

Corporate Scrutiny Committee – WORK PROGRAMME (as at 27/05/22)

Date of Meeting	Item	Lead Officer	Witnesses	Agenda Item Duration
31 August 2022				
31 August 2022	2022/23 Quarter 1 Performance Report	Mike Murphy, Head of Human Resources and Organisational Development	-	30 minutes
9 November 2022				
9 November 2022	Early Sight Budget Proposals	Mark Walker, Head of Finance & Customer Services and Section 151 Officer	-	1 hour
7 December 2022				
7 December 2022	2022/23 Quarter 2 Performance Report	Mike Murphy, Head of Human Resources and Organisational Development	-	30 minutes
4 January 2023				
4 January 2023	2023/2024 Budget and Council Tax Proposals	Mark Walker, Head of Finance & Customer Services and Section 151 Officer	-	1 hour

Date of Meeting	Item	Lead Officer	Witnesses	Agenda Item Duration
8 March 2023				
8 March 2023	2022/23 Quarter 3 Performance Report	Mike Murphy, Head of Human Resources and Organisational Development	-	30 minutes
14 June 2023				
14 June 2023	Zero Carbon Annual Update	Paul Sanders, Head of Community Services	-	30 minutes
14 June 2023	2022/23 Quarter 4 Performance Report	Mike Murphy, Head of Human Resources and Organisational Development	-	30 minutes
14 June 2023	Scrutiny Annual Report	Andy Barton, Strategic Director of Housing and Customer Services	-	15 minutes

Requests for Items – None at present

Date request Received	Requested by	Summary of request	Consideration by scrutiny Y/N	Reasons

Principles and Criteria used for Assessing Items Put Forward

Identify Issues for consideration by Scrutiny

- Consulting with members of Scrutiny Committees, senior officers, Cabinet members – horizon scanning on policy development
- Looking at the corporate priorities, Council Delivery Plan and Cabinet Forward plan – identify key issues/topics for investigation/inquiry
- Considering events and decisions in the Council’s calendar which could require an input/consultation via scrutiny – eg budget setting, CDP development
- Considering requests from members – eg via another forum or scoping report submitted
- Evaluating the Council’s performance – eg quarterly reports, end of year reports, reviewing success of a particular scheme or initiative
- Reviewing any follow up work required after previous scrutiny work

Prioritise the potential list of scrutiny topics based on factors including

- the resources required to deliver it (from members, offices and financially)
- the value and level of impact which could be achieved
- link to the council’s priorities
- whether it is a regular recurring item which requires consideration before Cabinet/Council approval
- consideration of the guidance for selecting scrutiny topics

Topics are suitable for Scrutiny when	Topics are not suitable for Scrutiny when
Scrutiny could have an impact and add value	The issue is already being addressed elsewhere and change is imminent
The topic is of high local importance and reflects the concerns of local people	The topic would be better addressed elsewhere (and will be referred there)
The resources are available that would be required to conduct the review – staff and budget	Scrutiny involvement would have limited or no impact on outcomes
It avoids duplication of work elsewhere	The topic would be sub-judice or prejudicial to the councils interests
The issues is one that the committee can realistically influence	The topic is too broad to make a review realistic
The issue is related to an area where the council or one of its partners is not performing well	New legislation or guidance relating to the topic is expected in the next year