

Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 17 May 2019. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 18 June 2019 is 5pm Friday, 7 June 2019.**

Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

| | | | | | |
|------------|---|---|------------|---|---------------------------------------|
| Councillor | - | Leader | Councillor | - | Community Services |
| Councillor | - | Deputy Leader and Planning & Infrastructure | Councillor | - | Corporate |
| Councillor | - | Business and Regeneration | Councillor | - | Housing, Property & Customer Services |

Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic and Support Services on telephone number 01530 454512 or by emailing memberservices@nwleicestershire.gov.uk

Executive Decisions

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker |
|---|----------------|--------------------|---|------------------|--|--|
| June 2019 | | | | | | |
| Minutes of The Coalville Special Expenses Working Party | Cabinet | Non-Key | Public | 18 June 2019 | Head of Economic Regeneration Tel: 01530 454752 mark.fiander@nwleicestershire.gov.uk | Minutes of the meeting of the Coalville Special Expenses Working Party on 9 April 2019. Minutes of The Coalville Special Expenses Working Party |
| 2018/19 Provisional Outturn | Cabinet | Key | Public | 18 June 2019 | Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk | 2018/19 Provisional Outturn |
| Telephony and Contact Center Replacement | Cabinet | Key | Public | 18 June 2019 | Head of Customer Services Tel: 01530 454753 tom.shardlow@nwleicestershire.gov.uk | In Progress Telephony and Contact Center Replacement |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker |
|---|-----------------------|---------------------------|--|-------------------------|---|--|
| Food Safety Service Delivery Plan 2019/2020 | Cabinet | Key | Public | 18 June 2019 | Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk | Report Service Delivery Plan (Appendix 1) Food Safety Service Delivery Plan 2019/2020 |
| BUSINESS RATE PILOT PROJECTS - FINANCIAL SUSTAINABILITY AND INFRASTRUCTURE | Cabinet | Key | Public | 18 June 2019 | Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk | BUSINESS RATE PILOT PROJECTS - FINANCIAL SUSTAINABILITY AND INFRASTRUCTURE |
| Leicestershire Partnership Revenues and Benefits Joint Committee - Appointment of Members | Cabinet | Non-Key | Public | 18 June 2019 | Head of Customer Services Tel: 01530 454753 tom.shardlow@nwleicestershire.gov.uk | Report Leicestershire Partnership Revenues and Benefits Joint Committee - Appointment of Members |
| Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs | Cabinet | Key | Public | 18 June 2019 | Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk | Report Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker |
|--|----------------|--------------------|---|------------------|--|--|
| Treasury Management Stewardship Report 2018/19 | Cabinet | Key | Public | 18 June 2019 | Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk | Report Treasury Management Stewardship Report 2018/19 |
| Disposal of Property - Confirmation of urgent action | Cabinet | Non-Key | Public | 18 June 2019 | Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk Head of Housing and Property Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk | Report Disposal of Property - Confirmation of urgent action |
| Shop fronts and advertisements SPD: Adoption | Cabinet | Key | Public | 18 June 2019 | Councillor John Bridges Tel: 01530 564645 john.bridges@nwleicestershire.gov.uk Tel: 01530 454668 chris.elston@nwleicestershire.gov.uk | Appendix of traditional shop front details Consultation responses Shop fronts and advertisements SPD (revised) Shop fronts and advertisements SPD: Adoption |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker |
|--|----------------|--------------------|---|--------------------------------------|--|---|
| LAND OPTIONS IN COALVILLE | Cabinet | Key | Private Information which is likely to reveal the identity of an individual. Contains exempt information under paragraph 3 as it relates to financial and business affairs of the Council and individuals | Between 31 May 2019 and 18 June 2019 | Head of Economic Regeneration Tel: 01530 454752 mark.fiander@nwleicestershire.gov.uk | LAND OPTIONS IN COALVILLE |
| July 2019 | | | | | | |
| Review of Medium Term Financial Strategy | Cabinet | Key | Public | 16 July 2019 | Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk | Review of Medium Term Financial Strategy |
| August 2019 | | | | | | |
| There are no meetings scheduled. | | | | | | |
| September 2019 | | | | | | |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker |
|---|----------------|--------------------|---|-------------------|--|---|
| REVIEW OF DISCRETIONARY RATE RELIEF POLICY AND GUIDELINES | Cabinet | Key | Public | 24 September 2019 | Head of Finance Tel: 01530 454707 tracy.bingham@nwleicestershire.gov.uk | REVIEW OF DISCRETIONARY RATE RELIEF POLICY AND GUIDELINES |
| Coalville Frontages - Local Development Order | Cabinet | Non-Key | Public | 24 September 2019 | Head of Economic Regeneration Tel: 01530 454752 mark.fiander@nwleicestershire.gov.uk | Coalville Frontages - Local Development Order |
| October 2019 | | | | | | |
| There are no meetings scheduled | | | | | | |
| November 2019 | | | | | | |
| There are no items for this meeting | | | | | | |
| December 2019 | | | | | | |
| There are no items for this meeting | | | | | | |
| January 2020 | | | | | | |
| There are no items for this meeting | | | | | | |

| Decision | Decision Maker | Status of Decision | Public or Private (and reason – where private) | Date of Decision | Contacts | Documents to be submitted to the Decision Maker |
|-------------------------------------|----------------|--------------------|---|------------------|----------|---|
| February 2020 | | | | | | |
| There are no items for this meeting | | | | | | |
| March 2020 | | | | | | |
| There are no items for this meeting | | | | | | |
| April 2020 | | | | | | |
| There are no items for this meeting | | | | | | |
| May 2020 | | | | | | |
| There are no meetings scheduled. | | | | | | |
| June 2020 | | | | | | |
| There are no items for this meeting | | | | | | |