

MINUTES of a meeting of the CABINET held in the Council Chamber, Council Offices, Coalville on TUESDAY, 7 JUNE 2022

Present: Councillor R Ashman (Chair)

Councillors R D Bayliss, T Gillard, K Merrie MBE, N J Rushton and A C Woodman

In Attendance: Councillors S Sheahan

Officers: Mrs J Davidson, Mr M Walker, Mr J Arnold, Mr A Barton, Miss E Warhurst, Mr K Bassett, Ms R Haynes and Mrs R Wallace

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor R Blunt.

**2. DECLARATION OF INTERESTS**

No interests were declared.

**3. PUBLIC QUESTION AND ANSWER SESSION**

No questions were received.

**4. MINUTES**

The minutes of the meeting held on the 26 April were considered.

It was moved by Councillor T Gillard, seconded by Councillor K Merrie and

RESOLVED THAT:

The minutes of the meeting held on 26 April 2022 be confirmed as an accurate record of the proceedings.

**5. LEICESTER & LEICESTERSHIRE STATEMENT OF COMMON GROUND ON HOUSING AND EMPLOYMENT NEEDS (APRIL 2022)**

It was noted that one of the consultant's reports, relating to employment land, which informed the statement of common ground, needed to be updated. Other supporting documents also needed to be checked to ensure that there would be no consequential changes as a result. As an important matter, it was necessary to ensure that Cabinet and Council had the latest information before them when making a decision. For this reason, Cabinet could not consider Item 5 "Leicester and Leicestershire Statement of Common Ground on Housing and Employment Needs (April 2022)" and it was agreed this report would be brought back at a later date.

**6. ENVIRONMENTAL HEALTH - FOOD SAFETY SERVICE DELIVERY PLAN 2022/23**

The Community Services Portfolio Holder presented the report to the meeting, which described the way in which public health in North West Leicestershire would be protected through enforcement and education. It also outlined the way in which the authority would be monitored and audited by the Food Standards Agency.

Members highlighted how vital this work is and congratulated officers responsible for a comprehensive report.

Chairman's initials

It was moved by Councillor A Woodman, seconded by Councillor K Merrie and

RESOLVED THAT:

- 1) The Environmental Health Food Safety Service Delivery Plan 2022/23 appended to this report be approved.
- 2) The performance and achievements in 2021/22 be noted.

**Reason for decision:** To approve the content of the Food Safety Service Delivery Plan 2022/23 as required by the Food Standards Agency.

**7. FORMER TENANT RENT ARREARS, CURRENT TENANT RENT ARREARS, COUNCIL TAX, NON DOMESTIC RATES AND SUNDRY DEBTOR WRITE OFFS**

The Corporate Portfolio Holder presented the report to the meeting, which detailed debts written off to date under delegated powers and the grounds for writing off these debts.

It was moved by Councillor N Rushton, seconded by Councillor R Bayliss and

RESOLVED THAT:

The Non-Domestic Rates Write Offs that are over £10,000 be approved by Cabinet.

**Reason for decision:** To comply with proper accounting practices.

**8. MINUTES OF THE COALVILLE SPECIAL EXPENSES WORKING PARTY**

The Community Services Portfolio Holder presented the report to the meeting and expressed thanks to members and officers for their hard work in the Coalville Special Expense area.

It was noted that the events programme continued to flourish and the additional tree planting supported by County Council colleagues was welcomed.

The meeting was informed that the financial position continued to be a focus for members of the working party, as did the structure of meetings, which had been reviewed and revised to ensure that the working party continued to be as effective as possible.

It was moved by Councillor A Woodman, seconded by Councillor T Gillard and

RESOLVED THAT:

The minutes of the Coalville Special Expenses Working Party at Appendix 1 be noted by Cabinet.

**Reason for decision:** So that the decisions of the Coalville Special Expenses Working Party can be considered.

The meeting commenced at 5.00 pm

The Chairman closed the meeting at 5.07 pm

Chairman's initials