until the business case for the HLC site has been assessed and, if appropriate, approved, proposals to develop an Ecopark on the HRG have been progressing. These proposals will be developed in line with stakeholder feedback from the various consultations undertaken, and could include tree planting, a Tiny Forest, increased footpaths to allow for more cycling and walking, a trim trail, interactive nodes, and significant biodiversity improvements. The intention would be that the Ecopark is developed and maintained with no additional capital or revenue financial support required from the Council. Once proposals have been developed, further stakeholder engagement will be undertaken, including a report to Scrutiny Committee and Cabinet.</p>


## Supporting Coalville to be a more vibrant, family friendly town – performance indicators

Coalville is a vibrant town – Local people choose to spend their time and money in Coalville

Coalville is a good place to do business.

Performance Indicator	Actual	Target 2022/23	Performance	Commentary
Increase footfall in Coalville town centre per annum	12.6%	3%	★	The latest available footfall records for Coalville town centre show an increase from three hundred and seventeen thousand seven hundred and nine in October 2021 to three hundred and fifty-seven thousand eight hundred and sixty-four recorded in October 2022 showing a twelve-point six percent increase for the same period.
Percentage of major residential development schemes scoring / performing positively against Building for a Healthy Life and the Council's Good Design Supplementary Planning Document	100%	90%	★	All schemes continue to perform above the local standard to ensure that they meet the Council's design and healthy life expectations.
High Street Retail Vacancy Rate in Coalville is below national average	11.6%	< 13.7% * *Note: targets for 2021/22/23 may vary as National Average varies	★ ★	Coalville town centre vacancy rates, as recorded in October 2022, had decreased further and stands at 11.6%.
Increase the number of Coalville events	5000 (Q3)	6000	★	One event was delivered in the quarter - –



<p>attendees by 500 per 2022/23 from baseline of 5000 in 2020/21</p>	<p>4119 (Q2) 3000 (Q1)</p> <p>This is total visits per quarter</p>	<p>Annual target</p>		<p>Christmas in Coalville'. A one-day event hosted in Coalville Town Centre (Belvoir Shopping Centre, Marlborough Square, Newmarket and Needham's Walk car park), to start the festive season and to encourage visitors and shoppers to Coalville.</p> <p>The event was well attended and supported and the response via social media was very positive.</p>										
<p>Trade Occupancy rates in Coalville's Newmarket.</p>	<table border="1"> <thead> <tr> <th>Trading Day</th> <th>% Occupancy Rate Quarter Two 2022/2023</th> </tr> </thead> <tbody> <tr> <td>Tue</td> <td>37%</td> </tr> <tr> <td>Thur</td> <td>45%</td> </tr> <tr> <td>Fri</td> <td>44%</td> </tr> <tr> <td>Sat</td> <td>41%</td> </tr> </tbody> </table>	Trading Day	% Occupancy Rate Quarter Two 2022/2023	Tue	37%	Thur	45%	Fri	44%	Sat	41%	<p>88%</p>	<p> Average occupancy rate is forty nine percent this quarter which is forty four percent below target.</p>	<p>Occupancy rates have remained steady and have risen by fourteen percent on a Saturday compared with last quarter. Officers initiated a campaign to offer two stalls for the price of one during the festive period but feedback from outreach work suggested that many traders focus on outdoor Christmas markets and events during November and December.</p>
Trading Day	% Occupancy Rate Quarter Two 2022/2023													
Tue	37%													
Thur	45%													
Fri	44%													
Sat	41%													

## Our communities are safe, healthy, and connected.

### Our aims

Put our customer sat the heart of all we do – Increase connectivity (physically and virtually) throughout our communities

– Support safer neighbourhoods

<b>Key tasks 2022/23</b>	<b>Quarter 3 Performance</b>
<p>Make sure our customers can interact with us in a way which meets their needs, improving our services, promoting self-serve and digital options as well as providing face-to-face support compliant with COVID19 guidance.</p> <p>In progress</p>	<p>The Customer Centre opened to the public on 29 November. This is a modern bright and inviting space, accessible for customers with an excellent self-serve area designed with customers in This space has been well utilised since opening. Customer Services is offering an appointment system for more complex enquiries but also has a floor walker for drop-in enquiries and to assist customers to self-serve. This is in addition to the Welcome desk which supports customers with basic enquiries.</p>
<p>Work with our leisure partners to continue the construction of the new Whitwick and Coalville Leisure Centre with completion planned for July 2022 and increase participation at both this centre and Ashby Leisure Centre to where they were pre-COVID-19</p> <p>Achieved</p>	<p>Completed in Q4 2021/22</p>
<p>Encourage and support town and Parish Councils to write and prepare their own Neighbourhood plans.</p> <p>In progress</p>	<p>Four Neighbourhood Plan groups are currently being supported for new Neighbourhood Plans. In addition, one (Ashby de la Zouch) commenced review of existing plan.</p>
<p>Consultation will take place with relevant stakeholders on emerging options for the Local Plan Substantive Review including the development strategy and potential site allocations for new development.</p> <p>In progress</p>	<p>Consultation took place January – March 2022. Initial report back from consultation to Local Plan Committee 12 July 2022. A Development Strategy has been agreed by the Local Plan Committee on 27 September 2022. Further report planned for February 2023.</p>
<p>As part of the Integrated Neighbourhood Team (INT), and in partnership with the West Leicestershire Clinical Commissioning Group, the North West Leicestershire</p>	<p>Work on developing the North West Leicestershire (NWL) Community Health and Wellbeing Plan continues in partnership with the Integrated Care Board (ICB – formerly Clinical Commissioning</p>


