

# Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 29 May 2020. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 1 July 2020 is 5pm Monday, 22 June 2020.**

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

|                      |   |   |                        |   |                                       |
|----------------------|---|---|------------------------|---|---------------------------------------|
| Councillor R Blunt   | - | Leader                                      | Councillor A Woodman   | - | Community Services                    |
| Councillor R Ashman  | - | Deputy Leader and Planning & Infrastructure | Councillor N J Rushton | - | Corporate                             |
| Councillor T Gillard | - | Business and Regeneration                   | Councillor R D Bayliss | - | Housing, Property & Customer Services |

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic and Support Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

| Decision   | Decision Maker | Status of Decision | Public or Private<br><br>(and reason – where private) | Date of Decision | Contacts  | Documents to be submitted to the Decision Maker   |
|--|----------------|--------------------|---|------------------|---|---|
| <b>July 2020</b>   |                |                    |   |                  |   |   |
| Council Delivery Plan 2020/21 & Quarter 3 and 4 reporting 2019/20            | Cabinet        | Key                | Public  | 14 July 2020     | <p>Councillor Richard Blunt<br/>Tel: 01530 454510<br/>richard.blunt@nwleicestershire.gov.uk</p> <p>Head of Human Resources and Organisational Development<br/>Tel: 01530 454518<br/>mike.murphy@nwleicestershire.gov.uk</p> | Council Delivery Plan 2020/21   |
| Use of Article 4 Direction: Houses in Multiple Occupation in Kegworth        | Cabinet        | Key                | Public  | 14 July 2020     | <p>Councillor Robert Ashman<br/>Tel: 01283 561700<br/>robert.ashman@nwleicestershire.gov.uk</p> <p>Head of Planning and Infrastructure<br/>Tel: 01530 454668<br/>chris.elston@nwleicestershire.gov.uk</p>                   | Use of Article 4 Direction: Houses in Multiple Occupation in Kegworth   |
| Adoption of Castle Donington conservation area appraisal and boundary review | Cabinet        | Key                | Public  | 14 July 2020     | <p>Councillor Robert Ashman<br/>Tel: 01283 561700<br/>robert.ashman@nwleicestershire.gov.uk</p> <p>Head of Planning and Infrastructure<br/>Tel: 01530 454668<br/>chris.elston@nwleicestershire.gov.uk</p>                   | Draft boundary review and map appendix<br>Draft character appraisal and map appendix<br>Public consultation responses |

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|--|----------------|--------------------|---|------------------|---|---|
| Confirmation of Castle Donington (Apiary Gate & Clapgun Street) Article 4(1) Direction | Cabinet        | Non-Key            | Public  | 14 July 2020     | <p>Councillor Robert Ashman<br/>Tel: 01283 561700<br/>robert.ashman@nwleicestershire.gov.uk</p> <p>Head of Planning and Infrastructure<br/>Tel: 01530 454668<br/>chris.elston@nwleicestershire.gov.uk</p> | Provisional Article 4(1) Direction, schedule and map<br>Public consultation responses<br>Confirmation of Castle Donington (Apiary Gate & Clapgun Street) Article 4(1) Direction |
| Covid-19 Financial Impact Report   | Cabinet        | Key                | Public  | 14 July 2020     | <p>Councillor Nicholas Rushton<br/>Tel: 01530 412059<br/>nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance<br/>Tel: 01530 454707<br/>tracy.bingham@nwleicestershire.gov.uk</p>              | Covid-19 Financial Impact Report  |

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|--|----------------|--------------------|---|------------------|--|--|
| Exemption from the Council's Contract Procedure Rules - Finance System | Cabinet        | Key                | <p>Private</p> <p>Information relating to any individual.</p> <p>Information which is likely to reveal the identity of an individual.</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p> <p>Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.</p> <p>Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</p> <p>Information which reveals that the authority proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person</p> <p>Information which</p> | 14 July 2020     | <p>Councillor Nicholas Rushton<br/>Tel: 01530 412059<br/>nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance<br/>Tel: 01530 454707<br/>tracy.bingham@nwleicestershire.gov.uk</p> | Exemption from the Council's Contract Procedure Rules - Finance System |

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|---|-----------------------|---------------------------|--|-------------------------|--|--|
| Minutes of the Coalville Special Expenses Working Party | Cabinet               | Key                       | Public   | 9 June 2020             | Councillor Andrew Woodman<br>Tel: 07970 520357<br>andrew.woodman@nwleicestershire.gov.uk<br><br>Head of Economic Regeneration, Head of Community Services<br>Tel: 01530 454752, Tel: 01530 454832<br>mark.fiander@nwleicestershire.gov.uk,<br>paul.sanders@nwleicestershire.gov.uk | Report and Minutes of the meeting<br>Minutes of the Coalville Special Expenses Working Party |
| <b>September 2020</b>                                   |                       |                           |  |                         |  |  |
| Corporate Disposals Policy                              | Cabinet               | Key                       | Public   | 22 September 2020       | Councillor Roger Bayliss<br>Tel: 01530 411055<br>roger.bayliss@nwleicestershire.gov.uk<br><br>Head of Housing<br>Tel: 01530 454780<br>chris.lambert@nwleicestershire.gov.uk  | Report Corporate Disposals Policy  |
| Review of Medium Term Financial Plan                    | Cabinet               | Key                       | Public   | 22 September 2020       | Councillor Nicholas Rushton<br>Tel: 01530 412059<br>nicholas.rushton@nwleicestershire.gov.uk<br><br>Head of Finance<br>Tel: 01530 454707<br>tracy.bingham@nwleicestershire.gov.uk  | Review of Medium Term Financial Plan   |

