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Meeting	COALVILLE SPECIAL EXPENSES WORKING PARTY
Time/Day/Date	6.30 pm on Tuesday, 13 August 2024
Location	Abbey Room, Stenson House, London Road, Coalville, LE67 3FN
Officer to contact	Democratic Services (01530 454512)

AGENDA

Item	Pages
1. APOLOGIES FOR ABSENCE	
2. DECLARATIONS OF INTEREST	
Under the Code of Conduct members are reminded that in declaring interests you should make clear the nature of that interest and whether it is a disclosable pecuniary interest, registerable interest or other interest.	
3. MINUTES OF THE PREVIOUS MEETING	
To confirm the minutes of the meeting held on 13 February 2024	3 - 6
4. 2024/25 CAPITAL PROJECTS UPDATE	
The report of the Leisure Services Team Manager	7 - 12

Circulation:

Councillor M B Wyatt (Chair)
Councillor M Burke
Councillor D Everitt
Councillor M French
Councillor J Geary
Councillor J Legrys
Councillor J Windram
Councillor L Windram (Deputy Chair)
Councillor C Beck

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MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Abbey Room, Stenson House, London Road, Coalville, LE67 3FN on TUESDAY, 13 FEBRUARY 2024

Present: Councillor M B Wyatt (Chair)

Councillors M Burke, D Everitt, M French, J Geary, J Legrys, J Page, J Windram and L Windram

Officers: Mrs A Crouch, Mr J Knight, Mrs W May, Mr P Wheatley and Mr T Devonshire

24. APOLOGIES FOR ABSENCE

There were no apologies received.

25. DECLARATIONS OF INTEREST

Councillor M Wyatt declared a registerable interest as the owner of two businesses within the town.

26. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the meeting held on 20 December 2023.

A Member inquired about some information which Officers had offered to provide at the last meeting, but had not yet provided, and the Head of Property and Economic Regeneration said that this information would soon be forthcoming.

It was moved by Councillor M Burke, seconded by Councillor J Geary and

RESOLVED THAT:

The minutes of the meeting held on 20 December 2023 be approved as an accurate record of proceedings.

27. CAPITAL PROJECTS UPDATE

The Leisure Services Team Manager presented the report.

The Chairman raised the possibility of additional tree planting within Coalville, in response the Leisure Services Team Manager said that he was meeting the Member soon, in the Member's capacity as Community Services Portfolio Holder, and would discuss the capacity of the Parks and Recreation Team further at that meeting.

In response to a Member, the Leisure Services Team Manager set out for Members the budget breakdown for both proactive and reactive maintenance work at Scotlands Recreation Ground, Coalville Park and Broomleys Cemetery.

A Member was concerned that the Special Expenses budget had seemingly been used to maintain Leicestershire County Council land. The Member was happy to propose relinquishing control of High Street and Broomleys Corner, but retain control and increase funding for the maintenance of Memorial Square in order to be able to plant flowers.

The Chairman opposed relinquishing these areas as he argued that they would go into disrepair and the public would be aggrieved. They should be retained, and sponsorship should be sought for planting flower beds. The land at Broomleys Corner was an important entrance into the town, its maintenance should not be skimped on. Ownership

of the open space at the junction of Broomleys Road and London Road should also be clarified.

A Member suggested that it was important that Memorial Square was diligently maintained. He was also concerned with and sought clarity on the land ownership questions. He was pleased to see that work on tree maintenance had begun at Broomleys Cemetery.

The Leisure Services Team Manager advised that the work on tree maintenance which had begun at Broomleys Cemetery had been hampered by recent bad weather. Meanwhile, some of these issues around land ownership predated his tenure but he would seek clarification for the Working Party.

By affirmation of the meeting, it was

RESOLVED THAT:

- 1) The progress updates on the 2023/24 Capital Projects and the projects included within the 2024/25 Asset Management Plan be noted.
- 2) Officers are to provide clarification on land ownership at the junction of London Road and Broomleys Road.

RECOMMENDED THAT:

Funding for the maintenance of Memorial Square, High Street and Broomleys Corner be approved by Cabinet.

28. 2023/24 EVENTS UPDATE

The Head of Property and Economic Regeneration presented the report.

The Chairman asked whether charges for the stalls were under review and could they be increased. In response, the Head of Property and Economic Regeneration advised that it would be sensible to maintain the current rate of charges so to remain competitive, especially in the current economic climate.