<p>GP Federation, Adult and Social Care, front line health care workers, and other key stakeholders, develop a locality based Healthy Communities plan aimed at tackling significant health inequalities in North West Leicestershire.</p> <p>In progress</p>	<p>Group) and other stakeholders. Actions undertaken in the quarter include.</p> <ul style="list-style-type: none"> <li>• The ICB delivered workshops to the Integrated Neighbourhood Team (INT) on the new Integrated Care Strategy (ICS), Core20PLUS5, Health Inequalities, the roles of the INT and a workshop on the Community Health and Wellbeing Plan.</li> <li>• The INT were presented with data and emerging priorities identified in the NWL Health Needs Analysis completed by the ICB.</li> <li>• The NWLDC Health and Wellbeing Team Leader and ICB Planning Manager completed a light touch consultation session with the NWL Health and Wellbeing Partnership in October on the emerging priorities with discussions around what the data shows against what we see 'on the ground'.</li> <li>• A full stakeholder consultation session on the emerging priorities for the plan was facilitated by NWLDC and the ICB in December 2022. The sessions looked at what was done well, what the gaps were and what steps can be taken for each life course (Best Start in Life, Staying Healthy and well, Living and Supported Well, Dying Well).</li> <li>• The feedback from the consultation session is being analysed and will be available early January 2023.</li> <li>• The next steps involve reducing the priorities down to the most important and or realistic to deliver against given current resources. There is not a set number of priorities to be identified, however around three to five is desirable to ensure delivering against them is realistic and effective. A fluid Community Health and Wellbeing Plan which can evolve/change/respond to emerging issues will then be finalised.</li> <li>• Members will be engaged on the proposed refreshed approach and priorities in Q4 in advance of an</li> </ul>
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engagement at Community Scrutiny in April 2023.

### Our communities are safe, healthy, and connected – performance indicators

Put our customer sat the heart of all we do – Increase connectivity (physically and virtually) throughout our communities – Support safer neighbourhoods

Performance Indicator	Actual	Target 2022/23	Performance	Commentary
Number of online accounts	46,104	40,000	★	Number of online accounts Quarter 3 is 1420 Total number accounts to date 46,104 The monthly target is 450 new online accounts. This quarter there was an average of 473 accounts per month this was to do with the free tree/bush as this saw people create accounts who would not ordinarily contact the Council.
Number of online forms submitted by customers (transactions)	4307	4,000	★	Average per month for quarter three was 4307 which was 307 per month more than the monthly target. Form submissions can vary depending upon if a form is created for a specific event can get a lot of traction. The more online forms there are the more submissions.
Percentage of customer satisfaction (Customer Services)	91%	95%	●	91% when combining all satisfaction ratings.

				<p>The overall satisfaction rating was reduced due to speed of answer satisfaction. This is difficult to improve as the more complex enquiries received the longer the call time is which naturally impacts on the call waiting time. Call statistics are continually monitored to make sure where improvements can be made, they are.</p>
The percentage of adults in North West Leicestershire who are overweight or obese.		71.3%		This is an annual indicator which will be reported on in Q4
Levels of participation at Hermitage / Whitwick and Coalville Leisure Centres.	579,979	<p>323,893 Annual Target</p> <p>80,973 Quarterly Target</p> <p>Q2 Actual: 402,067</p> <p>Q1 Actual: 206,372</p>		<p>The new centre enjoyed another strong quarter, on the back of the successes previously reported in Q1 and Q2, although the initial impact of its opening had noticeably tailed off in terms of fitness membership. Over the course of what is historically the hardest quarter in terms of usage and new joins, Fitness Membership dropped slightly from 4,046 to 3,831, whilst Swim Lesson pupils rose from 2,054 to 2,129. Both figures are above the targets identified within Everyone Active's tender submission for the end of the first mature year following the opening of the centre. The expansion of the Enrych inclusive user sessions, allied to the addition of the SK8 House roller skating sessions to the programme in Q3, saw sports hall utilisation within the centre rise from 51.4% at the former</p>

				Hermitage Leisure Centre in December 2021, to an impressive 66.46% at the new centre in December 2022, despite it being 33% larger.
Levels of participation at Hood Park / Ashby Leisure Centre	305,548	371,526 Annual Target  92,881 Quarterly Target  Q2 Actual: 216,560  Q2 Actual: 105,591	★	The opening of the new Whitwick and Coalville Leisure Centre (WCLC) is having an impact on the usage of Ashby Leisure Centre and Lido (ALCL), with many customers that previously predominantly used Ashby migrating their usage patterns to the new centre. Fitness Memberships dropped from 1,645 to 1,569, whilst swim lesson pupils dropped from 1,443 to 1,381. Despite this the continued migration of events from the W&CLC to Ashby during the quarter saw year end sports hall utilisation rise from 46% to 49%. Externally, usage levels have been negatively impacted because of Ivanhoe College bringing the management of the Ivanhoe All-Weather pitch facility back in house as these attendance figures are now omitted from the report, and the closure of the former ball courts as part of a full refurbishment and re-brand to the Ashby 3G Football Hub. Early 92% utilisation of the new facility points to a positive customer response to a development that complements the refurbished centre and lido, along with the refurbished ball courts.

				Whilst ALCL usage is down as compared to target, the combined total usage of WCLC and ALCL exceeds target by almost 21,000 at the end of quarter.
NWL Local Plan – number of new homes built since the start of the Local Plan period in 2011 (target 481 homes annually)		5,291 (11 2022/23s x 481 homes)		Annual target
Number of new Neighbourhood Plans made	1	2 Annual Target		One plan made (Blackfordy). A referendum on another plan (Swannington) is possible by end of Q4.
Number of new locations for mobile CCTV cameras in partnership with local stakeholders including parish and town Councils to help make our communities safer.	4	5 Annual Target		<p>All requests for the installation of mobile CCTV cameras are considered in accordance with data protection legislation. A mobile camera will only be positioned if both the data protection impact assessment (DPIA) concludes that it is proportionate to do so and it is cost effective.</p> <p>New locations within Measham, Castle Donington, Ravenstone and Agar Nook have been considered.</p> <p>Following the DPIA assessment of all locations, work is underway to locate mobile cameras in four locations within Castle Donington, associated with theft from motor vehicles and anti-social behaviour. A further mobile camera will remain in place on Garendon Road because of crime and anti-social behaviour.</p>

## Local People live in high quality, affordable homes.

### Our aims

Increase the number of affordable homes in the district.

