

Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 11 May 2018. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 12 June 2018 is 5pm Friday, 1 June 2018.**

Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor T J Pendleton	-	Regeneration and Planning
Councillor A V Smith MBE	-	Deputy Leader and Community Services	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business	Councillor R D Bayliss	-	Housing

Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic and Support Services on telephone number 01530 454512 or by emailing memberservices@nwleicestershire.gov.uk

Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
May 2018						
National Planning Policy Framework	Cabinet	Non-Key	Public	1 May 2018	Councillor Trevor Pendleton Tel: 01509 569746 trevor.pendleton@nwleicestershire.gov.uk Head of Planning and Infrastructure Tel: 01530 454782 jim.newton@nwleicestershire.gov.uk	Report National Planning Policy Framework
Leicester and Leicestershire Authorities' Joint Strategic Growth Plan: Response to Consultation	Cabinet	Key	Public	1 May 2018	Councillor Trevor Pendleton Tel: 01509 569746 trevor.pendleton@nwleicestershire.gov.uk Head of Planning and Infrastructure Tel: 01530 454782 jim.newton@nwleicestershire.gov.uk	Report Leicester and Leicestershire Authorities' Joint Strategic Growth Plan: Response to Consultation
Changes to Local Government Association Membership	Cabinet	Non-Key	Public	1 May 2018	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Head of Legal and Commercial Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report Changes to Local Government Association Membership

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Risk Management Policy	Cabinet	Key	Public	1 May 2018	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Strategic Director of Housing and Customer Services Tel: 01530 454819 glyn.jones@nwleicestershire.gov.uk	Risk Management Policy, Corporate Risk Register, Risk Mitigation Plan, Risk Self Evaluation Matrix
Exemption from the Council's Contract Procedure Rules - Finance system	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	1 May 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Section 151 Officer Tel: 01530 454707 tracy.ashe@nwleicestershire.gov.uk	Exemption from the Council's Contract Procedure Rules - Finance system
June 2018						
Treasury Management Stewardship Report 2017/18	Cabinet	Key	Public	12 June 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Section 151 Officer Tel: 01530 454707 tracy.ashe@nwleicestershire.gov.uk	Report Treasury Management Stewardship Report 2017/18
2017/18 Provisional Financial Outturn	Cabinet	Key	Public	12 June 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Section 151 Officer Tel: 01530 454707 tracy.ashe@nwleicestershire.gov.uk	Report 2017/18 Provisional Financial Outturn

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Marlborough Square	Cabinet	Key	Public	12 June 2018	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Head of Planning and Infrastructure Tel: 01530 454782 jim.newton@nwleicestershire.gov.uk	Report Marlborough Square
Environmental Health - Food Safety Service Delivery Plan 2018/19	Cabinet	Key	Public	12 June 2018	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Report and Delivery Plan Environmental Health - Food Safety Service Delivery Plan 2018/19
Microsoft Enterprise Software Licence Agreement Renewal	Cabinet	Key	Public	12 June 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Strategic Director of Housing and Customer Services Tel: 01530 454819 glyn.jones@nwleicestershire.gov.uk	Microsoft Enterprise Software Licence Agreement Renewal
Replacement Finance System	Cabinet	Key	Private	12 June 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Section 151 Officer Tel: 01530 454707 tracy.ashe@nwleicestershire.gov.uk	Replacement Finance System

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Review of 2018 - 2023 Medium Term Financial Strategy	Cabinet	Key	Public	12 June 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Section 151 Officer Tel: 01530 454707 tracy.ashe@nwleicestershire.gov.uk	Review of 2018 - 2023 Medium Term Financial Strategy
2017/18 Quarter 4 Performance Management Report	Cabinet	Non-Key	Public	12 June 2018	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Head of Legal and Commercial Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report 2017/18 Quarter 4 Performance Management Report
End of Year Report	Cabinet	Non-Key	Public	12 June 2018	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Head of Legal and Commercial Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report and End of Year document End of Year Report
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Part Private Some background papers contain exempt information	12 June 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Section 151 Officer Tel: 01530 454707 tracy.ashe@nwleicestershire.gov.uk	Report Write Offs

Decision	Decision Maker	Status of Decision	Public or Private <small>(and reason – where private)</small>	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Minutes of the Coalville Special Expenses Working Party	Cabinet	Non-Key	Public	12 June 2018	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Report and Minutes of meeting Minutes of the Working Party
July 2018						
List of Local Heritage Assets	Cabinet	Key	Public	24 July 2018	Councillor Trevor Pendleton Tel: 01509 569746 trevor.pendleton@nwleicestershire.gov.uk Head of Planning and Infrastructure Tel: 01530 454782 jim.newton@nwleicestershire.gov.uk	Thematic lists of local heritage assets
Minutes of the Coalville Special Expenses Working Party	Cabinet	Non-Key	Public	24 July 2018	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Report Minutes of the Coalville Special Expenses Working Party
September 2018						

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Non-Key	Part Private Some background papers contain exempt information	18 September 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Section 151 Officer Tel: 01530 454707 tracy.ashe@nwleicestershire.gov.uk	Write Offs
October 2018						
2018/19 Quarter 1 Performance Report	Cabinet	Non-Key	Public	9 October 2018	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicestershire.gov.uk	Report 2018/19 Quarter 1 Performance Report
November 2018						
Minutes of the Coalville Special Expenses Working Party	Cabinet	Non-Key	Public	13 November 2018	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	
December 2018						

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Draft 2019/20 General Fund and Special Expenses Revenue Budgets	Cabinet	Key	Public	11 December 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Section 151 Officer Tel: 01530 454707 tracy.ashe@nwleicestershire.gov.uk	Draft 2019/20 General Fund and Special Expenses Revenue Budgets
2019/20 - 2023/24 Draft Capital Programmes and 2019/20 Capital Strategy	Cabinet	Key	Public	11 December 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Section 151 Officer Tel: 01530 454707 tracy.ashe@nwleicestershire.gov.uk	2019/20 - 2023/24 Draft Capital Programmes and 2019/20 Capital Strategy
2019/20 Housing Revenue Account (HRA) Budget Proposals	Cabinet	Key	Public	11 December 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Section 151 Officer Tel: 01530 454707 tracy.ashe@nwleicestershire.gov.uk	2019/20 Housing Revenue Account (HRA) Budget Proposals
2018/19 Quarter 2 Performance Report	Cabinet	Non-Key	Public	11 December 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicestershire.gov.uk	Report 2018/19 Quarter 2 Performance Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
2019 - 2024 Medium Term Financial Strategy	Cabinet	Key	Public	11 December 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Section 151 Officer Tel: 01530 454707 tracy.ashe@nwleicestershire.gov.uk	2019 - 2024 Medium Term Financial Strategy
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Part Private Some background papers contain exempt information	11 December 2018	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Section 151 Officer Tel: 01530 454707 tracy.ashe@nwleicestershire.gov.uk	Write Offs