

AUDIT AND GOVERNANCE COMMITTEE – WORK PROGRAMME (as at 08/10/20)

Issue	Report Author	Meeting at which will be reported
November		
Annual Governance Statement 2019/20	Tracy Bingham, Head of Finance	24 November 2020
Annual Statement of Accounts 2019/20	Tracy Bingham, Head of Finance	24 November 2020
Report to those charged with Governance 2019/20	Tracy Bingham, Head of Finance	24 November 2020
January		
External Audit Plan	Tracy Bingham, Head of Finance	20 January 2021
External Audit Progress Report	Tracy Bingham, Head of Finance	20 January 2021
Annual Audit Letter	Tracy Bingham, Head of Finance	20 January 2021
Internal Audit Progress report	Lisa Marron, Audit Manager	20 January 2021
Corporate Risk Update	Andy Barton, Strategic Director	20 January 2021
Treasury Management Activity Report April 2020 to December 2020	Anna Wright, Finance Team Manager	20 January 2021
Standards and Ethics - Quarter 3 Report	Elizabeth Warhurst, Head of Legal and Commercial Services	20 January 2021

Issue	Report Author	Meeting at which will be reported
April		
Internal Audit Progress Report	Lisa Marron, Audit Manager	21 April 2021
Treasury Management Stewardship Report 2020/21	Anna Wright, Finance Team Manager	21 April 2021
Accounting Policies and Materiality 2020/21	Anna Wright, Finance Team Manager	21 April 2021
Annual Report on Grants and Claims	Tracy Bingham, Head of Finance	21 April 2021
Corporate Risk Update	Andy Barton, Strategic Director	21 April 2021
Standards and Ethics - Quarter 4 Report	Elizabeth Warhurst, Head of Legal and Commercial Services	21 April 2021
Draft Member Conduct Annual Report	Elizabeth Warhurst, Head of Legal and Commercial Services	21 April 2021