Improve the quality of our Council housing – Improve the quality of private rented accommodation.

<b>Key tasks 2022/23</b>	<b>Quarter 3 Performance</b>
<p>New Council Housing Supply – ensure we deliver at least ten additional NWL Council Homes.</p> <p>Achieved</p>	<p>Thirteen new properties have been added to the Council’s stock. These area mixture of mid terrace, end terrace, semi-detached houses, and semi-detached bungalows all of which are two bedrooms. These have been let out to new tenants. There are also plans to bring two semi-detached bungalows and one detached bungalow in to the portfolio in the Osgathorpe.</p>
<p>New Council Housing Supply - –omplete feasibility assessment of potential new Council Housing build across the District, and progress to Planning Application stage if viable.</p> <p>In progress</p>	<p>Throughout recent months , the property portfolio has been reviewed and has been aligned with the current goals for development and the needs of the district. The table below has been amended to show the number of sites at each key stage of development. These developments on Council land will be led by the Council with the support of external contractors as opposed to purchases of completed properties.</p> <ol style="list-style-type: none"> <li>1) Desktop Site Feasibility – NONE</li> <li>2) Scheme Design – 2 Sites</li> <li>3) Site Acquisition - –ONE</li> <li>4) Procurement – 2 Sites</li> <li>5) Building Contract – NONE</li> <li>6) Post Contract Handover – 1 Site</li> <li>7) Post Completion – 2 Sites</li> </ol> <p>The proposed properties to be procured and built as per these scheme designs are a mix of one-to-three-bedroom houses and bungalows. This spread is driven by the housing register and is geared to provide Housing in accorcance with need.</p>
<p>New Housing Supply - –ork with housing associations &amp; partners to deliver 1000 new affordable homes over the next 5 years to help meet local housing needs.</p> <p>In progress</p>	<p>45 additional units were confirmed as completed in quarter three.</p> <p>This brings completions so far this year to 117. Since April 2021 412 homes have been completed. Therefore, the Council is</p>



	<p>still on target to reach its target over five years.</p>
<p>Maintaining &amp; Improving Council Tenants Homes - –omplete a programme of investment of up to £4.5m of improvement works to maintain our tenant’s homes at the Decent Homes standard.</p> <p>In progress</p>	<p>The works completed from the previous report is still ongoing, Construction, Design &amp; Management (CDM) and Health &amp; Safety (H &amp; S) compliance checks have been fully completed in Q1 and Q2. The investment works with component replacements are in progress The Housing Assets Team is closely managing the housing improvement works to ensure that the investment programme is completed by the 31 March 2023.</p> <p>The Housing Improvement Programme team has completed all the required CDM 22/23 programme as well as outstanding works carried over from the previous year 21/22. This was completed during Q2 of the current financial year.</p> <p>The HIP team has experienced a shortage of labour to progress the programme in-house. The procurement of a support contractor appointed in quarter three is paying dividends.</p>
<p>Commence a programme of additional improvement works, worth up to £2.4m to complete improvement works deferred from 2020/21 as a result of the Covid-19 pandemic.</p> <p>In progress</p>	<p>A contractor has been procured and managed by Housing Commercial Services Team.</p> <p>All works will be completed by the 31 March 2023 via UK Gas, who is the approved contractor.</p> <p>The service has experienced installation challenges which must be monitored closely against non-decency standards. There is more work to do to increase performance in this area by delivering a robust programme of works whilst improving stock condition data.</p>
<p>Maintaining Our Council Homes Estates - –nvest up to £1.06m in estate improvements to improve the quality of life for residents of Council estates, including our tenants.</p>	<p>The works on estate improvements are going well. Parking improvements have been completed in Cropston Drive in Coalville and parking improvements at Main Street Long Whatton are due to be completed in Quarter 2 (July 23. There</p>

<p>In progress</p>	<p>are also four car parking sites in Melrose Road, Thringstone being mobilised with a projected completion in Autumn, this year.</p> <p>The demolition of the two deteriorating footbridges on the Riverway Estate, Measham are currently being reviewed for removal and replacement. Alliance, the Council's contractor has provided construction drawings to approve and submit to planning. Works are envisaged to commence to commence in Jan 2023 with a completion planned for March 2023</p> <p>Fencing – A pilot was set up on the Riverway Estate on Pipit Close in the previous financial year to improve the appearance of the dilapidated stores, garages and fencing. The second phase of these works is underway, and all the rear and side elevations complete. Works are to be fully signed off in January 2023</p>
<p>Other Housing Actions - Obtain Planning Permission, appoint a contractor and complete the delivery of the redevelopment of Appleby Magna Caravan Park, to provide a modern fit for purpose environment for the residents.</p> <p>In progress</p>	<p>Most of the redevelopment work at the caravan site has now been completed. The new welfare block is open and being used by the residents. The remaining works, which are in the main general landscaping to the site will be completed once the weather improves during Q4.</p>

