

Meeting	COALVILLE SPECIAL EXPENSES WORKING PARTY
Time/Day/Date	6.30 pm on Tuesday, 24 April 2018
Location	Board Room, Council Offices, Coalville
Officer to contact	Democratic Services (01530 454512)

All persons present are reminded that the meeting may be recorded and by attending this meeting you are giving your consent to being filmed and your image being used. You are kindly requested to make it known to the Chairman if you intend to film or record this meeting.

The Monitoring Officer would like to remind members that when they are considering whether the following items are exempt information under the relevant paragraph under part 1 of Schedule 12A of the Local Government Act 1972 they must have regard to the public interest test. This means that members must consider, for each item, whether the public interest in maintaining the exemption from disclosure outweighs the public interest in making the item available to the public.

AGENDA

Item	Pages
1. APOLOGIES FOR ABSENCE	
2. DECLARATIONS OF INTEREST	
3. MINUTES OF THE PREVIOUS MEETING	
To confirm the minutes of the meeting held on 11 January 2018	3 - 10
4. MARLBOROUGH SQUARE UPDATE	
To receive a verbal update	
5. MEETINGS OF THE WORKING PARTY	
Discussion item	
6. 2018/19 EVENTS UPDATE	
Report of the Cultural Services Team Manager	11 - 18

7. CAPITAL PROJECTS UPDATE

Report of the Leisure Services Team Manager **19 - 22**

8. 2017/18 FORECAST OUTTURN AND CAPITAL PROGRAMME 2018/19

Report of the Head of Community Services **23 - 26**

9. DATE OF FUTURE MEETINGS

Tues, 19 June 2018 (Provisional)
Tues, 16 October 2018 (Provisional)
Tues, 18 December 2018 (Provisional)
Tues, 16 April 2019 (Provisional)

Circulation:

Councillor J Geary (Chairman)
Councillor R Adams (Deputy Chairman)
Councillor N Clarke
Councillor J Cotterill
Councillor D Everitt
Councillor J Legrys
Councillor P Purver
Councillor M Specht
Councillor M B Wyatt

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Board Room, Council Offices, Coalville on THURSDAY, 11 JANUARY 2018

Present: Councillor J Geary (Chairman)

Councillors R Adams, N Clarke, J Cotterill, D Everitt, J Legrys, P Purver and M B Wyatt

Officers: Mr J Knight, Mrs W May, Mrs M Meredith and Mr P Sanders

17. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor M Specht.

18. DECLARATIONS OF INTEREST

Councillor M B Wyatt declared a non-pecuniary interest in any reference to Coalville Town Centre as a business owner.

Councillor J Geary declared a non-pecuniary interest in item 5 – Capital Projects Update as a regular supporter of Coalville Town Football Club and a founder member of Mantle Lane Arts.

Councillor J Legrys declared a non-pecuniary interest in reference to Hermitage FM due to his voluntary involvement with the organisation.

19. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the meeting held on 10 October 2017.

The Chairman reported that a letter had been sent to Leicestershire County Council on 1 November regarding the state of road signage around the district. The outcome was that he and the Leisure Services Team Manager had been invited meet with officers to identify genuine areas of concern.

It was moved by Councillor J Legrys, seconded by Councillor R Adams and

RESOLVED THAT:

The minutes of the meeting held on 10 October 2018 be approved and signed by the Chairman as a correct record.

20. 2017/18 EVENTS UPDATE

The Cultural Services Team Manager presented the report to members, highlighting that all events for 2017 had been delivered within or under budget, and the income received for the two key events of Picnic in the Park and Christmas in Coalville had ensured that those events had been delivered well within budget.

