



North West Leicestershire
Application for a premises licence
Licensing Act 2003

For help contact
licensing@nwleicestershire.gov.uk
 Telephone: 01530 454545

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Jason

* Family name

Lingard

* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- ☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

☐ Yes ☒ No

Is the applicant's business registered outside the UK?

☐ Yes ☒ No

Note: completing the Applicant Business section is optional in this form.

Business name

Ibstock Town Cricket & Social Club

If the applicant's business is registered, use its registered name.

VAT number

GB

411 2649 85

Put "none" if the applicant is not registered for VAT.

Continued from previous page...

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Applicant Business Address

If the applicant has one, this should be the applicant's official address - that is an address required of the applicant by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ☐ An agent that is a business or organisation, including a sole trader
- ☒ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Continued from previous page...

Your Address

Address official correspondence should be sent to.

* Building number or name	Coronation Ground
* Street	Melbourne Road
District	
* City or town	Ibstock
County or administrative area	Leics
* Postcode	LE676NN
* Country	United Kingdom

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name	Coronation Ground
Street	Melbourne Road
District	
City or town	Ibstock
County or administrative area	Leics
Postcode	LE676NN
Country	United Kingdom

Further Details

Telephone number	07807895583
Non-domestic rateable value of premises (£)	9,100

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☒ An individual or individuals
- ☐ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21

INDIVIDUAL APPLICANT DETAILS

Applicant Name

Is the name the same as (or similar to) the details given in section one?

- ☒ Yes ☐ No

First name

Jason

Family name

Lingard

Is the applicant 18 years of age or older?

- ☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail

Telephone number

Other telephone number

* Date of birth
dd mm yyyy

* Nationality

Documents that demonstrate entitlement to work in the UK

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Ibstock Town Cricket & Social Club currently operates with a ~~Club~~ Premises Certificate (No. NWL30037) and is run with an

Continued from previous page...

lected Management Committee on behalf of its Members. It has been in existence for over 100 years and provides a focal point at the centre of the village for sporting and social activities. The family orientated Club provides facilities for senior, ladies and junior cricket, as well as supporting local school and county wide competitions. It also provides a social centre of the village with pool, darts and dominoes teams as well as providing a meeting place for eleven different charities - including the Ibstock branch of the Royal British Legion.

The Club proposes to support the Royal British Legion in allowing the cricket ground to be used to host a family focused charity concert on the 29th September 2018 for upto 3000 paying guests and support staff, so a total of 3500. This has driven the requirement to investigate and apply for a Premises License to enable this event to proceed, which will help raise vital funds for this charity to support Leicestershire ex service men & women and their families. If successful the event of this scale would only be run annually as a maximum.

A Premises License would also allow the Club to open up access to guests more freely to enjoy the facilities, such as watching a game of cricket, playing darts / dominoes etc., meeting up socially or for private parties such as wedding anniversaries or christenings etc. This would also the Club to help raise vital funds to carry out ongoing maintenance and improvements of the grounds and buildings.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

3500

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

☐ Yes

☒ No

Section 7 of 21

PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

☐ Yes

☒ No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

☐ Yes

☒ No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

☐ Yes

☒ No

Section 10 of 21

PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Continued from previous page...

All other live music provided inside the Club House is below the 500 limit.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

License to cover RBL charity event - 12:00 until 23:00, with music stopping at 10.30 pm.

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

☐ Yes

☒ No

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

☐ Yes

☒ No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes

☒ No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes

☒ No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

Start

End

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the performance of live music take place indoors or outdoors or both?

☐ Indoors

☒ Outdoors

☐ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The License is to enable a charity concert by the Royal British Legion on the 29th September 2018. An outside stage on the edge of the cricket field will provide amplified live music from a range of performing acts. If successful then the event would be held a maximum of once per year.
All other live music is provided inside the Club House is below the 500 limit.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

The License is required for the RBL charity concert on the 29th Sept 2018. If successful then it is proposed that the event will be held a maximum of annually to raise vital funds to support ex military personal and their families in Leicestershire.

Continued from previous page...