**Local People live in high quality, affordable homes – performance indicators.**

<b>Performance Indicator</b>	<b>Actual</b>	<b>Target 2022/23</b>	<b>Performance</b>	<b>Commentary</b>
Percentage of major residential development schemes scoring / performing positively	100%	90%	★	The team continues to exceed this standard when determining planning applications.
Percentage of major planning applications determined within 13 weeks	100%	75%	★	All major applications in this quarter were determined within the 13-week deadline which comfortably exceeds both the local and national performance targets.
Percentage of minor planning applications determined within 8 weeks	90.20%	80%	★	The team has comfortably met both local and national performance targets for the determination of the minor category of applications in the statutory 8-week period.
Percentage of other planning applications determined within 8 weeks	94.96%	85%	★	The team has comfortably met both local and national performance targets for the determination of the others category of applications in the statutory 8-week period.
Percentage of all repairs completed within target	YTD 94.5%	94%	★	
Average length of time taken to re-let a Council property when it becomes vacant	25 days	28 days	★	The average length of time taken to re-let a Council property during Q3 was 25 days which has reduced the cumulative performance for the year to 38 days. Further improvements are anticipated during Q4

Number of New Council Homes delivered within 2022/23. Built, Purchased, or through S106 Bid  TOTAL	13	10	★	
Number of New affordable homes delivered by Housing Associations & Partners within the year.	Forty-five in quarter	1000 between 2021/22 and 2025/26		The Council is target to achieve the target over the given five-year period.  This is a five-yearly target.
Number, type & Value of components improved across NWL Council Homes in 2022/23. Bathrooms, Kitchens, Electrical Rewire, Roof, Heating or Other  Total Components  Total Spend	<u>286</u>  <u>£1.704m</u>	£6.9m Yearly target	▲	Consists of 24 Bathrooms. 41 Electrical Upgrades. 50 Heating Upgrades. 47 Door Replacements. 20 Kitchens. 30 Roofs. 74 Set of Windows.  The programme is suffering delay, see Scrutiny agenda item on this specific issue
Number, type & value of adaptations to homes for our most vulnerable tenants	Major – 69 - £354,768.10  Minor – 71 - £18,860.70	£300k	★	

## Support for businesses and helping people into local jobs.

### Our aims

Match local people with skills and jobs – Support new and growing businesses to create jobs – Help young people into work.

<b>Key tasks 2022/23</b>	<b>Quarter 3 Performance</b>
<p>Update the North West Leicestershire Economic Growth Plan and commence delivery.</p> <p>Achieved</p>	<p>The North West Leicestershire Economic Growth Plan has been completed and adopted.</p>
<p>Enable business growth and inward investment in North West Leicestershire that contributes to the objectives of NWL Economic Growth Plan.</p> <p>Achieved</p>	<p>DSV (A transport and Logistics company based at Mercia) is now working at full capacity and has won three new contracts since June 2022. The company has invested an additional £3million on robotic solutions at the site and has approximately four hundred staff on site.</p> <p>Officers are working with the Charles Kendall Group who have now secured tenancy on new facility on Bardon Industrial Estate. The firm will be investing a further £1.4m in the district and will create up to forty new jobs at the site.</p>
<p>Preserve the vibrancy of our High Streets by supporting Shop Local initiatives designed to reduce vacancy rates.</p> <p>In progress</p>	<p>Officers continue to collaborate with ShopAppy to maintain and promote a digital High Street Platform for high street shops to showcase their products and services online for a click and collect style of service. Following an initial trial, discussions are underway to look to roll the platform out to smaller high streets within the District.</p> <p>In Ashby the Economic Regeneration service is supporting the Ashby Business Improvement District in the promotion and roll out of the new Ashby Gift Card that will actively encourage and increase spend locally to the high street.</p> <p>Elsewhere in the district, the existing Loyalty Card scheme will be retained to promote repeat visits to high street shops. High Street businesses across the District</p>

	will be encouraged to take advantage of the loyalty card programme.
<p>Develop our “visitor economy” offer to encourage dwell time, local spend and investment in new and improved attractions.</p> <p>In progress</p>	<p>Projects and events continue to be developed that will increase our visitor economy offer. Quarter 3 saw festive events and activities for local centres to increase visitor numbers, dwell time as well as an opportunity for residents celebrate in their town centre. In addition, Economic Regeneration is bidding to the UK Shared Prosperity Fund and Rural England Prosperity Fund to secure funding that, if successful, will deliver a programme of initiatives to further support the visitor economy through investment and grants.</p>
<p>Working with our leisure centre construction contractor increase local employment, training, and apprenticeship opportunities with a key focus on local supply chains in the construction of the new Whitwick and Coalville Leisure Centre.</p> <p>Achieved</p>	<p>This action has now been completed. The new leisure centre opened over five months early in February 2022, and usage since then has exceeded all expectations, with pre-Covid participation levels at both sites being achieved by April 2022.</p>
<p>Contribute to the work of the East Midlands Development Corporation Interim Vehicle in implementing 2022/23 One deliverable included in the Business Plan. This includes developing a strategic masterplan/infrastructure plan and delivery strategy for the East Midlands Airport Area.</p> <p>In progress</p>	<p>The District has continued to contribute to the work of the East Midlands Development Corporation Interim Vehicle (EM Dev Co). Key work on developing a "strategic masterplan/infrastructure plan and delivery strategy" is being undertaken by an external commercial partner and the initial stages of this commission have been completed which will lead to a draft commercial vision report in 2023/24. The EM Dev Co “HS2 Growth Strategy Review” is underway which is being funded by government.</p> <p>The Strategic Director (Place) has attended the EM Dev Co Board meetings and the Portfolio Holder (Infrastructure) has attended the Oversight Authority on behalf of NWL.</p>
<p>Contribute to the establishment of the East Midlands Freeport with private sector businesses, other local authorities, and government.</p> <p>In progress</p>	<p>The final business case for the East Midlands Freeport (EMF) was submitted to government in April 2022 for consideration. There is ongoing engagement between EMF and the government with expected approval and</p>

	announcement in January 2023. NWLDC decided to join the EMF Company, once incorporated, at the meeting of Council in May 2022. The Portfolio Holder and Chief Executive continue to attend the EMF Board meetings on behalf of the Council.
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## Support for businesses and helping people into local jobs.