Christmas in Coalville

The Cultural Services Team Manager reported that the Christmas in Coalville event on 2 December had been well attended and partnership working had been positive. Following the comments made at the previous meeting, the entertainment had been increased to a wider area of the town to include Memorial Square. She advised that officers had engaged with 134 town centre businesses on the Friday following the event, and 89% of businesses had reported a positive or neutral impact during the event, and although 51% of businesses would prefer the event to be held in December, 72% said they would prefer to avoid a clash with the event in Ashby if possible. She added that the Ashby event was

highly likely to be held on 1 December on 2018 which would cause a clash. She asked members to consider whether they wished to bring the event forward to 24 November. She reported that there had been good social media activity during the event and a high number of impressions around Twitter, which was double the average number of tweets clicked on, liked or replied to. She thanked the Communications Team for their support with this. She added that comments and suggestions made on social media following the event were also being considered and were generally positive.

Councillor M B Wyatt stated that having spoken to local traders, they felt it was the worst ever event from a business perspective. High Street in particular was deserted and local shops reported less footfall and a reduction in takings. He added that Belvoir Road was equally badly affected and Memorial Square was under-utilised. He commented that people had said that if they had to choose between attending the Coalville event or the Ashby event, they would choose Ashby as it was a better event, and this was not due to the dates clashing. He reported that some of the businesses on High Street had not been contacted at all. He referred to comments made by an officer about the lack of a Town Council in Coalville. He stated that he felt there was no co-operation between the businesses and the council, and he had lost all heart in trying to put a positive spin on the event. He said that the feedback from residents was that the council was failing.

Councillor D Everitt stated that he was inclined to agree with some of those comments, and added that the music event did not seem to have the same appeal as the previous year. He commented that the weather on the day was also very cold.

The Cultural Services Team Manager explained that attendance had increased from the previous year, and for the event this year the stage had been positioned in a different orientation to allow a bigger viewing area which reduced the feeling of overcrowding.

Councillor J Legrys felt that the clash of dates with the Ashby event needed to be discussed. He added that he would be interested to know the difference in budget between the events in Ashby and Coalville. He made reference to the number of volunteers involved in organising the event, and the entertainment at Memorial Square was undertaken solely by volunteers. He commented on the coldness of the weather. He was pleased to see the entertainment in the precinct. He added that there was always room for improvement however this would be limited by the financial situation and the availability of volunteers.

In response to a question from Councillor P Purver, the Cultural Services Team Manager advised that the Ashby and Coalville events had clashed for the last 5 or 6 years.

Councillor J Cotterill referred to the fact that 72% of traders wanted to avoid the same date as the Ashby event and felt that the date had to be changed. He expressed agreement with all the comments made by Councillor M B Wyatt.

Councillor N Clarke commented on the lights and felt they were an improvement from last year.

Councillor R Adams expressed concern regarding the clash of dates with the Ashby event and suggested that the dates could be rotated.

Councillor J Geary stated that he would prefer the event to be held closer to Christmas. He commented that his first impression was that the input from local businesses on the main streets was poor, as only a limited number had trees on the shop fronts and not all were lit. He added that there was a lack of co-operation from the precinct owners. He felt that the event on the car park was well organised and well run, and the fireworks were good. He was pleased to see more of the shops in the precinct had remained open as

well as some of the market stalls. He felt there was room for improvement, and he would be interested to see how much was spent on the Ashby event.

Councillor M B Wyatt felt that the light switch on was becoming an evening event. He added that if the event was to take place for a full day it should be earmarked correctly with a focus on helping businesses, generating footfall and getting value for money. He stated that the town lost money and an opportunity to showcase what was on offer. He felt the event had failed to put the town on the map.

The Chairman sought members' views on following the example of many market towns and holding the switch on event on a Friday evening to prevent a clash with the Ashby event.

Councillor M B Wyatt commented that this year's event had basically been an evening event with a little entertainment during the day. He stated that this was not working and did not help local businesses in any way.

A discussion followed around the options for future events, including reducing the offer to an evening event, allocating funding from reserves and establishing a working group to consider a way forward. It was agreed that this matter be discussed further at the Events Sub Group on 24 January to enable planning for the 2018 event to progress at the earliest opportunity. Progress on all event planning would be reported to the next meeting of the Working Party on 24 April.

Picnic in the Park 2018

The Cultural Services Team Manager advised that Coalville Miners Gala committee had requested to be involved in this event again and a meeting with the committee would be taking place to progress this. She reassured members that the event would be marketed and branded as Picnic in the Park and would provide a platform for the Miners Gala to showcase and celebrate the district's heritage.