The Chairman asked about the potential to celebrate the 200 year anniversary of the founding of Whitwick Pit, an important civic event in his view. In response, the Head of Property and Economic Regeneration advised that there was a proliferation of potential events to celebrate, and the Working Party must pick which ones to celebrate carefully. It was preferable to do events well rather than to simply do lots of events. It was also possible that remnants of British Coal might contribute to celebrating that anniversary.

A discussion was had between Members about the event to celebrate the 125 year anniversary of Coalville Park, whether this was being funded entirely by the Special Expenses budget and whether the budget breakdown was suitably detailed.

Officers clarified that the time capsule, art installation and community engagement was not coming out of the Special Expenses budget; if the external grant funding was not received, this aspect of the event would not proceed. The Head of Property and Economic Regeneration suggested that Officers were working vigorously to secure this external funding. The Principal Economic Development Officer added that Members must approve this aspect of the project at the meeting.

A Member then raised a point of order, and a discussion was had on the constitutional powers of the Working Party. Officers clarified for Members that the Working Party was not a decision making body, and the Head of Property and Economic Regeneration then

emphasised that the Working Party would be voting to recommend the Events Programme for approval by the Cabinet at their meeting on 26 March.

Following this discussion, the Head of Property and Economic Regeneration added that, as a more general point, there was often a time lag when procuring quotes for goods and services which meant they could not always be speedily reported to the Working Party, but this information was later reflected in the end of year Outturn.

It was moved by Councillor M Wyatt, seconded by Councillor J Legrys, and

RESOLVED THAT:

- 1) The budget available in 2024/25 for Coalville events be noted.
- 2) The proposed Member engagement for 2024/25 events be noted.

RECOMMENDED THAT:

The Events Programme be approved by Cabinet at their meeting on 26 March.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 7.26 pm

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY –
TUESDAY, 13 AUGUST 2024

Title of Report	2024/25 CAPITAL PROJECTS UPDATE
Presented by	Jason Knight Leisure Services Team Manager
Background Papers	None
Financial Implications	All works included in the 2024/25 Asset Management Plan have been incorporated within the 2024/25 budget. Signed off by the Section 151 Officer: Yes
Legal Implications	None Signed off by the Monitoring Officer: Yes
Staffing and Corporate Implications	None Signed off by the Head of Paid Service: Yes
Purpose of Report	To update members with regards to capital projects within the Coalville Special Expenses Area.
Recommendations	THAT THE WORKING PARTY NOTES THE PROGRESS UPDATE ON THE 2024/25 CAPITAL PROJECTS AND THE PROJECTS INCLUDED WITHIN THE 2024/25 ASSET MANAGEMENT PLAN.

1.0 2023/24 CAPITAL PROJECTS**1.1 Lillehammer Drive - £7,514 (S106)**

This project has now been completed and the item will be removed from the agenda. The former Multi Use Games Area (MUGA) area has been leased to Belvoirdale School on a long-term lease and the area transformed into an educational nature area for the benefit of the children. The official opening took place in June 2024.

1.2 Coalville Special Expenses Assets

The Asset Management Plan approved as part of the 2024/25 budget setting process is attached as **Appendix A**. All works budgeted for in 2024/25 along with any outstanding from 2023/24 and approved as earmarked reserves will be delivered during the financial year.

1.2.1 Asset Management 2023/24

Refurbishment of Disabled Toilets at Coalville Park - £4,500

These works have been completed and this item will be removed from future reports.

Broomleys Cemetery Pathworks - £4,130

Consideration is being given as to whether there is enough money in the 2024/25 budget to deliver the required works. If not, then a request will be made to earmark and carry over this funding into the 2024/25 budget to allow these works to be delivered.

St Faiths Road Play Area Equipment Removal and Creation of a More Biodiverse Area - £2,500

These works have been completed and this item will be removed from future reports.

Staples Drive Play Area Fencing Works - £10,340

These works have been completed and this item will be removed from future reports.

Scotlands Recreation Ground Bowls Pavilion Access Road Pothole Repairs - £4,054 (carried forward from 2022/23)

Emergency works have been undertaken and consideration is being given as to whether there is enough money in the 2024/25 budget to deliver the outstanding works required. If not, then a request will be made to earmark and carry over this funding into the 2024/25 budget to allow these works to be delivered.

Broomleys Cemetery Tree Works - £4,000 (carried forward from 2022/23)

These works have been completed and this item will be removed from future reports.