### Performance Indicators

Match local people with skills and jobs – Support new and growing businesses to create jobs – Help young people into work

Performance Indicator	Actual	Target 2022/23	Performance	Commentary
Support Inward Investment to the District	<p>Two business in Q1 equating to a recorded £1million investment and four hundred new jobs.</p> <p>Four business in Q2 creating over 150 new jobs.</p> <p>2 businesses in Q3 investing over £1.5million and creating at least 40 jobs. Additionally a further £3milllion has been invested on robotics at the Mercia site</p>	<p>Five large Businesses per 2022/23</p> <p>One thousand new jobs per 2022/23</p> <p>£1,000,000 of investment per 2022/23</p>		<p>To date eight large businesses have been supported to relocate to the district creating approximately 600 new jobs and generating over £5.5million of investment.</p> <p>This is an annual target and the commentary reflects progress to date</p>
Businesses supported to recover from the impacts of Covid-19	£1.6million to 200 eligible	<p>£500,000 of Restart Grant shared between up to fifty businesses.</p> <p>£250,000 of Growth Grant</p>	★	Work has concluded on Covid grants. As reported in Q2 The final Covid Additional Relief Funding (CARF) was awarded in Q2 paying over £1.6million to approximately 200

		shared between up to ten businesses		eligible North West Leicestershire businesses.
Increase the number of jobs in the tourism sector in the District	Below target (-22.8% change from 2019 to 2021)	2%	▲	Information reported in Q2. No further information to be reported.
Increase annual Visitor spend.	Below target (-16.4% change from 2019 to 2021)	2%	▲	Information reported in Q2. No further information to be reported.
Increase the number of overnight stays in NWL 2022/23 on 2022/23	Below target (-18.4% change from 2019 to 2021)	2%	▲	Information reported in Q2. No further information to be reported.
Work with schools / colleges and local businesses to improve employment skills / opportunities.	Working with eight schools across the district	Work with five schools per 2022/23 across the district	★	Ongoing active collaborations with The SMB Group (Stephenson College), Forest Way School, The Newbridge School, Ivanhoe College, The Castle Rock School, Ibstock Community College, Castle Donington College and Ashby School with many having fully achieved or achieving Gatsby Benchmark 1  The service has also undertaken additional work with Ashby School. The Council attended the Ashby



				<p>School Careers Evening in November. Ashby School are partaking in the exciting 'Career Ready' pilot project funded by SEGRO to assist Year 12 students in career decisions and to aspire them by a programme of Master Classes; Mentoring; Internships and visits to businesses. In December 13 Ashby School students visited SEGRO's Head Quarters in central London to learn more about career in construction and logistics.</p>
<p>Support Market Town Businesses to respond to transformational opportunities.</p>	<p>6 training sessions for 16 business (there are no grants included in this third cohort)</p>	<p>Deliver 5 Digital Growth Training Sessions.</p> <p>Support twenty-five businesses to Access Digital Growth Training.</p> <p>Provide £10,000 of Digital Growth Grants</p>	<p>★</p>	<p>The original digital training sessions concluded in 2021 with all grants being paid out to businesses who successfully completed the training programmes. Our Third and final Digital Skills cohort concluded in November. The third cohort was made up of two groups totalling sixteen businesses will be taken through training on business/digital strategy, social media advertising and use of social media, Search Engine Optimisation, and use of Website</p>

				Analytics. Whilst there is no cash grant attached to cohort three, business who completed the training will be able to use grant funding to access further 1:2:1 support for a digital high street specialist.
% of construction materials used in the construction of the new Whitwick and Coalville Leisure Centre that are sourced in the local area.		25%	★	The leisure centre was completed in February 2022, this performance indicator has already been reported in 2021/22.
Local economic value to the local area as a result of the construction of the new Whitwick and Coalville Leisure Centre. (Target £2.2m)		£0.4m	★	The leisure centre was completed in February 2022, this performance indicator has already been reported.

## Developing a clean and green district

### Our aims

Lead by example by delivering the Council's Zero Carbon Roadmap's Action Plan and ambition to be zero carbon for its operations by 2030 – Reduce littering and fly tipping – Promote the work of the National Forest

Key tasks 2022/23	Quarter 3 Performance
<p>Increase recycling rates by at least 1% per annum through our Recycle more campaign.</p> <p>In progress</p>	<ul style="list-style-type: none"> <li>2020/21 - -2.5%, confirmed by the Department for Environment, Food and Rural Affairs (Defra).</li> </ul>

	<ul style="list-style-type: none"> <li>• 2021/22 - to be confirmed by Defra in March 2023. However, internal estimate projects it will be approximately 44.78%</li> </ul> <p style="text-align: center;">2</p> <ul style="list-style-type: none"> <li>• 2022/23 - to be confirmed by Defra in late 2023 / early 2024. However, current internal estimate projects it will be approximately 43.57%.</li> </ul>
<p>Support towns and villages to develop an identity associated with the National Forest open spaces.</p> <p>In progress</p>	<p>The Council continued to work with the National Forest to develop the following initiatives:</p> <ul style="list-style-type: none"> <li>• Heart of The Forest masterplan.. Community engagement and consultation on the draft masterplan commenced in Q1. The final report is scheduled for completion and launch in early 2023. Progression and implementation of the masterplan forms part of the UKSPF Investment Plan.</li> <li>• Sustainable Tourism Accommodation design guide and Accelerator Programme - work on this programme continues and throughout 2022/23. Moira Furnace has been identified as an asset for further feasibility work under this programme, which could support the future sustainability and development of the site as a tourist attraction. Progression and implementation of initiatives at Moira Furnace will form part of the UKSPF application.</li> </ul>
<p>Review our employee travel and allowances to help deliver the Zero Carbon Roadmap.</p> <p>In progress</p>	<p>Conversations are continuing with the local trade unions to work towards changes in the allowances.</p>
<p>Explore the setting up of a Carbon offset fund as part of the Local Planning process.</p> <p>In progress</p>	<p>The Local Plan Project Board agreed to defer pending outcome from Local Plan consultation and more certainty regarding amount of growth required.</p>
<p>Develop a Council wide strategy for more Electric Vehicle charging points on Council car parks, housing land and corporate property land. Initial</p>	<ul style="list-style-type: none"> <li>• The new energy tariffs for the period from October 2022 to 30 September 2023 have been received. The impact of this has doubled the “per</li> </ul>

