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SUMMONS TO ATTEND A MEETING OF THE  
NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

Time/Date 6.30 pm on TUESDAY, 10 MAY 2022  
Location Council Chamber, Council Offices, Coalville  
Officer to contact Democratic Services (01530 454512)



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Chief Executive

**AGENDA**

Item	Pages
<b>PRAYERS</b>	
<b>1. APOLOGIES FOR ABSENCE</b>	
<b>2. DECLARATION OF INTERESTS</b>	
Under the Code of Conduct members are reminded that in declaring interests you should make clear the nature of that interest and whether it is a disclosable pecuniary interest, registerable interest or other interest.	
<b>3. APPOINTMENT OF CHAIRMAN</b>	
To appoint the Chairman of the Council for the ensuing municipal year.	
<b>4. APPOINTMENT OF DEPUTY CHAIRMAN</b>	
To appoint the Deputy Chairman of the Council for the ensuing municipal year.	
<b>5. APPOINTMENT OF LEADER</b>	
To appoint the Leader of the Council for the ensuing municipal year.	
<b>6. CHAIRMAN'S ANNOUNCEMENTS</b>	

## 7. LEADER'S AND PORTFOLIO HOLDERS' ANNOUNCEMENTS

Members are reminded that under paragraph 11.1 of part 4 of the Constitution, questions can be asked of the Leader and Cabinet Members without notice about any matter contained in any address. Questions shall be limited to five minutes in total for each announcement.

## 8. QUESTION AND ANSWER SESSION

To receive questions from members of the public under procedure rule no.10. The procedure rule provides that members of the public may ask members of the Cabinet any question on any matter in relation to which the Council has powers or duties which affect the District, provided that three clear days' notice in writing has been given to the Head of Legal and Commercial Services.

## 9. QUESTIONS FROM COUNCILLORS

To receive members' questions under procedure rule no.11. The procedure rule provides that any member may ask the Chairman of a board or group any question on any matter in relation to which the Council has powers or duties which affect the District, provided that three clear days' notice in writing has been given to the Head of Legal and Commercial Services.

## 10. MOTIONS

To consider the following motion received from Councillor T Eynon:

### END FUEL POVERTY

**This Council notes** the work to date on reducing fuel poverty in our area but acknowledges that thousands of households are estimated to be in fuel poverty and more can be done to end fuel poverty by 2030.

### **This Council resolves:**

- To instruct the chief executive and officers to create a strategy to minimise fuel poverty in North West Leicestershire by 2030. This will be achieved by:
  1. continuous improvement in the energy efficiency of Council housing stock
  2. partnership working to improve the energy efficiency standards in housing association stock
  3. enforcement of existing regulations on energy efficiency and property standards in the private rented sector
  4. reviewing the outcomes achieved by the [2017 Statement of Intent](#), eligibility criteria and access to Energy Company Obligation funding via the Local Authority Flexibility arrangements
  5. leveraging in funds to improve the energy efficiency standards of all housing
  6. making private tenants' aware of their rights to Minimum Energy Efficiency Standards and help under the Government's ECO scheme
  7. providing accessible information, advice and guidance in

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<p>a variety of formats to those most in need</p> <p>8. maximising the incomes of low-income households through the efficient delivery of Council-administered benefits, sensitive recovery of debt and the provision of advice and support</p> <p>9. working in partnership with other agencies and voluntary and community groups to implement and monitor delivery of the Strategy</p> <ul style="list-style-type: none"> <li>• To instruct the chief executive and officers to report on progress on minimising fuel poverty every six months.</li> <li>• To consider how this Council can support the work of the End Fuel Poverty Coalition.</li> </ul>	
<b>11. PETITIONS</b>	
To receive petitions in accordance with the Council’s Petition Scheme.	
<b>12. MINUTES</b>	
To confirm the minutes of the meeting of the Council held on 24 February 2022.	<b>5 - 14</b>
<b>13. APPOINTMENTS TO COMMITTEES AND GROUPS, ELECTION OF CHAIRS AND DEPUTY CHAIRS</b>	
Report of the Head of Legal and Commercial Services	<b>15 - 24</b>
<b>14. APPOINTMENT OF REPRESENTATIVES ON COMMUNITY BODIES</b>	
Report of the Head of Legal and Commercial Services	<b>25 - 28</b>
<b>15. SCHEDULE OF MEETINGS 2022/23</b>	
Report of the Head of Legal and Commercial Services	<b>29 - 32</b>
<b>16. EAST MIDLANDS FREEPORT UPDATE</b>	
Report of the Strategic Director	<b>33 - 44</b>
<b>17. FUTURE EXTERNAL AUDIT ARRANGEMENTS</b>	
Report of the Head of Finance	<b>45 - 48</b>
<b>18. MEMBER CONDUCT ANNUAL REPORT</b>	
Report of the Head of Legal and Commercial Services	<b>49 - 60</b>
<b>19. EXCLUSION OF PRESS AND PUBLIC</b>	
The officers consider that the press and public should be excluded during consideration of the following items in accordance with Section 100(a) of the Local Government Act 1972 as publicity would be likely to result in disclosure of exempt or confidential information. Members are reminded that they must have regard to the public interest test and must consider, for each item,	

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whether the public interest in maintaining the exemption from disclosure outweighs the public interest in making the item available.

**20. APPOINTMENT OF CHIEF EXECUTIVE**

Report of the Head of HR and Organisation Development

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