

# Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 11 December 2020. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 12 January 2021 is 5pm Thursday, 24 December 2020.**

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor A Woodman	-	Community Services
Councillor R Ashman	-	Deputy Leader and Planning & Infrastructure	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business and Regeneration	Councillor R D Bayliss	-	Housing, Property & Customer Services

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic and Support Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
<b>January 2021</b>							
Council Tax Base 2021-22	Cabinet	Key	Public	12 January 2021	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk  Head of Finance Tel: 01530 454707 tracy.bingham@nwleicester.gov.uk	Council Tax Base 2021-22	Not to be considered by a Scrutiny Committee - The calculation of the council tax base is prescribed in statute.
Exemptions from the Contract Procedure Rules in Q3 2020/21	Cabinet	Non-Key	Public Information relating to the financial or business affairs of any particular person (including the authority holding that information)	12 January 2021	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk  Head of Legal and Commercial Services Tel: 01530 454762 elizabeth.warhurst@nwleicester.gov.uk	Authorised Exemption Forms Exemptions from the Contract Procedure Rules in Q2 20/21	Not required, this is simply a report taken to Cabinet to note the Exemptions applied by Statutory Officers
Freeport Proposition	Cabinet	Key	Public	12 January 2021	Councillor Robert Ashman Tel: 01283 561700 robert.ashman@nwleicester.gov.uk  Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicester.gov.uk	Freeport Proposition	Not to be considered by a Scrutiny Committee.

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Diseworth Village Design Statement - response to consultation	Cabinet	Non-Key	Public	12 January 2021	<p>Councillor Robert Ashman Tel: 01283 561700 robert.ashman@nwleicestershire.gov.uk</p> <p>Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk</p>	Report Diseworth Village Design Statement - response to consultation	Matter to be referred to Local Plan Committee which provides further scrutiny
Update on Car Park Review	Cabinet	Key	Public	12 January 2021	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk</p>	Update on Car Park Review	Community Scrutiny Committee - 25 November 2020
Award of Asbestos Inspection Contract	Cabinet	Key	Public Information relating to the financial or business affairs of any particular person (including the authority holding that information) The report will contain commercially sensitive information	12 January 2021	<p>Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk</p> <p>Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk</p>	Report Award of Asbestos Inspection Contract	Not to be considered by a Scrutiny Committee.

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
HRA Property Acquisitions and Disposals	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	12 January 2021	Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk  Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk	HRA Property Acquisitions and Disposals	Not to be considered by a Scrutiny Committee.
<b>February 2021</b>							
General Fund and Special Expenses Revenue Budgets Proposals for 2021/22	Cabinet	Key	Public	2 February 2021	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk	General Fund Budget Summary Special Expenses Budget Summary General Fund and Special Expenses Revenue Budgets Proposals for 2021/22	Corporate Scrutiny Committee - 6 January 2021
Housing Revenue Account (HRA) Budget for 2021/22	Cabinet	Key	Public	2 February 2021	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk	Housing Revenue Account Budget Summary Housing Revenue Account (HRA) Budget for 2021/22	Corporate Scrutiny Committee - 6 January 2021

<b>Decision</b>	<b>Decision Maker</b>	<b>Status of Decision</b>	<b>Public or Private</b>  (and reason – where private)	<b>Date of Decision</b>	<b>Contacts</b>	<b>Documents to be submitted to the Decision Maker</b>	<b>Considered by Scrutiny or other Committee</b>
2021/22 Capital Strategy and 2021/22 - 2025/26 Capital Programmes	Cabinet	Key	Public	2 February 2021	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk	2021/22 Capital Strategy and 2021/22 - 2025/26 Capital Programmes	Corporate Scrutiny Committee - 6 January 2021
2021 - 2026 Medium Term Financial Plans	Cabinet	Key	Public	2 February 2021	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk	Medium Term Financial Plans 2021 - 2026 Medium Term Financial Plans	Due to the impact of the second lockdown on resources coupled with the Medium Term Financial Plan having recently been considered Scrutiny and Cabinet in September 2020, a revised plan will not be presented to Cabinet or Scrutiny in December or January as part of this year's budget process.
Investment Strategy - Service and Commercial 2021/22	Cabinet	Non-Key	Public	2 February 2021	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk	Investment Strategy - Service and Commercial 2021/22	Corporate Scrutiny Committee - 6 January 2021

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Treasury Management Strategy Statement 2021/22 and Prudential Indicators 2021/22-2023/24	Cabinet	Key	Public	2 February 2021	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk  Head of Finance Tel: 01530 454707 tracy.bingham@nwleicester.gov.uk	Treasury Management Strategy Statement Treasury Management Strategy Statement 2021/22 and Prudential Indicators 2021/22-2023/24	Corporate Scrutiny Committee - 6 January 2021
Corporate Disposals Policy	Cabinet	Key	Public	2 February 2021	Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicester.gov.uk  Head of Housing Tel: 01530 454780 chris.lambert@nwleicester.gov.uk	Report Corporate Disposals Policy	Corporate Scrutiny Committee - 6 January 2021
Minutes of the Coalville Special Expenses Working Party	Cabinet	Key	Public	2 February 2021	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk	Minutes of the Coalville Special Expenses Working Party from 15 December 2020 Minutes of the Coalville Special Expenses Working Party	Coalville Special Expenses Working Party - 15 December 2020
<b>02 March 2021</b>							

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Adoption of Castle Donington conservation area appraisal and boundary review	Cabinet	Key	Public	2 March 2021	Councillor Robert Ashman Tel: 01283 561700 robert.ashman@nwleicestershire.gov.uk  Head of Planning and Infrastructure Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk	Draft boundary review and map appendix Draft character appraisal and map appendix Public consultation responses	Not to be considered by a Scrutiny Committee.
Recycle More Year 1 Progress	Cabinet	Key	Public	2 March 2021	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	Recycle more update and food waste trial	Community Scrutiny Committee - 10 February 2021
The Recovery of our Leisure Centres and the Partnership Contract with Everyone Active	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	2 March 2021	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	The Recovery of our Leisure Centres and the Partnership Contract with Everyone Active	Community Scrutiny Committee - 10 February 2020

30 March 2021

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Non-Key	Public	30 March 2021	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk  Head of Finance Tel: 01530 454707 tracy.bingham@nwleicester.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Not to be considered by a Scrutiny Committee.
2020/21 Quarter 2 & Quarter 3 Performance Reports	Cabinet	Key	Public	30 March 2021	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicester.gov.uk  Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicester.gov.uk		Corporate Scrutiny Committee - 10 March 2021
<b>April 2021</b>							
<b>May 2021</b>							
There are no meetings of the Cabinet scheduled in May							
<b>June 2021</b>							



Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Corporate Governance Policies - Annual Review	Cabinet	Key	Public	8 June 2021	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Legal and Commercial Services Tel: 01530 454762 elizabeth.warhurst@nwleicester.gov.uk</p>	Review of Corporate Governance Policies	Audit and Governance Committee - 21 April 2021
Minutes of the Coalville Special Expenses Party	Cabinet	Key	Public	8 June 2021	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Minutes of the Coalville Special Expenses Party from 20 April 2021 Minutes of the Coalville Special Expenses Party	Coalville Special Expenses Working Party - 20 April 2021