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| Title of Report | COMMUNAL CLEANING PROCUREMENT FOR HOUSING SITES | |
| Presented by | Councillor Roger Bayliss Housing, Property and Customer Services Portfolio Holder PH Briefed <input type="checkbox"/> Yes | |
| Background Papers | None | Public Report: Yes |
| | | Key Decision: Yes |
| Financial Implications | The procurement will be delivering the cleaning of housing sites funded from existing budgets within the Housing Revenue Account | |
| | Signed off by the Section 151 Officer: Yes | |
| Legal Implications | Advice on procurement has been sought from Corporate Procurement and Legal Services | |
| | Signed off by the Monitoring Officer: Yes | |
| Staffing and Corporate Implications | There are no direct staffing implications. This proposal supports Council Priorities | |
| | Signed off by the Head of Paid Service: Yes | |
| Purpose of Report | To seek Cabinet approval for the approach to procuring the cleaning of Housing sites and the delegation of authority to the Strategic Director to award a contract to Leicestershire County Council when the procurement process has been completed. | |
| Reason for Decision | The level of expenditure on the proposed contract exceeds the authority level in the Scheme of delegation. | |
| Recommendations | THAT CABINET: <ol style="list-style-type: none"> 1. APPROVES THE PROCUREMENT ROUTE THROUGH LEICESTERSHIRE COUNTY COUNCIL FOR THE COMMUNAL CLEANING OF HOUSING SITES 2. APPROVES THE DELEGATION OF AUTHORITY TO THE STRATEGIC DIRECTOR TO AWARD A CONTRACT TO LEICESTERSHIRE COUNTY COUNCIL IN CONSULTATION WITH THE SECTION | |

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| | 151 OFFICER AND PORTFOLIO HOLDER WHEN THE PROCUREMENT PROCESS HAS BEEN COMPLETED |
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1.0 BACKGROUND

- 1.1** Since 2010, the award of the Communal Cleaning Contract has been procured through a collaborative arrangement with Leicestershire County Council (LCC). The communal areas are within sheltered housing schemes, communal areas of blocks of flats and other housing owned community buildings. The current contract with a company called SOLO will end on 31 March 2024.
- 1.2** The arrangement with LCC includes the contract management service. Overall, the quality of the service received since 2010 has been good and the level of costs very reasonable given the economies of scale this large contract provides.

2.0 PROCUREMENT ROUTE

- 2.1** As the current contract nears its end, LCC will undertake a tendering exercise for a Facilities Management Contract for the County's portfolio of buildings as well as for local authority partners and external client organisations. Historically this has included sites belonging to LCC, School Academies, Leicestershire Police and Leicestershire Fire and Rescue Service.
- 2.2** The Facilities Management Contract is broken down into different Lots, one of which is Building Cleaning, which North West Leicestershire wish to make use of.
- 2.3** It is proposed that the Council awards a contract directly to LCC which taps into the services delivered through its successful contractor following a competitive tender. The contract length is for a maximum of seven years (5+1+1). Legal services is satisfied that awarding a contract in this manner is compliant with the public procurement regime (under Regulation 37 of the Public Contracts Regulations 2015) and compliant with the Council's own contract procedure rules.

3.0 FINANCIAL IMPLICATIONS

- 3.1** The estimated value of the contract is £128,000 per annum or a total of £896,000 over the seven-year contact period and will be subject to an annual Consumer Prices Index (CPI) increase. Funding for the contract will be from the existing budget provision within the Housing Revenue Account (HRA) and includes the equivalent income from services charges excluding Greenhill Community Office as this is met from other HRA budgets and not through a service charge.

| Policies and other considerations, as appropriate | |
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| Council Priorities: | <ul style="list-style-type: none"> - Support for businesses and helping people into local jobs - Developing a clean and green district - Local people live in high quality, affordable homes |
| Policy Considerations: | Contract Procurement Rules within Constitution |
| Safeguarding: | Supplier will be required to follow the Council's Safeguarding Policy and procedures |
| Equalities/Diversity: | No direct implications identified |
| Customer Impact: | Delivery of the works will maintain the standard of cleanliness in communal areas of housing sites. |
| Economic and Social Impact: | The collaborative approach reduces the cost of the service which is recovered through service charges. |
| Environment and Climate Change: | All products used by the contractor are sustainable and eco-friendly. |
| Consultation/Community/Tenant Engagement: | None |
| Risks: | All risks have been mitigated by officers |
| Officer Contact | Amanda Harper Housing Management Team Manager amanda.harper@nwleicestershire.gov.uk |