<p>installations to be made at Lindon Way Depot to support electric vehicle trials.</p> <p>In progress</p>	<p>kilowatt hour” rate and seen the standing daily charge rise.</p> <ul style="list-style-type: none"> <li>• The Council’s corporate in-year charging policy gained the necessary approvals to increase the per kilowatt hour tariff from <u>thirty pence to seventy pence</u>. This will be implemented from 9 January 2023, giving users one month notice of the change. This tariff change is critical to maintain return on investment and cover the net cost of the service.</li> <li>• The Council’s communications team has produced the necessary press statement and assisted with the notifications being uploaded to the webpage and in the car parks.</li> <li>• Electric vehicle charging point provision is now live at Whitwick and Coalville Leisure Centre and installation is being planned as part of the accommodation changes at Whitwick Business Centre.</li> <li>• Following the letter sent to the Chair of Ibstock Parish Council with a 14 October 2022 deadline to make clear their intentions, and a further letter informing them that the District Council is accelerating its commercial opportunities in these locations. A response from the parish clerk on 15 November 2022 confirmed that they do not wish to proceed any further taking over the two car parks in Ibstock as the outlay and ongoing management required far exceeds the capabilities of the parish Council.</li> <li>• Funding options continue to be explored for the Flex D/solar Photovoltaics project at London Road Car Park</li> </ul>
<p>Develop a fleet management strategy to transition our fleet to a zero carbon/low carbon solution by 2030 and start the first phase of procurement and purchase of vehicles.</p> <p>Achieved</p>	<p>Cabinet approval of the Fleet Management strategy was secured in November 2022. The order of six housing vans and one spare vehicle has now been placed through Motus Group Ltd. The lead time for delivery has been confirmed as six months. Procurement of cars is progress in line with</p>

	the Cabinet procurement decision in November 2022.
<p>Develop a property portfolio action plan and retrofit programme to make our assets fit for purpose and reduce our carbon footprint.</p> <p>In progress</p>	<p>A report identifying carbon footprint performance for the Council's commercial property portfolio has been prepared along with recommendations for achieving greater carbon efficiency. The next step is to assess the business case for various proposals at each property and develop an implementation strategy.</p>
<p>Develop and implement a new taskforce to tackle litter across the district by enhancing the work of volunteers and aligning with the work carried out by street cleansing.</p> <p>In progress</p>	<p>A Zero Litter Project Board has been set up to help manage and steer the work around tackling litter throughout the district. The group is working on multiple streams of work and projects that have all been put together under the Zero Litter heading, with particular emphasis on enhancing the work of volunteers and streamlining processes between the Environmental Protection Team and the Waste Services Team. The following initiatives and processes have been implemented so far.</p> <ul style="list-style-type: none"> <li>• The fly tipping procedure has been streamlined, which will result in far less overlap of services, thus reducing instances of doing the same job twice, and resulting in better capture of data for the recording of fly tipping incidents and better evidence gathering to ensure appropriate action is taken where evidence is found. Further partnership work has been undertaken in the last quarter to help improve the efficiency of the joint working and improve the use of the back-office system so that the Uniform system helps to take the strain, rather than officer time.</li> <li>• The continuation of providing equipment for volunteer litter pickers throughout the district, along with supporting community run litter picks. Eight new volunteers have been recruited in Quarter three of this year to go with the over four hundred already signed up.</li> </ul>

- Supplied equipment and collected waste from one group litter pick consisting of six volunteers.
- A new event called “Pick your own street” was also rolled out and a further one hundred and seven volunteers signed up for this event, and again the Council provided all equipment. This was part of the national “Big Spring Clean”.
- Support has been given to Ravenstone Scout group who had twenty volunteer litter pickers picking the area throughout the national campaign of The Big Green Week.
- Officers have provided an extra one thousand two hundred litter bags for North West Leicestershire Wombles and parish councils.
- Officers had one thousand stickers printed saying ‘Dog waste accepted in this bin’ these will be stuck on all street litter bins, parks and open spaces to encourage dog owners to dispose of their pet waste responsibly. This came after speaking with dog owners who said they were unsure if they could put their pet waste into litter bins, they assumed they had to find a dog waste bin.
- A workshop was provided at the Parish Fair around littering and other work the team are involved in, while answering questions and providing advice and guidance around how officers enforce offences for littering.
- A new trailer and Matrix sign has just been purchased which can be placed at the roadside to display messages around littering and will also be used to support the street cleansing team whilst they undertake their annual A42 litter pick work to remind motorists that there is a workforce in the carriage way. This has been purchased after the successful hire of this during this year. Officers will take delivery of the new trailer and