For the RBL Concert the Club will open to the public at 12:00 and close at 23:00, with live music stopping at 10.30. If this event is successful it is proposed to hold an event of such a scale once a year.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number
(if known)

Issuing licensing authority
(if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Continued from previous page...

TUESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- ☒ On the premises
 ☐ Off the premises
 ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

During the winter months the Club will open on restricted hours, including :

- closed Sunday evening
- not open during the day unless for a private function (funeral wake)
- closed earlier in the evening if there are no customers

The Club opens up longer during the summer months when there is a cricket match (junior, ladies or senior), although this occurs mostly at weekends when cricket matches are played.

Normal week day opening is from 7pm unless for a special event - funeral wake or world cup game etc.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Boxing Day, New Years Eve, special event - Royal Wedding / World Cup

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Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None.

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Details as per the sale of Alcohol section.

During the winter months the Club will open on restricted hours, including :

Continued from previous page...

- closed Sunday evening
- not open during the day unless for a private function (funeral wake)
- closed earlier in the evening if there are no customers

The Club opens up longer during the summer months when there is a cricket match (junior, ladies or senior), although this occurs mostly at weekends when cricket matches are played.

Normal week day opening is from 7pm unless for a special event - funeral wake or world cup game etc.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

During the day to host private parties such as funeral wakes, local charity meetings (the Club provides the meeting place for 11 charities including the Royal British Legion, Stroke Association etc.)

Also Boxing Day, New Years Eve

For the RBL Concert the Club will open to the public at 12:00 and close as 23:00.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Ibstock Town Cricket & Social Club operates with a clear set of Rules & Constitution, that specifies the behaviours expected at the Club and the disciplinary process if these are breached. As a family orientated Club run by volunteers who are elected onto the Management Committee, the Club operated a zero tolerance to any alcohol or drug disorder. The Club also holds the ECB Club Mark standard that details the standards that a Cricket Club should be operated against a wide range of criteria - training, behaviours, child welfare etc. An annual audit of the Club takes place by the ECB and a formal detailed reapplication every three years to ensure these standards are being maintained. The Club is proud of the position it holds in the community and the standards of behaviour / reputation it has gained over a hundred years in existence, which underpins the zero tolerance to any alcohol or public nuisance related issues.

The Club employs a full time Club Steward responsible for the safe and efficient running of the bar and Clubhouse. The Steward ensures that any bar staff are appropriately trained, including ensuring that age verification checks are carried out where appropriate before the sale of alcohol and the checking of identification carrying a photograph and date of birth. As a family orientated Club we do not take part in any irresponsible promotions of alcohol. Free trap water is available to anyone. Alcohol is served in the standard measures, which are displayed in the bar area.

For the Royal British Legion Concert event then a registered private security company (SA UK Ltd) will be employed to by the RBL Committee to ensure the behaviors expected on the Club site are maintained. They will be supported by Leicestershire 4x4 Response to provide crowd & H&S support. A detailed Event Management Plan is currently being finalised which will detail all the plans to manage the safety, evacuation plans, parking, litter etc. The access and exit from the Club will be strictly controlled by advanced purchased tickets, with security staff on both the main access point down the access drive and the two emergency exit points on the cricket ground. Detailed discussions are ongoing with the Leicestershire Police by the RBL Committee. The finalised Event Management Plan will be available 28 days prior to the event taking place to allow any responsible authority time to review and comment.

The Club Steward with the Premises Supervisor will be responsible for the bar sales at the RBL Concert, with the same staff training, age verification checks and controls as would be applied during normal Club running activities. Working with the RBL Committee and the supporting organisations a zero tolerance approach will be applied to any alcohol issues on what is a charity family focused fund raising event.

b) The prevention of crime and disorder

Continued from previous page...

The Club has a designated Premises Supervisor and Club Steward to ensure the safe running of the bar and Clubhouse, underpinned by a set of clear Rules & Constitution that specifies the expected behaviours. As detailed above, part of the Club Steward's role is to ensure all staff are trained appropriately including ensuring that age verification checks are carried out where appropriate before the sale of alcohol and the checking of identification carrying a photograph and date of birth. Every effort is made to limit the impact on our neighbours, including notices and verbal reminders to customers leaving the premises late in the evening. Notices are also displayed with a zero drugs tolerance at the Club.

