

**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

**ANNUAL COUNCIL - TUESDAY, 15 MAY 2018**

Report Title	<b>SCHEDULE OF MEETINGS 2018/19</b>
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Purpose of report	To agree the schedule of meetings for the forthcoming municipal year.
Council priorities	Value for Money.
Implications:	None.
Financial/Staff	None.
Link to relevant CAT	None.
Risk Management	None.
Equalities Impact Screening	None.
Human Rights	None.
Transformational Government	None.
Comments of Head of Paid Service	The report is satisfactory.
Comments of Section 151 Officer	The report is satisfactory.
Comments of Monitoring Officer	The report is satisfactory.
Consultees	<p>Corporate Leadership Team Strategy Group Performance Team Leicestershire County Council Town and Parish Councils</p>

Background papers	None.
Recommendations	<p><b>A) THE PROPOSED SCHEDULE OF MEETINGS FOR 2018/19 BE AGREED.</b></p> <p><b>B) THE SCHEDULE OF COUNCIL AND CABINET MEETINGS FOR 2018/19 BE NOTED.</b></p>

## **1.0 BACKGROUND INFORMATION**

- 1.1 Each year Council are asked to approve the schedule of meetings for the forthcoming year. The proposed schedule of meetings is attached at Appendix 1 to the report.
- 1.2 For reasons of administrative efficiency, the schedule of meetings for 2018/19 includes some dates for June 2019. In addition, at the request of the Leader, meetings of Council and Cabinet have been programmed up to end of the municipal year 2018/19. This is to enable members to have notice of these meetings well in advance.

## **2.0 MAIN FEATURES OF THE SCHEDULE**

2.1 When compiling the schedule of meetings, regard has been had to the Council's service and financial planning timetable which includes the budget process, and the proposed meeting schedules of Leicestershire County Council and the Parish Councils within North West Leicestershire.

2.2 Meetings of the main committees have been programmed for the municipal year 2018/19 as follows:

Audit and Governance Committee	4
Cabinet	10
Coalville Special Expenses Working Party	4
Council	5 + Annual Meeting
Licensing Committee	4
Local Plan Committee	5
Planning Committee	11
Policy Development Group	5

2.3 Please note that the Cabinet meetings are included in the schedule for information only as the frequency, dates and times of the meetings are agreed by the Leader.

2.4 The meetings of the Coalville Special Expenses Working Party are also included for information only as these dates are agreed by the Working Party.