	sign in the first week of January 2023.
<p>Deliver improvements to fifty-six of the least energy efficient Council tenant's homes through the Green Homes Grant Local Authority Delivery Phase 1B Programme, including the installation of additional insulation, air source heat pump systems, and photovoltaic electricity generation.</p> <p>Achieved</p>	<p>Achieved in Quarter one</p> <p>The GHG project was delivered successfully, Phase 1b consisted of 56 properties. All relevant documentation has been sent to BEIS and the project has also received sign off by the Chief Executive. Of the 56 properties identified on the first phase, 12 had an EPC rating of D, 17 had an EPC rating of E and 2 had an EPC rating of F. Following the completion of the works 24 properties had a new EPC rating of C, 31 had a new EPC rating of B and 1 had a new EPC rating of A.</p> <p>In total, 7 new green energy efficient measures have been installed at the 56 properties.</p>
<p>Reduce carbon emissions at the new Whitwick and Coalville Leisure Centre and Ashby Leisure Centre by 20% by 2024.</p> <p>In progress</p>	<p>The Council's leisure partner, Everyone Active, continues to work with and support the Council on the journey to Zero Carbon through delivery of their Energy Management Plan 2022/23. Actions delivered in Q3 in support of reducing utility consumption and carbon emissions at the leisure centres include.</p> <ul style="list-style-type: none"> <li>• Installation of a new Building Management System (BMS) and Ashby Leisure Centre and Lido (ALCL)</li> <li>• A new poolside Air Handling Unit was fitted at ALCL which feeds into the new main building BMS to optimise efficiency.</li> <li>• The feasibility of solar panels at ALCL is being considered.</li> <li>• Closer monthly monitoring of the solar panels at Whitwick and Coalville Leisure Centre (WCLC) is allowing for the savings made from them to be maximised.</li> <li>• All air conditioning and air handling units at WCLC have been ramped down further overnight.</li> <li>• All gym equipment which was previously left on overnight to allow</li> </ul>

	for technological updates is now turned off.
Reduce vehicle emissions from licensed Hackney Carriage and Private Hire vehicles by encouraging taxi operators to move to vehicles that emit lower emissions (Euro 5).  Achieved	The Council's Hackney Carriage and Private Hire Licensing Policy sets out the timeframe for reducing the vehicle emissions from licensed hackney carriage and private hire vehicles.  All (100%) of licensed vehicles are fitted with either a Euro 5 or 6 engine or are an ultra-low emission vehicle (ULEV).  The Council is encouraging drivers to purchase vehicles with a Euro 6 engine or a ULEV. The Council offers a 15% reduction in the licence fee for all ULEV.

### Developing a clean and green district - performance indicators

Lead by example by delivering the Council's Zero Carbon Roadmap's Action Plan and ambition to be zero carbon for its operations by 2030 – Reduce littering and fly tipping – Promote the work of the National Forest

Performance Indicator	Actual	Target 2022/23	Performance	Commentary
Number of trees delivered to the local community to increase the number of trees in the district's National Forest area	32,574	13,000	★	The scheme opened on 11 October 2022 with the hedge scheme closing early on 19 October due to meeting the confirmed quota with the tree supplier. The tree scheme closed on 29 October.  A total of 32,574 trees were given away in the District.
Percentage increase on 2022/23ly recycling rate by one%	TBC	1%	TBC	<ul style="list-style-type: none"> <li>2020/21 - -2.5%, confirmed by the Department for Environment, Food and Rural Affairs (Defra).</li> </ul>



				<ul style="list-style-type: none"> <li>2021/22 - to be confirmed by Defra in March 2023. However, internal estimates predict it will be 44.78%</li> </ul> <p style="text-align: center;">2</p> <ul style="list-style-type: none"> <li>022/23 - to be confirmed by Defra in late 2023 / early 2024. However, current internal estimates predict it will be approximately 43.57%.</li> </ul>
Amount in kgs of household waste sent to landfill per house, per 2022/23	113kg -12kgs	125kgs	★	The amount of non-recyclable waste sent to landfill, energy from waste, or refuse derived fuel collected from each household during this quarter was 113kg, 12kg less than the target. This is encouraging as it means residents are disposing less waste in the black bin than the target.
% of the taxi vehicle fleet that are fitted with a Euro 5 engine or higher	100%	93%	★	<p>All 209 licensed hackney carriage or private hire vehicles are fitted with a Euro 5 or 6 engine or are Ultra Low Emission Vehicles (ULEV)</p> <p>141 of the 209 licensed vehicles (67%) are fitted with a Euro 6 engine up from 63% at the previous quarter.</p>

#### Value for money performance indicators (No CDP actions for VFM)

Performance Indicator	Actual	Target 2022/23	Performance	Commentary
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Percentage of rent loss	0.96%	1.20%	★	The cumulative performance as at the end of Q3 is 0.96% which in monetary terms is £128,258. During Q3 alone the rent loss was £29,799 which is a reduction compared with the two previous quarters.
Percentage of Council Tax Collected (in 2022/23 target)	82.3%	96.7%		This is an annual target, and the performance figure is as at December 2022
Percentage of National Non-Domestic Rates (in 2022/23 target)	82.3%	99.20%		This is an annual target, and the performance figure is as at December 2022
Number of days taken to process new claims.	17.2 days	18.7 days		This is an annual target, and the performance figure is as at December 2022
Percentage of rent collected from commercial tenants	97.4%	98%		Regular review of any outstanding amounts and appropriate actions taken
Percentage of commercial units occupied per annum	92%	90%	★	Karl Stevens
Amount of annual income achieved by the In-house Repairs Team	Quarter three £ 807,342.62 Year to date £ 3,141,622.94	£1,300,000	★	

## APPENDIX 2

# Financial Monitoring up to Quarter 3 2022-23

General Fund	Annual Budgeted Position	Q3 Annual Forecast Position	Year-End Forecast Variance	Movement Between Q2 to Q3
Net Revenue Expenditure	£15.810m	£17.072m	£1.262m	(£0.613m)

The general fund forecast outturn is currently an overspend of £1.262m, which is predominantly due to unachieved targeted savings in relation to J2SS of £895k and the unfunded pay award over and above the 2% originally included in the budget which is forecast to be approximately £508k and is included in any variances on salaries below.