| Decision                                      | Decision Maker | Status of Decision | Public or Private<br>(and reason – where private) | Date of Decision  | Contacts   | Documents to be submitted to the Decision Maker             |
|---|----------------|--------------------|---|-------------------|--|---|
| Council Delivery Plan 2020/21 Formal Adoption | Cabinet        | Key                | Public  | 22 September 2020 | Councillor Richard Blunt<br>Tel: 01530 454510<br>richard.blunt@nwleicestershire.gov.uk<br><br>Head of Human Resources and Organisational Development<br>Tel: 01530 454518<br>mike.murphy@nwleicestershire.gov.uk | Council Delivery Plan 2020/21 Formal Adoption               |
| Leisure Contract Recovery                     | Cabinet        | Key                | Public  | 22 September 2020 | Councillor Andrew Woodman<br>Tel: 07970 520357<br>andrew.woodman@nwleicestershire.gov.uk<br><br>Head of Community Services<br>Tel: 01530 454832<br>paul.sanders@nwleicestershire.gov.uk                          | Report Leisure Contract Recovery                            |
| Food Safety Service Delivery Plan 2020/21     | Cabinet        | Key                | Public  | 22 September 2020 | Councillor Andrew Woodman<br>Tel: 07970 520357<br>andrew.woodman@nwleicestershire.gov.uk<br><br>Head of Community Services<br>Tel: 01530 454832<br>paul.sanders@nwleicestershire.gov.uk                          | Food Service Plan Food Safety Service Delivery Plan 2020/21 |
| Review of Corporate Governance Policies       | Cabinet        | Key                | Public  | 22 September 2020 | Councillor Richard Blunt<br>Tel: 01530 454510<br>richard.blunt@nwleicestershire.gov.uk<br><br>Head of Finance<br>Tel: 01530 454707<br>tracy.bingham@nwleicestershire.gov.uk                                      | Corporate Governance Policies                               |

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|--------------------------------|-----------------------|---------------------------|--|-------------------------|---|--|
| Updated Risk Management Policy | Cabinet               | Non-Key                   | Public   | 22 September 2020       | Councillor Richard Blunt<br>Tel: 01530 454510<br>richard.blunt@nwleicestershire.gov.uk<br><br>Strategic Director<br>Tel: 01530 454819<br>andy.barton@nwleicestershire.gov.uk            | Annex A - revised Risk Management Policy<br>Updated Risk Management Policy |
| EU Exit Funding                | Cabinet               | Key                       | Private  | 22 September 2020       | Councillor Richard Blunt<br>Tel: 01530 454510<br>richard.blunt@nwleicestershire.gov.uk<br><br>Chief Executive<br>Tel: 01530 454500<br>bev.smith@nwleicestershire.gov.uk                 | EU Exit Funding  |
| <b>October 2020</b>            |                       |                           |  |                         |   |  |
| <b>November 2020</b>           |                       |                           |  |                         |   |  |
| Recycle More Year 1 Progress   | Cabinet               | Key                       | Public   | 10 November 2020        | Councillor Andrew Woodman<br>Tel: 07970 520357<br>andrew.woodman@nwleicestershire.gov.uk<br><br>Head of Community Services<br>Tel: 01530 454832<br>paul.sanders@nwleicestershire.gov.uk | Recycle more update and food waste trial                                   |

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|---|-----------------------|---------------------------|---|-------------------------|---|--|
| Update on Car Park Review   | Cabinet               | Key                       | Public  | 10 November 2020        | Councillor Andrew Woodman<br>Tel: 07970 520357<br>andrew.woodman@nwleicestershire.gov.uk<br><br>Head of Community Services<br>Tel: 01530 454832<br>paul.sanders@nwleicestershire.gov.uk | Update on Car Park Review  |
| Roll out of weekly separate food waste collection for households in North West Leicestershire | Cabinet               | Key                       | Public  | 10 November 2020        | Councillor Andrew Woodman<br>Tel: 07970 520357<br>andrew.woodman@nwleicestershire.gov.uk<br><br>Head of Community Services<br>Tel: 01530 454832<br>paul.sanders@nwleicestershire.gov.uk | Report Roll out of weekly separate food waste collection for households in North West Leicestershire |
| <b>December 2020</b>  |                       |                           |   |                         |   |  |
| Air Quality Update  | Cabinet               | Key                       | Public  | 8 December 2020         | Councillor Andrew Woodman<br>Tel: 07970 520357<br>andrew.woodman@nwleicestershire.gov.uk<br><br>Head of Community Services<br>Tel: 01530 454832<br>paul.sanders@nwleicestershire.gov.uk | Air Quality Update   |
| <b>January 2021</b>   |                       |                           |   |                         |   |  |
| <b>February 2021</b>  |                       |                           |   |                         |   |  |
| <b>March 2021</b>   |                       |                           |   |                         |   |  |



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|-------------------|-----------------------|---------------------------|---|-------------------------|-----------------|--|
| <b>April 2021</b> |                       |                           |   |                         |                 |  |
| <b>May 2021</b>   |                       |                           |   |                         |                 |  |
| <b>June 2021</b>  |                       |                           |   |                         |                 |  |