Coalville Commemorates

The Cultural Services Team Manager reported that the cost of a gunmetal cross suggested at the last meeting was significant, and as such, less expensive alternatives were being investigated, including the feasibility of a stone based sculpture which would complement the existing artwork. She reported that since the last meeting, she had approached the local quarry who were very positive about providing the materials and transportation. A local artist based in Coleorton had also been approached who worked with granite to seek an indication of the costs of the project which would be in the region of £10,000 - £15,000, which was still in excess of the £2,000 currently allocated to the project.

Councillor J Geary referred to the site meeting where it had been established that members wished to install a monument that would be low maintenance, at a low risk of vandalism and would stand for 100 years as the memorial itself had. He added that granite or stone had been suggested at that time with thoughts that this would be donated by the local quarry. It had also been suggested at the meeting that it was appropriate not only to commemorate the men who went to war but also the families, communities and women who played an important role in contributing to the war effort.

A discussion followed on the options to progress the project. The Cultural Services Team Manager emphasised the limited timescale and requested a clear decision from the Working Party on whether to progress with a stone based sculpture and the budget.

Councillor J Legrys stated that he was keen to have the memorial installed. He was aware that the cost of gunmetal was too prohibitive and supported the stone based

sculpture option. He suggested that decisions on progressing the project be delegated to the Chairman to enable delivery within the timescales.

Councillor D Everitt suggested that a sandblasting technique would be more cost effective than carving.

Members discussed the options in terms of the cost of the project and the budget to be allocated. It was suggested that other sources of funding could be explored.

In response to a question from Councillor M B Wyatt, it was clarified that the memorial would be a commemoration for the whole district, not just the Coalville area. Councillor M B Wyatt therefore suggested that a contribution towards the project be sought from Cabinet. He added that additional funding could also be sought from the Bardon Community Fund as this project met the criteria.

The Leisure Services Team Manager advised members that they could request through the minutes that Cabinet consider allocating a sum towards the project and members would need to consider how much funding they wished to request.

A discussion followed on the amount of funding to be allocated to the project overall and the amount to be requested from Cabinet.

It was moved by Councillor J Legrys, seconded by Councillor N Clarke and

RESOLVED THAT:

- a) The progress update on 2017/18 events be noted
- b) The Events Sub Group give further consideration to the Christmas in Coalville event and a progress report be brought to the next meeting of the Working Party
- c) The progress of the plan to commemorate the centenary of the end of WW1 be noted and the option of a stone based sculpture be supported
- d) Additional funding of £5,000 be sought from Cabinet towards the Coalville Commemorates project
- e) Future decisions on the Coalville Commemorates project be delegated to the Chairman and Deputy Chairman of the Working Party in order to progress the project within the timescales
- f) Initial proposals for 2018/19 events be noted.

21. CAPITAL PROJECTS UPDATE

The Leisure Services Team Manager presented the report to members and provided an update on ongoing projects.

Owen Street Recreation Ground

The Leisure Services Team Manager reported that if the lights were upgraded, they would require an upgrade to 180 lux as opposed to the current 120 lux, which meant that it wouldn't be possible to upgrade them utilising the current lamps as the existing columns and masts would be unable to support the lamps and the electricity supply would be insufficient. He outlined the current health and safety issues with the floodlights as the glass was falling out and replacement covers were not available. He highlighted the differing opinions from the contractors as to whether all the columns needed to be replaced or just the base columns, which would have an impact upon the cost of the replacement. It was anticipated that the cost of refurbishment would be £35,000 - £45,000. He highlighted the opportunity to replace the existing 6 columns with 4 columns, which would cost an additional £7,000. He explained that £50,000 was allocated towards this project in the Capital Programme and the football club was prepared to raise funding of £5,000 towards the project. He reminded members that ultimately the floodlights were

the council's asset and responsibility, and as they were posing a health and safety risk he felt the council was obligated to replace them.

