

**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

**COALVILLE SPECIAL EXPENSES WORKING PARTY –  
WEDNESDAY, 27 APRIL 2022**



Title of Report	SCHEDULE OF MEETINGS 2022/23
<b>Presented by</b>	Clare Hammond Democratic Services Officer
<b>Background Papers</b>	None
<b>Purpose of Report</b>	To consider the draft schedule of meetings and workplan for the working party for 2022/23.
<b>Recommendations</b>	<b>TO AGREE THE SCHEDULE OF MEETINGS AND WORK PLAN FOR 2022/23 AS ATTACHED AT APPENDIX 1 OF THIS REPORT.</b>

**1. BACKGROUND**

1.1 Members will recall that they met informally prior to the start of the last meeting of the Coalville Special Expenses Working Party to discuss the frequency of meetings and what the group could consider.

1.2 Members were advised that they could only consider the following:-

- Budget and financial issues which either solely or predominantly affect the Coalville special expenses area and to make recommendations to Cabinet.
- Reports and examine possible project options on which recommendations will be made to Cabinet.

It was noted however, that the terms of reference stated that the working party could meet as often as required to meet business demands.

1.3 During the discussion it was noted that the working party currently met four times a year as a whole group and had at least six further sub-group meetings (budget and events) during the year. Members felt that increasing the number of full meetings of the working party would then reduce the number of sub-group meetings. It was therefore felt that the working party should meet every two months.

1.4 Officers have worked up a schedule of meetings to trial for the civic year 2022/23, which can then be reviewed following the district elections in 2023. A work plan has also been drafted to give members an idea of when the different items would be reported to the group at each meeting.

1.5 When drafting the work plan, it was agreed by officers that there would not be anything to report to the working party in April 2023 as the proposed date would fall within purdah and would only be two weeks before the District Elections, that a meeting not be scheduled for that month.

- 1.6 Members are therefore asked to consider and agree the proposed 2022/23 schedule of meetings for the Coalville Special Expenses Working Party at Appendix 1.