

COALVILLE SPECIAL EXPENSES - PROVISION OF SERVICES

The Coalville Special Expenses budget covers the provision of the following services for Coalville for 2022/23:

Cemetery Provision

- a) Administration of the burial service
- b) Sexton Services

Parks, Open Spaces and Recreation Grounds

- a) Up to 14 grass cuts and 3 hedge cuts per annum and shrub bed maintenance in parks, open spaces and cemeteries;
- b) Tree management surveys and associated works on all trees;
- c) Biannual planting and removing of bedding plants;
- d) Weekly, monthly and annual inspections and logging of all play areas and play equipment;
- e) Maintenance of hard standing and car park areas;
- f) Management of street furniture;
- g) Management of play area equipment and facilities – reactive repairs and maintenance and replacement schedules including play equipment, skate ramps, green gym, BMX track, hard courts
- h) Management of buildings and assets in parks and open spaces e.g. changing facilities at pavilions, fencing, gates
- i) Design and delivery of Projects such as Scotlands Recreation Ground, tree planting initiatives, Coalville Park
- j) Supporting Friends of Coalville Park group
- k) Management of Green Flag and Fields in Trust accreditations
- l) Section 106 Support – requests, evidence base, site transfers

Coalville Town Centre Support

- a) Coalville Events – providing event development, delivery and management of five events per year, resulting in approximately 165 hours of event delivery throughout the year, this includes:
 - i. Queen's Platinum Jubilee (normally Music and Picnic in the Park) – 2 events/2 days
 - ii. Coalville by the Sea – 2 days
 - iii. Cinema in the Park (16 days)
 - iv. Christmas in Coalville and associated activities: Best Dressed Window, Have you seen Santa competitions, Santa/Elf and Sleigh attraction in December – 6 days
- b) Christmas Lights – to administer and manage the Christmas lights scheme
- c) Management and delivery of Coalville in Bloom
- d) Coalville Grant Scheme – to administer the grant scheme and processing a minimum of eight grant applications per year