Councillor M B Wyatt expressed concerns regarding the level of expenditure and added that not everyone in Coalville was a football fan.

The Leisure Services Team Manager emphasised that this issue was more about health and safety and if someone was injured, the cost to the council would be significantly in excess of the cost of replacement.

In response to questions from Councillor P Purver, the Leisure Services Team Manager advised that the earliest date the football club could apply for funding from the Football Stadia Improvement Fund was 2020 and an upgrade to 180 lux would be sufficient to cover a further two promotions.

In response to a question from Councillor D Everitt, the Leisure Services Team Manager explained that the increased cost of upgrading to 4 columns rather than 6 was due to the re-siting of the columns and rerouting of cabling.

Councillor J Legrys stated that he was conscious of the health and safety risks however members did not yet have all the facts and consequently were unable to make a recommendation. He felt that this needed to be considered as a matter of urgency.

The Leisure Services Team Manager suggested that members may wish to consider delegating the decision as waiting until the next meeting of the Working Party may prejudice the completion of the works out of season.

In response to a question from Councillor N Clarke, the Leisure Services Team Manager advised that to upgrade with four columns rather than six would cost an additional £7,000. Clarification was being sought following the differing views of the contractors and he suggested that if only the base columns needed replacing, upgrading with four columns should not be considered.

It was agreed that authority be delegated to the Chairman and Deputy Chairman to make a final decision on the works to be undertaken.

The Leisure Services Team Manager advised that as the funding was allocated in the Capital Programme, approval from Cabinet would not be required unless the expenditure exceeded £50,000.

Radio Transmitter

The Leisure Services Team Manager reported that the planning application had been approved.

Thringstone Miners Social Centre Training Pitch

The Leisure Services Team Manager advised that the next meeting of the trustees had now been arranged, and it was hoped that the ongoing issues with the football club would be resolved at that meeting.

Coalville Forest Adventure Park

The Leisure Services Team Manager reported that the funding application had been successful. He thanked Councillor M B Wyatt for his help and support with this.

Mobile Vehicle Activated Signage

The Leisure Services Team Manager reported that the units were in situ and currently being used.

Melrose Road Recreation Ground

The Leisure Services Team Manager reported that the new seating had been installed and the shrubbery would be planted in February.

Melrose Road Play Hub

The Leisure Services Team Manager reported that approval had been given by the landowner and Legal Services were drawing up an agreement.

Coalville Park

The Leisure Services Team Manager explained that quarterly actions had been included in the Council Delivery Plan to work towards achieving Green Flag accreditation. He sought approval from members that the park be put in trust.

Councillor J Legrys expressed support for the project and requested as Ward Member he be briefed on the process.

It was agreed that officers proceed with the process of putting the park in trust.

The Leisure Services Team Manager advised that the cost of the associated work was being collated and would be brought to a future meeting. He added that there may be additional cost implications if improvements were required to the toilets and play area.

Lillehammer Drive

The Leisure Services Team Manager reported that a response from Barratts had not been forthcoming and discussions had taken place with the Legal Services Team regarding the next steps and he outlined the options to resolve this issue.

Councillor J Legrys thanked officers for their persistence with this issue. He stated that he had come to the conclusion that perhaps planning permission should be issued. He expressed his disgust with Barratts as the site was becoming more and more derelict. He was concerned that another summer holiday would pass without any action and he would like to see swift action being taken.

The Chairman endorsed the comments made by Councillor J Legrys.

London Road Cemetery

The Leisure Services Team Manager outlined the works being undertaken and commented that it had been apparent that the area had been neglected. He felt the proposed works would make a significant improvement to the area however there were other options members may wish to consider to further improve the area. He added that at the last meeting the possibility of putting the area into trust was raised however as it was a closed church yard the cemetery did not qualify.

Councillor M B Wyatt stated that this project certainly met the criteria for the Bardon Community Fund due to the environmental improvements and provision of access to the facilities for local people. He welcomed the proposal and urged officers to apply for funding.

In response to a question from Councillor P Purver, the Leisure Services Team Manager clarified that Green Flag accreditation could only be sought for parks and did not apply to cemetery improvements.

