

**Community Scrutiny Committee – WORK PROGRAMME** (as at 09/09/22)

<b>Date of Meeting</b>	<b>Item</b>	<b>Lead Officer</b>	<b>Witnesses</b>	<b>Agenda Item Duration</b>
<b>21 September 2022</b>				
21 September 2022	The Effectiveness of Planning Enforcement	Chris Elston, Head of Planning and Infrastructure	-	15 minutes
21 September 2022	Leisure Centres Annual Review	Paul Sanders, Head of Community Services	-	15 mins
<b>23 November 2022</b>				
23 November 2022	Disposal of Council Property Assets to Support Regeneration	Paul Wheatley, Head of Property and Regeneration	n/a	15 Minutes
23 November 2022	Private Sector Housing Policies	Paul Sanders, Head of Community Services	-	15 minutes
23 November 2022	Recommendations of the Fuel Poverty Task and Finish Group	James Arnold, Strategic Director of Place	-	20 minutes
<b>8 February 2023</b>				
8 February 2023	Bereavement Services Review	Paul Sanders, Head of Community Services	-	15 minutes
<b>5 April 2023</b>				
<b>21 June 2023</b>				
28 June 2023	Scrutiny Annual Report	James Arnold, Strategic Director of Place	-	30 minutes

## Requests for Items

Date request Received	Requested by	Summary of request	Consideration by scrutiny Y/N	Reasons

## Principles and Criteria used for Assessing Items Put Forward

### Identify Issues for consideration by Scrutiny

- Consulting with members of Scrutiny Committees, senior officers, Cabinet members – horizon scanning on policy development
- Looking at the corporate priorities, Council Delivery Plan and Cabinet Forward plan – identify key issues/topics for investigation/inquiry
- Considering events and decisions in the Council's calendar which could require an input/consultation via scrutiny – eg budget setting, CDP development
- Considering requests from members – eg via another forum or scoping report submitted
- Evaluating the Council's performance – eg quarterly reports, end of year reports, reviewing success of a particular scheme or initiative
- Reviewing any follow up work required after previous scrutiny work

### Prioritise the potential list of scrutiny topics based on factors including

- the resources required to deliver it (from members, offices and financially)
- the value and level of impact which could be achieved
- link to the council's priorities
- whether it is a regular recurring item which requires consideration before Cabinet/Council approval
- consideration of the guidance for selecting scrutiny topics

Topics <b>are</b> suitable for Scrutiny when	Topics <b>are not</b> suitable for Scrutiny when
Scrutiny could have an impact and add value	The issue is already being addressed elsewhere and change is imminent
The topic is of high local importance and reflects the concerns of local people	The topic would be better addressed elsewhere (and will be referred there)
The resources are available that would be required to conduct the review – staff and budget	Scrutiny involvement would have limited or no impact on outcomes
It avoids duplication of work elsewhere	The topic would be sub-judice or prejudicial to the councils interests
The issues is one that the committee can realistically influence	The topic is too broad to make a review realistic
The issue is related to an area where the council or one of its partners is not performing well	New legislation or guidance relating to the topic is expected in the next year