

Timeline RHI (redacted for open report)

Time Period	Activity / Event (redacted / anonymised for publication)
12/12/17	Cabinet agrees Heat Pump Programme
Feb 2018	Programme of work commences
March / April 2019	Internal secondment of some staff to other priority area
July 2019	HR event (redacted)
27 Aug 2019	Head of Service queries income levels in finance clinic. Team Manager asked to investigate.
Oct 2019	Investigations ongoing to the source of low income. Budget was already met (but transpired was set low compared to expected, therefore masked reduced income).
26 Nov 2019	Issue identified as claims missing payment and commencement of trawl and work through outstanding applications (111 installs missed between 26/2/18-26/11/18 – therefore time expired when trawling started). Immediately following this OfGem request (denied) and then BEIS request to allow late submissions made.
18/12/19	BEIS response no option to late submission – paper drafted for Cabinet Member and leadership
31/12/19	HR event (redacted)
22/1/20	Strategy Group advised of issue.
04/2/20	Cabinet Briefing given – advised that until investigation completed, needs to maintain confidential due to possible HR implications
Feb 2020	Management Investigation Starts in earnest HR Event (redacted) Existing Alternative Team Manager temporarily takes responsibility for team COVID 19 Pandemic starts to emerge
March 20	Internal Audit work to check robustness and detail missed payments – Further 14 missed claims for installations between Nov 18-March 2019 – notified to team 23 March 20 (claiming dates expired for these further claims).
March 20 – July 20	HR Event (redacted) Investigation continues including interviews with key witnesses etc – includes housing teams, audit, finance, senior management – jointly by second Head of Service and HR.
31 July 2020	HR Event (redacted)

August 2020	Report drafting and internal validation checking – some re interviewing of witnesses
Sept 2020	Draft Report and check back with interviewees
Nov 2020	Internal Report Completed
Dec 2020	Members briefed including all party leaders group and decision to go forward via A&G committee
Jan 2021	A&G Committee confidential report
Feb 2021	Direct follow up with BEIS from legal re interpretation of ability to allow retrospective claims Awareness in of planned time extension (COVID change from BEIS) meaning 4 of the 125 will be able to be claimed Council Statement
April 2021	Follow up report to A&G