Broomleys Cemetery Pathworks - £3,000 (carried forward from 2022/23)

These works have been completed and this item will be removed from future reports.

Cropston Drive (£33,050) and Sharpley Avenue (£19,660) Play Areas Equipment Replacement

Due to legal implications accessing an appropriate framework, the procurement for these works has been delayed. It is anticipated they will be undertaken during autumn and winter 2024/25.

1.2.3 **Asset Management 2024/25**

Removal of Diseased Beech Tree, Coalville Park - £2,000

The tree has been removed and this item will be removed from future reports.

Coalville Park Gym Equipment Removal - £6,000

The equipment has been removed and the ground reinstated in line with the current surfacing. This item will be removed from future reports

Scotlands Sports Pavilion Repairs and Maintenance - £3,000

This budget will be allocated to support any emergency works required pending the wider feasibility assessment of the bowls and changing pavilions on site being undertaken by Property Services. Consequently, the item will be removed from future reports.

Scotlands Recreation Ground Bowls Pavilion Access Road Pothole Repairs - £5,000

This budget will be allocated to support any repair works required on the entrance drive to the bowls club on an as and when required basis. Consequently, the item will be removed from future reports.

Scotlands Bowls Pavilion Repairs and Maintenance - £3,000

This budget has been allocated to support any emergency works required pending the wider feasibility assessment of the bowls and changing pavilions on site being undertaken by Property Services. Consequently, the item will be removed from future reports.

London Road Cemetery Tree Works - £1,020

These works will be delivered during late autumn and winter 2024/25.

Broomleys Cemetery Additional Grave Space - £4,900

These works will be delivered later during the financial year.

Broomleys Cemetery Tree Works - £1,870

These works will be delivered during late autumn and winter 2024/25.

Broomleys Cemetery Pathworks - £4,300

These works will be delivered during winter 2024/25.

Play Area Painting - £5,400

These works will be delivered during summer and autumn 2024.

1.3 **Trees in Coalville**

Leicestershire County Council has indicated that it is still their intention to plant trees on highway verges at Meadow Lane, Abbots Oak Drive, and Blackwood. However, capacity issues and increased tree works caused by recent storms has put additional pressure on the team meaning they were unable to deliver the works in 2023/24. They have advised that their intention is to deliver the works over the winter of 2024/25.

1.4 **Memorial Square, High Street and Broomleys Corner**

Following a recommendation from the Coalville Special Expenses Working Party, Cabinet moved to continue to maintain the three areas owned by Leicestershire County Council (LCC). Licences to Cultivate have been issued by LCC for Memorial Square and Broomleys Corner, and these are in the process of being signed. LCC has also indicated a desire to enter into agreement regarding High Street and this is being considered as part of the legal agreement between NWLDC and LCC for the relocation of the Mother and Child statue at the site.

1.5 **Coalville in Bloom 2024**

In liaison with the Chair of the Working Party, a scheme was developed which has been delivered in 2024. Once all flowers have been removed in autumn, a review will be undertaken and consideration will be given to developing a scheme for 2025.

Policies and other considerations, as appropriate	
Council Priorities:	<ul style="list-style-type: none"> - Communities and housing - Clean, green and Zero Carbon - A well-run council
Policy Considerations:	None
Safeguarding:	None
Equalities/Diversity:	None

Customer Impact:	The provision of well-maintained and attractive open spaces and Coalville town centre.
Economic and Social Impact:	None
Environment, Climate Change and Zero Carbon	Supporting the Zero Carbon agenda through the planting of trees
Consultation/Community/Tenant Engagement:	Belvoirdale School and residents regarding Lillehammer Drive
Risks:	None identified
Officer Contact	Jason Knight Leisure Services Team Manager jason.knight@nwleicestershire.gov.uk

