

Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 28 August 2020. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 29 September 2020 is 5pm Friday, 18 September 2020.**

Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

| | | | | | |
|----------------------|---|---|------------------------|---|---------------------------------------|
| Councillor R Blunt | - | Leader | Councillor A Woodman | - | Community Services |
| Councillor R Ashman | - | Deputy Leader and Planning & Infrastructure | Councillor N J Rushton | - | Corporate |
| Councillor T Gillard | - | Business and Regeneration | Councillor R D Bayliss | - | Housing, Property & Customer Services |

Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic and Support Services on telephone number 01530 454512 or by emailing memberservices@nwleicestershire.gov.uk

Executive Decisions

| Decision | Decision Maker | Status of Decision | Public or Private (and reason where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Item considered by Scrutiny or other committee |
|---|----------------|--------------------|---|-------------------|--|---|--|
| September 2020 | | | | | | | |
| Council Delivery Plan 2020/21 Formal Adoption, 2019/20 Q4 & 2020/21 Q1 Monitoring | Cabinet | Key | Public | 29 September 2020 | Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicestershire.gov.uk | Council Delivery Plan 2020/21 Formal Adoption | Corporate Scrutiny – 02 September 2020 |
| Changes to the current planning system - Consultation | Cabinet | Key | Public | 29 September 2020 | Councillor Robert Ashman Tel: 01283 561700 robert.ashman@nwleicestershire.gov.uk Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk | Changes to the current planning system - Consultation | Local Plan Committee – 24 September 2020 |
| Review of Medium Term Financial Plan | Cabinet | Key | Public | 29 September 2020 | Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk | Review of Medium Term Financial Plan | Corporate Scrutiny – 02 September 2020 |

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|---|-----------------------|---------------------------|--|-------------------------|--|--|---|
| Provisional Financial Outturn 2019/20 | Cabinet | Key | Public | 29 September 2020 | Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk | Provisional Financial Outturn 2019/20 | Item deemed not required to go to Scrutiny |
| New Affordable Housing Supply Strategy 2020 | Cabinet | Key | Public | 29 September 2020 | Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk | New Affordable Housing Supply Strategy 2020 | Community Scrutiny – 21 July 2020 |
| Procurement of Housing New Build Contractor | Cabinet | Key | Public | 29 September 2020 | Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk | Procurement of Housing New Build Contractor | Corporate Scrutiny – 02 September 2020 |
| Minutes of the Coalville Special Expenses Working Party | Cabinet | Key | Public | 29 September 2020 | Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Head of Economic Regeneration, Head of Community Services Tel: 01530 454752, Tel: 01530 454832 mark.fiander@nwleicestershire.gov.uk, paul.sanders@nwleicestershire.gov.uk | Report and Minutes of the meeting Minutes of the Coalville Special Expenses Working Party | Coalville Special Expenses Working Party – 30 June 2020 |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Item considered by Scrutiny or other committee |
|---|----------------|--------------------|--|-------------------|---|--|--|
| Procurement exemption in relation to the councils dog warden and kennelling services | Cabinet | Key | Public | 29 September 2020 | Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk | Exemption Paper Report Procurement exemption in relation to the councils dog warden and kennelling services | Item deemed not required to go to Scrutiny |
| The Recovery of our Leisure Centres and the Partnership Contract with Everyone Active | Cabinet | Key | Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) | 29 September 2020 | Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk | Report The Recovery of our Leisure Centres and the Partnership Contract with Everyone Active | Community Scrutiny – 21 July 2020 |
| Waste Services Fleet Purchase | Cabinet | Key | Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) | 29 September 2020 | Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk | Waste Services Fleet Purchase | Item deemed not required to go to Scrutiny |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Item considered by Scrutiny or other committee |
|---|----------------|--------------------|--|-------------------|--|---|--|
| Payroll Provision Software- Variation to Contract | Cabinet | Non-Key | Private | 29 September 2020 | Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk | Report on Contract Variation Payroll Provision Software- Variation to Contract | Item deemed not required to go to Scrutiny |
| Agile IT Equipment Supplier Procurement Exemption | Cabinet | Non-Key | Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) | 29 September 2020 | Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk Head of Customer Service, Corporate Property & Assets Tel: 01530 454753 tom.shardlow@nwleicestershire.gov.uk | | Item deemed not required to go to Scrutiny |
| October 2020 | | | | | | | |
| Food Safety Service Delivery Plan 2020/21 | Cabinet | Key | Public | 20 October 2020 | Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk | Food Service Plan Food Safety Service Delivery Plan 2020/21 | Item deemed not required to go to Scrutiny |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Item considered by Scrutiny or other committee |
|---|----------------|--------------------|--|------------------|--|---|--|
| Adoption of Castle Donington conservation area appraisal and boundary review | Cabinet | Key | Public | 20 October 2020 | Councillor Robert Ashman Tel: 01283 561700 robert.ashman@nwleicestershire.gov.uk Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk | Draft boundary review and map appendix Draft character appraisal and map appendix Public consultation responses | Item deemed not required to go to Scrutiny |
| Review of Corporate Governance Policies | Cabinet | Key | Public | 20 October 2020 | Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk | Corporate Governance Policies | Audit and Governance Committee – 22 July 2020 |
| Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs | Cabinet | Non-Key | Public | 20 October 2020 | Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk | Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs | Item deemed not required to go to Scrutiny |
| HRA Property Acquisitions and Disposals | Cabinet | Key | Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) | 20 October 2020 | Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk | HRA Property Acquisitions and Disposals | Item deemed not required to go to Scrutiny |