Other significant variances include:

- Waste Services forecast overspend of £250k which is a decrease of (£53k) from Q2. The overspend is predominantly due to an overspend on Refuse & Recycling on overtime, agency and temporary staff totalling £418k. There are also large overspends on HVO fuel of £88k and £109k on hire of vehicles due to the delay in delivery of new refuse vehicles. There is a saving of (£76k) on revenue for the purchase of refuse and recycling bins and containers which are now being funded through capital and there has been additional income from recycling materials of (£477k) but also reduced income from green bin charges of £176k.
  - Property Services forecast overspend of £200k. This is made up of a large number of smaller variances, the largest being reduced rental income of £51k due to vacant properties and £36k consultancy costs for the Asset Management Plan.
- E
- nvironmental Protection forecast overspend of £196k. This is in the main due to an overspend on New Market of £90k due to an under recovery of income of £52k along with repairs and maintenance costs of £11k and other smaller variances. There is also a large overspend on Car Parks of £61k due to an overspend on electricity of £37k (partly due to an historic billing issue of £15k) and reduced parking income of £11k.
- O
- n Investment Income there is a forecast over recovery of income of (£390k) due to increased interest rates generating additional income on investments and (£132k) saving on Net Financing Costs.
- H
- ead of Finance and Customer Services forecast overspend of £110k due to interim cover of £37k and consultancy costs of £133k partly offset with savings on Procurement of

(£58k). Along with an overspend on Finance on agency staff which are not covered by recharges of £51k.

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- revenues and Benefits forecast underspend of (£26k) which is an improvement on Q2 of (£93k) due to a more accurate benefits forecast which shows an improved forecast position on rent allowances and rent rebates.

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- Planning and Development and Planning Policy together have an overspend of £129k which is due to an overspend on agency of £253k and consultants of £27k which are offset in part by an over recovery of Planning fee income of (£96k) and salary savings of (£57k).

Housing Revenue Account	Annual Budgeted Position	Q3 Annual Forecast Position	Year-End Forecast Variance	Movement Between Q2 to Q3
Budgeted (Surplus)/Deficit	(£0.065m)	(£1.183m)	(£1.118m)	(£1.770m)

The Housing Revenue Account (HRA) forecast surplus position of (£1.183m) is largely due to a (£992k) forecast underspend on repairs together with Increased rental income forecast based on performance to Q3 (£735k). This total underspend of (£1.727m) is partially offset by a number of overspends:

- Unachieved targeted savings in relation to J2SS of £325k.
- Electrical inspections price and volume differ from budget assumptions £89k.
- Fuel servicing over budget due to increased number of properties requiring service and contract price per property £59k.
- New requirements for 2022-23 relating to carbon monoxide alarms costing £50k.
- Increased premises insurance of £30k.

The (£1.770m) movement between Q2 and Q3 is mainly attributable to the repairs underspend and an improvement in forecast rental income (£644k).

Special Expenses	Annual Budgeted Position	Q3 Annual Forecast Position	Year-End Forecast Variance	Movement Between Q2 to Q3
Budgeted Contribution to/(from) Reserves	(£0.179m)	(£0.118m)	£0.061m	£0.059m

The budgeted contribution from special expenses reserves has reduced largely due to reduced Planned Preventative Maintenance (PPM) expenditure of £75k along with external contributions towards further PPM expenditure of £26k which is partly offset with other smaller areas of increased expenditure such as general repairs and Christmas lights.

General Fund Capital Programme	Annual Budgeted Position	Q3 Annual Forecast Position	Year-End Forecast Variance	Movement Between Q2 to Q3
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Budgeted Expenditure	£18.9m	£7.2m	(£11.7m)	(£1.7m)
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Total spend on the general fund capital programme in quarter three was £3.1m. Project expenditure included spend on the refurbishment of the council offices, development of the new finance system and works to Appleby Magna caravan site.

Some budgets have been re-profiled and these include:

- Fleet Replacement Programme: Long lead time in the procurement and delivery of vehicles means most of the expenditure is expected to be incurred in future years. £2.9m of the budget is being carried forward to 2023/24.
- Marlborough Square Improvements: Minor work expected this year, £2.4m of the budget is to be carried forward to the 23/24 financial year.
- Marlborough Centre Purchase and Renovation: The construction contract is due to start in 2023/24; £3.5m of the budget is forecast to be carried to 2023/24.
- Accommodation Plan: Most of the work to Stenson House is expected to occur in 23/24 and therefore £1.3m of the budget will be carried forward to next financial year.

Housing Revenue Account Capital Programme	Annual Budgeted Position	Q3 Annual Forecast Position	Year-End Forecast Variance	Movement Between Q2 to Q3
Budgeted Expenditure	£24.5m	£9.4m	(£15.1m)	(£1.6m)

Total spend on the HRA capital programme in quarter three was £2.6m. Project expenditure included acquisition of properties, repairs to existing stock and development of new housing software system.

Budget re-profiling has been carried-out and some of these include:

- Home Improvement Programme: Forecast spend for the year is £2.7m with carried forward budget of £4.9m to 2023/24.
- Howe Road, Whitwick: This scheme is expected to get underway in future years and therefore the budget of £823K is being carried forward to 2023/24.
- Woulds Court, Moira: The scheme is projected to start in 2023/24 and so the £2.1m budget will be carried forward to the next financial year.
- Zero Carbon Programme: Forecast spend for the year is £1m and £3.5m of the budget carried forward to 2023/24. Programme delivery is expected to be delayed. The council is waiting on external funding approval from the Department for Business, Energy and Industry Strategy (BEIS) to support this programme. Funding approval is expected around February 2023.

### **APPENDIX 3.**

Draft minutes of the corporate scrutiny meeting held on 8 March 2023.