For the RBL Concert event then a registered private security company (SA UK Ltd) and Leicestershire 4x4 Response will be employed by the RBL Committee to manage public safety, supported by a detailed Event Management Plan including all the event risk assessments and evacuation procedures. Security staff will cover the entry and exits to the site as well as provide roaming patrols around the site during the event. Detailed discussions are ongoing with Leicestershire Police on the arrangements for the concert. The Event Management Plan is currently being finalised. Working with the RBL Committee and the supporting organisations a zero tolerance approach will be applied to any alcohol issues on what is a charity family focused fund raising event.

c) Public safety

Disabled access, safe evacuation routes and toilets are available to the Clubhouse. First aid equipment and materials are available on site, with a list of trained first aiders to support the range of cricket and social activities. This is an example of one of the requirements and checks carried out by the ECB Clubmark standard. Inside and outside lighting is maintained to ensure safe access and egress for both customers and staff. All equipment is maintained in a safe and operating state.

For the RBL Concert event then a registered private security company (SA UK Ltd) and Leicestershire 4x4 Response will be employed by the RBL Committee to manage public safety / first aid, supported by a detailed Event Management Plan including all the event risk assessments and evacuation procedures. Detailed discussions are ongoing with Leicestershire Police on the arrangements for the concert. The Event Management Plan is currently being finalised.

d) The prevention of public nuisance

Every effort is made to limit the impact on our neighbours, including notices and verbal reminders to customers leaving the premises late in the evening. Inside and outside lighting is maintained to ensure safe access and egress for both customers and staff.

Routine litter picking is carried out at the Club by the volunteer ground staff and Management Committee to ensure a presentable venue for customers, especially visiting teams. A large number of bins are provided around the site and are emptied regularly. Rubbish collections and deliveries currently take place weekly during normal working hours thereby limiting any impact on our neighbours.

Any concerns raised by a neighbour, customer or general member of the public are dealt with in a timely and professional manner by a member of the Management Committee ensuring the excellent reputation of the Club gained over a 100 years of operation is maintained.

For the RBL Concert event then a registered private security company (SA UK Ltd) and Leicestershire 4x4 Response will be employed to manage public safety, supported by a detailed Event Management Plan including all the event risk assessments, evacuation procedures, parking noise etc.. Detailed discussions are ongoing with Leicestershire Police on the arrangements for the concert.

The Ibstock Scouts will support both during the day and the following day to help with the site cleanup to ensure no rubbish is allowed to impact on our neighbours. Sufficient bins and toilets will be provided around the site. Plastic glasses only will be used outside for the concert, thereby removing the risk with glass and breakages on the cricket field.

e) The protection of children from harm

As an ECB Club Mark registered organisation, there are Child Welfare policies and a designated Child Welfare Officer in place to ensure all children on the premises - for the playing of cricket or social activities are protected. Anyone involved with providing coaching and sport supervision of children has a DBS check carried out. Unless part of an organised sporting event such as a coaching session or cricket match, then children are allowed in the Club when accompanied by an adult.

Continued from previous page...

The Club employs a full time Club Steward responsible for the safe and efficient running of the bar and Clubhouse. The Steward ensures that any bar staff are appropriately trained, including ensuring that age verification checks are carried out where appropriate before the sale of alcohol and the checking of identification carrying a photograph and date of birth. As a family orientated Club we do not take part in any irresponsible promotions of alcohol and do not sell alcohol to children or anyone under age.

For the RBL Concert event then a registered private security company (SA UK Ltd) and Leicestershire 4x4 Response will be employed to manage public safety, supported by a detailed Event Management Plan including all the event risk assessments and evacuation procedures. Detailed discussions are ongoing with Leicestershire Police on the arrangements for the concert. The Event Management Plan is currently being finalised.

The Club Steward with the Premises Supervisor will be responsible for the bar sales at the RBL Concert, with the same staff training, age verification checks and controls as would be applied during normal Club running activities. Working with the RBL Committee and the supporting organisations a zero tolerance approach will be applied to any alcohol issues on what is a charity family focused fund raising event.

