

Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 26 March 2021. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 27 April 2021 is 5pm Friday, 16 April 2021.**

Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor A Woodman	-	Community Services
Councillor R Ashman	-	Deputy Leader and Planning & Infrastructure	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business and Regeneration	Councillor R D Bayliss	-	Housing, Property & Customer Services

Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic Services on telephone number 01530 454512 or by emailing memberservices@nwleicestershire.gov.uk

Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
April 2021							
Corporate Disposals Policy	Cabinet	Key	Public	27 April 2021	Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk	Report Corporate Disposals Policy	Corporate Scrutiny Committee - 6 January 2021
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Non-Key	Public	27 April 2021	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Not to be considered by a Scrutiny Committee.
May 2021							
There are no meetings of the Cabinet scheduled in May 2021.							
June 2021							

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Council Delivery Plan Review - 2021/22 and 2022/23	Cabinet	Key	Public	8 June 2021	<p>Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk</p> <p>Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicester-shire.gov.uk</p>	Council Delivery Plan Review - 2021/22 and 2022/23	Corporate Scrutiny Committee - 20 May 2021
Future Shared Services	Cabinet	Non-Key	Public	8 June 2021	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester-shire.gov.uk	Future Shared Services	Not to be considered by a Scrutiny Committee, this is a Cabinet report on the broader issue, any specific changes would follow a Scrutiny consideration route.
Update on Air Quality Management Areas & submission of Annual Status Report	Cabinet	Key	Public	8 June 2021	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester-shire.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester-shire.gov.uk</p>	Update on Air Quality Management Areas & submission of Annual Status Report	The scheme of delegation only requires Cabinet approval for this decision, there is therefore no requirement for consideration by a Scrutiny Committee.

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Environmental Health - Food Safety Service Delivery Plan 2021/22	Cabinet	Key	Public	8 June 2021	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Officer report Environmental Health - Food Safety Service Delivery Plan 2021/22	Not to be considered by a Scrutiny Committee having not been requested.
PSPO Castle Donington 'Car Cruise'	Cabinet	Key	Part Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	8 June 2021	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Cabinet Report PSPO Castle Donington 'Car Cruise'	Not to be considered by Scrutiny Committee
Minutes of the Coalville Special Expenses Working Party	Cabinet	Key	Public	8 June 2021	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Minutes of the Coalville Special Expenses Party from 20 April 2021 Minutes of the Coalville Special Expenses Party	Coalville Special Expenses Working Party - 20 April 2021

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Microsoft Enterprise Software Assurance Licence Renewal	Cabinet	Key	Public	8 June 2021	<p>Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk</p> <p>Head of Customer Service, Corporate Property & Assets Tel: 01530 454753 tom.shardlow@nwleicestershire.gov.uk</p>	Microsoft Enterprise Software Assurance Licence Renewal	Not to be considered by a Scrutiny Committee.
Exemptions from the Contract Procedure Rules made in Q4	Cabinet	Non-Key	Part Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	8 June 2021	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Legal and Commercial Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk</p>	Exemption forms Exemptions from the Contract Procedure Rules made in Q4	Not to be considered by a Scrutiny Committee. This is a simply to report decisions already made by statutory officers under their delegated authority.
Marlborough Centre	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	8 June 2021	<p>Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk</p> <p>Head of Economic Regeneration Tel: 01530 454 354 paul.wheatley@nwleicestershire.gov.uk</p>	Report Marlborough Centre	Community Scrutiny Committee - 19 May 2021