

## APPENDIX A

### INTERVENTIONS USED TO ACHIEVE PERFORMANCE TARGETS

Reference No.		Description	<b>Building confidence in Coalville – shop front grants (businesses engaged)</b>														
Lead Officer		<b>Barrie Walford</b>	Date Plan Completed	<b>02.05.19</b>													
Performance Out-turn		2018/19					2019/20					2020/21					
		Q1	Q2	Q3	Q4	Full Year	Q1	Q2	Q3	Q4	Full Year	Q1	Q2	Q3	Q4	Full Year	
Overall Measure	Target	10	10	10	10												
	Actual	8	0	0	0												
<b>Explanation of Current Performance</b>	<p>Zero companies against a target of 10 have been engaged in Q4 in relation to shop front grants. This is because the scheme has not been actively promoted to enable a review of processes to take place.</p> <p>The lead project officer in consultation with the Business Focus Manger, the Head of Economic Development and the Director of Place agreed to pause the delivery of the Coalville Shopfronts programme to allow for a mid-point review to be completed.</p> <p>The review highlighted a number of recommendations to improve the efficiency in managing, administering and delivering the scheme.</p> <p>Project officers prepared a paper to strategy group to present the mid-point review and seek approval to amend the scheme.</p> <p>The Coalville frontages scheme will be reopened to applications in June 2019.</p>																
<b>Interventions in the last 3 months and evaluation of impact</b>	Scheme halted to enable review.																

**INTERVENTION PLAN TO ACHIEVE PERFORMANCE TARGETS**

	<b>Key Interventions in Place to Achieve Performance</b>	<b>By When</b>	<b>By Who</b>	<b>Resource Implications</b>	<b>Most Significant Risk to Achievement of Intervention</b>	<b>Contingency Intervention for Most Significant Risk</b>	<b>Monitoring Process</b>	<b>Outcomes expected from intervention</b>
1	Complete changes to scheme processes	Dec. '18	Business Focus	Internal staff resource	Lack of staff resource	Prioritise work	Business Focus work plan updates to Head of Service	Scheme improved to reflect findings of mid-point evaluation
2	Relaunch scheme	June. '19	Business Focus	Internal staff resource	Strategy Group approval	Consult members before finalising scheme	Member approval followed by quarterly reports	Scheme relaunched in 2019 and eligible shop fronts improved