All children will have to be accompanied to the concert by an adult and no alcohol will be sold to children. A separate soft drinks / sweets area will be operated to ensure children do not need to access the bar sales area.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

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- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00

Continued from previous page...

Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

* Fee amount (£)

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/north-west-leicestershire/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

Approval deadline

Error message

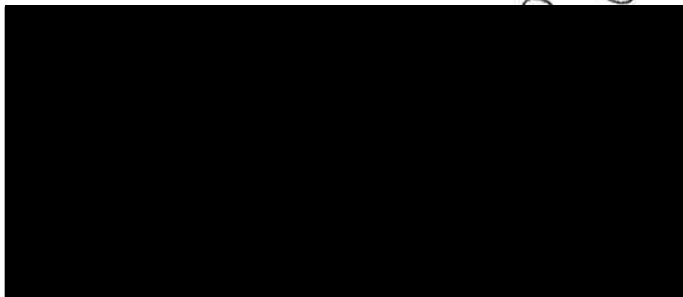
Is Digitally signed

☐< Previous 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 Next >

Consent of individual to being specified as premises supervisor

I Mitchell King
[full name of prospective premises supervisor]

of



[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

IBSTOCK TOWN CRICKET & SOCIAL CLUB PREMISES LICENCE
[type of application]

by

JASON LINGARD
[name of applicant]

relating to a premises licence

NWL 30037
[number of existing licence, if any]

for

[name and address of premises to which the application relates]

Ibstock Town Cricket Club
Melbourne Rd.
Ibstock
Leics. LE67 6NN

and any premises licence to be granted or varied in respect of this application made by

JASON LINGARD
[name of applicant]

concerning the supply of alcohol at

IBSTOCK TOWN CRICKET CLUB
MELBOURNE ROAD
IBSTOCK
LEICS
LE6 7GN

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

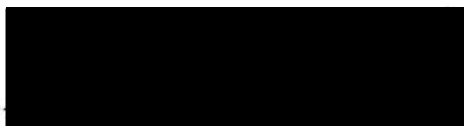
Personal licence number

NWL 10499
[insert personal licence number, if any]