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|---|----------------|--------------------|---|------------------|--|---|--|
| November 2020 | | | | | | | |
| Economic Recovery Plan | Cabinet | Key | Public | 10 November 2020 | Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk Head of Economic Regeneration Tel: 01530 454752 mark.fiander@nwleicestershire.gov.uk | Economic Recovery Plan | Community Scrutiny Committee – To be confirmed |
| Update on Car Park Review | Cabinet | Key | Public | 10 November 2020 | Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk | Update on Car Park Review | Community Scrutiny Committee – 28 October 2020 |
| Minutes of the Coalville Special Expenses Working Party | Cabinet | Key | Public | 10 November 2020 | Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Head of Economic Regeneration, Head of Community Services Tel: 01530 454752, Tel: 01530 454832 mark.fiander@nwleicestershire.gov.uk, paul.sanders@nwleicestershire.gov.uk | Minutes of the Coalville Special Expenses Working Party | Coalville Special Expenses Working Party – 13 October 2020 |
| December 2020 | | | | | | | |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Item considered by Scrutiny or other committee |
|---|----------------|--------------------|---|------------------|---|---|--|
| Air Quality Update | Cabinet | Key | Public | 8 December 2020 | Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk | Air Quality Update | Community Scrutiny Committee – 28 October 2020 |
| Corporate Disposals Policy | Cabinet | Key | Public | 8 December 2020 | Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk | Report Corporate Disposals Policy | Corporate Scrutiny – 11 November 2020 |
| January 2021 | | | | | | | |
| Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs | Cabinet | Non-Key | Public | 12 January 2021 | Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk | | Item deemed not required to go to Scrutiny |
| February 2021 | | | | | | | |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Item considered by Scrutiny or other committee |
|---|----------------|--------------------|---|------------------|--|--|---|
| Minutes of the Coalville Special Expenses Working Party | Cabinet | Key | Public | 2 February 2021 | Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Head of Economic Regeneration, Head of Community Services Tel: 01530 454752, Tel: 01530 454832 mark.fiander@nwleicestershire.gov.uk, paul.sanders@nwleicestershire.gov.uk | Minutes of the Coalville Special Expenses Working Party from 15 December 2020 Minutes of the Coalville Special Expenses Working Party | Coalville Special Expenses Working Party – 15 December 2020 |
| 02 March 2021 | | | | | | | |
| Recycle More Year 1 Progress | Cabinet | Key | Public | 2 March 2021 | Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk | Recycle more update and food waste trial | Community Scrutiny Committee – 10 February 2021 |
| 30 March 2021 | | | | | | | |
| Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs | Cabinet | Non-Key | Public | 30 March 2021 | Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk | Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs | Item deemed not required to go to Scrutiny |
| April 2021 | | | | | | | |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker | Item considered by Scrutiny or other committee |
|---|----------------|--------------------|---|------------------|--|---|---|
| May 2021 | | | | | | | |
| There are no meetings of the Cabinet scheduled in May | | | | | | | |
| June 2021 | | | | | | | |
| Minutes of the Coalville Special Expenses Party | Cabinet | Key | Public | 8 June 2021 | <p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Head of Economic Regeneration, Head of Community Services Tel: 01530 454752, Tel: 01530 454832 mark.fiander@nwleicestershire.gov.uk, paul.sanders@nwleicestershire.gov.uk</p> | <p>Minutes of the Coalville Special Expenses Party from 20 April 2021 Minutes of the Coalville Special Expenses Party</p> | <p>Coalville Special Expenses Working Party – 20 April 2021</p> |