COALVILLE SPECIAL EXPENSES ASSET MANAGEMENT - Proposed 5 Year Plan 24/25 - 28/29				
Asset/Site	Brief Description of Works	C/Fwd into 24/25 still TBC & approved	2024/25 Budget	2024/25 Actuals
PARKS AND RECREATION (Exp code S0477-A20007)				
COALVILLE PARK	Public Conveniences - Refurbishment of disabled toilets.	£4,500	£0	£4,858
	Tree dismantling x 1 Beech Tree (diseased)		£2,000	
	Removal of Gym equipment and re-instate ground		£6,000	
CROPSTON DRIVE - Pavilion (Lease/ownership TBC)	External and Internal Renovation of Changing Rooms			
MELROSE ROAD RECREATION GROUND - Pavilion	No planned work			
OWEN STREET - Pavilion	No planned work			
SCOTLANDS RECREATION GROUND - Sports Pavilion	Various major works			
	Ongoing mtce		£3,000	
SCOTLANDS RECREATION GROUND - Bowls pavilion	Repair potholes in access road/Driveway repairs	£4,054	£5,000	£419
	Ongoing mtce		£3,000	
	Various major works			
	Car Park – year 1-5 partial resurfacing			
THRINGSTONE REC GROUNDS - Bowls Pavilion	Non binary facilities			
		£8,554	£19,000	£5,277
CEMETERY (Exp Code S0451-A20007)				
COALVILLE CLOSED CEMETERY, LONDON ROAD	Tree works		£1,020	
	Remove & replace wall			
COALVILLE CEMETERY, MEADOW LANE (Broomleys)	Creation of additional grave space		£4,900	
	Tree works		£1,870	
	Path works - sealing	£7,130	£4,300	£2,795
		£7,130	£12,090	£2,795
MEMORIALS (Exp Code S0477-A20007)				
COALVILLE MEMORIALS	No planned work			
		£0	£0	£0
PLAY AREAS (Exp Code S0477-A20007)				
ASCOT DRIVE	Replacement equipment		£0	
ADAM MORRIS WAY	Replacement equipment		£0	
BURGESS ROAD	Replacement equipment		£0	
BURGESS ROAD	Maintenance gate		£0	
COALVILLE PARK	Replacement equipment		£0	
COALVILLE PARK	Fencing works		£0	
CROPSTON DRIVE	Replacement equipment	£33,050	£0	
CLAREMONT DRIVE	Replacement equipment		£0	
GREENHILL BMX	Replacement equipment		£0	
KENDRICK CLOSE	Replacement equipment		£0	
MELROSE RD	Replacement equipment		£0	
ST FAITHS RD	Replacement equipment	£900	£0	£900
STADIUM CLOSE	Replacement equipment		£0	
STAPLES DRIVE	Replacement equipment		£0	
STAPLES DRIVE	Entrance gates		£0	
SHARPLEY AVENUE	Replacement equipment	£19,660	£0	
SUNNINGDALE	Replacement equipment		£0	
THE OVAL	Replacement equipment		£0	
WESTERN AVENUE	Replacement equipment		£0	
WESTERN AVENUE	Fencing works		£0	
Cropston Drive Play Area, Cropston Drive Open Space, Staples Drive, Melrose Road, Coalville Park	Painting of play area 4 year repeat program		£5,400	
		£53,610	£5,400	£900
	TOTAL EXPENDITURE	£69,294	£36,490	£8,973
	LESS FUNDING	£0	£0	£0
	TOTAL COALVILLE SPECIAL EXPENSES	£69,294	£36,490	£8,973

2025/26 Indicative	2026/27 Indicative	2027/28 Indicative	2028/29 Indicative
	£4,300		
			£93,000
£3,000	£3,000	£3,000	
			£40,000
£3,000	£3,000	£3,000	
			£88,000
			£10,000
	£5,000		
£6,000	£15,300	£6,000	£231,000
£1,050	£1,080	£1,190	£1,310
£109,290			
£1,930	£1,990	£2,050	£2,110
£4,470	£4,600	£4,740	£4,880
£116,740	£7,670	£7,980	£8,300
£0	£0	£0	£0
£0	£0	£12,080	£0
£0	£0	£0	£0
£40,160	£0	£0	£0
£0	£0	£0	£3,500
£0	£118,380	£0	£0
£0	£0	£0	£10,000
£0	£11,150	£0	£0
£0	£0	£0	£0
£75,000	£0	£0	£0
£0	£0	£0	£40,000
£0	£0	£0	£0
£0	£0	£0	£0
£2,700	£0	£0	£0
£0	£0	£0	£10,700
£0	£3,000	£0	£0
£0	£23,200	£0	£0
£0	£4,790	£2,660	£26,000
£0	£46,570	£0	£0
£0	£12,000	£0	£0
£0	£0	£0	£15,000
£0	£0	£0	£6,560
£117,860	£219,090	£14,740	£111,760
£240,600	£242,060	£28,720	£351,060
£0	£0	£0	£0
£240,600	£242,060	£28,720	£351,060

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