Personal licence issuing authority

N.W.L.D.C.
[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

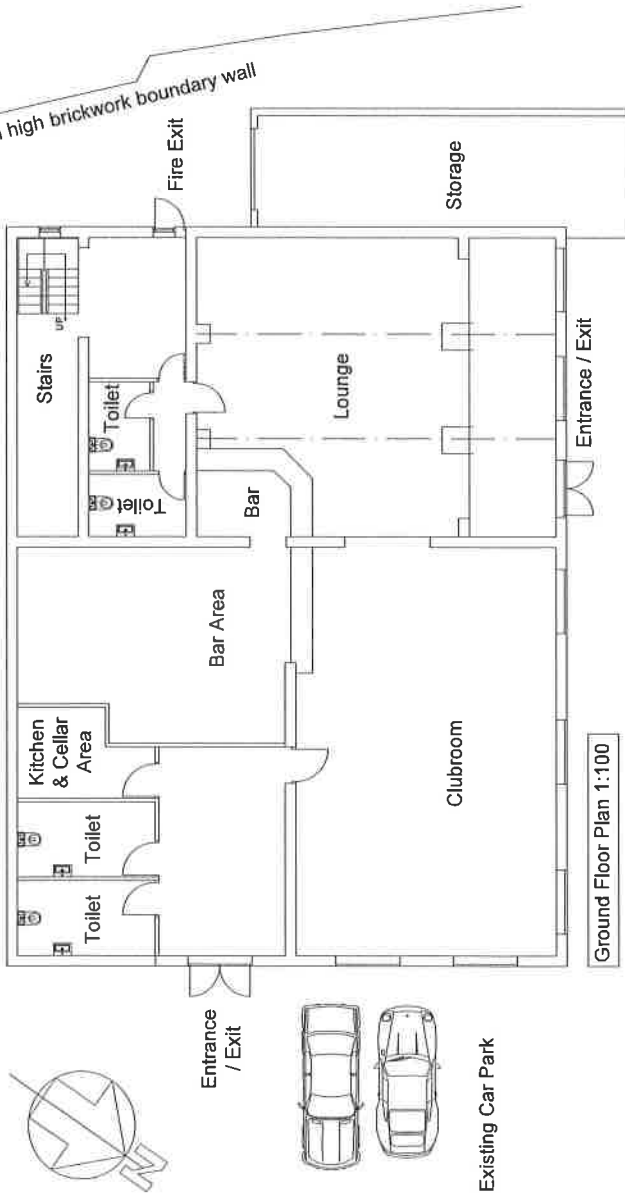


Name (please print)

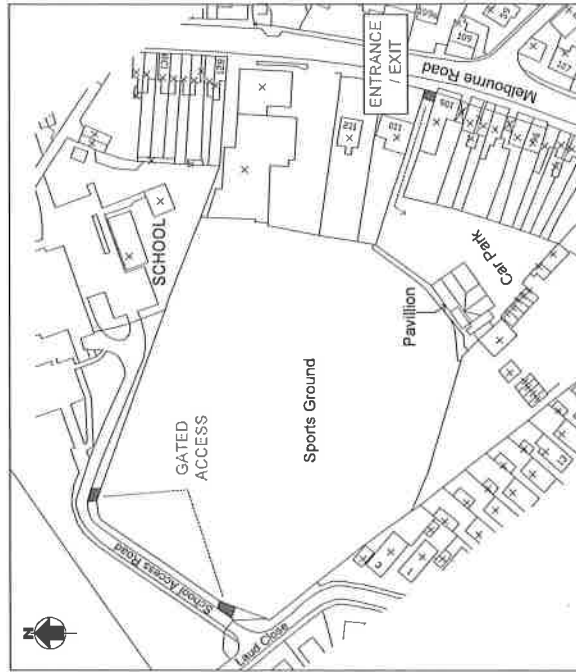
MITCHELL KING

Date

13/05/18

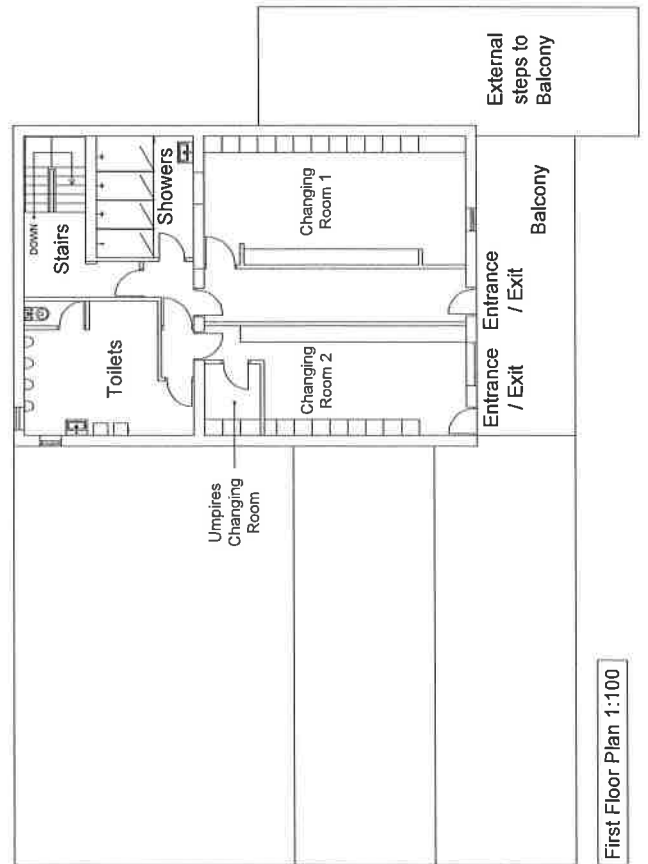


Ground Floor Plan 1:100



Location Plan and Access Area's - NTS

IBSTOCK TOWN CRICKET CLUB



First Floor Plan 1:100