The Chairman commented that this was an opportunity not to be missed.

It was agreed that members meet at the cemetery at 5.15pm before the next meeting of the Working Party on 24 April and that the local resident who had expressed an interest in the improvements to the cemetery be invited to attend.

It was moved by Councillor J Legrys, seconded by Councillor R Adams and

RESOLVED THAT:

- a) The progress update on 2017/18 Capital Projects be noted.
- b) Agreement be given in principle to complete the necessary works to Owen Street floodlights, with authority delegated to the Chairman and Deputy Chairman to make a final decision on the works to be undertaken
- c) Officers investigate further the process of placing Coalville Park in trust as a Centenary Field

22. COALVILLE SPECIAL EXPENSES 2017/18 P8 POSITION/FORECAST OUTTURN AND DRAFT 2018/19 BUDGET

The Leisure Services Team Manager presented the report to members, highlighting the current forecast underspent which represented a contribution to balances of just under £13,000. He explained this was mainly due to an increase in burial income of £7,000. He reminded members that it was prudent to retain 10% level of reserves and highlighted the slight increase in reserves forecast which could be allocated to a project.

Councillor M B Wyatt stated that he had spoken with a few local businesses and residents who had expressed support for the idea of ringfencing additional funding for events. He suggested that members may wish to consider increasing the precept and asked how much income an increase of 0.5% would generate.

The Chairman referred to the Cabinet report on the improvements for Marlborough Square which suggested that a minimum of 4 events would be taking place next year. He expressed interest in the funding arrangements for these events.

Following a discussion on the possibility of increasing the precept, it was agreed that the Leisure Services Team Manager would investigate this further and provide information to members.

Councillor M B Wyatt explained that he had asked the Monitoring Officer to look into whether the meetings of the Working Party could be open to the public. The Chairman stated that he had no problem with opening meetings to the public. Councillor D Everitt commented that this would be in line with parish councils.

RESOLVED THAT:

- a) The 2017/18 P8 position and forecast outturn be noted.
- b) The draft budget for 2018/19 be noted.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 8.03 pm

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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY – 24 APRIL 2018

Title of report	2018/19 EVENTS UPDATE
Contacts	<p>Head of Community Services 01530 454832 paul.sanders@nwleicestershire.gov.uk</p> <p>Cultural Services Team Manager 01530 454769 wendy.may@nwleicestershire.gov.uk</p>
Purpose of report	To update members with regards to 2017/18 events and projects funded within the Coalville Special Expense Area
Recommendations	<p>THAT THE WORKING PARTY</p> <p>1) NOTE THE PROGRESS UPDATE ON 2018/19 EVENTS 2) NOTE THE PROGRESS OF THE COMMEMORATE ARTWORK FOR THE CENTENARY OF THE END OF WW1</p>

1.0 EVENT PROGRAMME UPDATE FOR COALVILLE**1.1 2018/19 Event programme**

The following event programme is being progressed; members of this working party have been involved in the planning process and have received updates on progress at the event sub-group meetings

2018/19 COALVILLE EVENTS	2018/19 Allocated budget	Status
<u>20 April to 26 April – St George’s Day</u> (The installation of the English flag in various locations to celebrate St George’s Day)	£80	Completed
<u>23 June – Music in the Park</u> (A celebratory evening of music and entertainment in Coalville Park)	£17750	Planning
<u>24 June – Picnic in the Park</u> (including street entertainers in performance area, live music and community groups)		
<u>3 and 4 August – Coalville by the Sea</u> Family event celebrating the Great British seaside – two day event	£2000	Planning
<u>24 November – Christmas in Coalville</u> Christmas entertainment and festive food and drink festival	£9000	Planning
Total	£28830	

1.2 St George's Day – 23 April 2018

The Council will be flying flags from the Council building (one from the flagpole and two on the front of Stenson House), the Memorial Tower (four flags around side and one from the top) and Coalville Market (two outside the market building) from Friday 20 April to Thursday 26 April.

1.3 Music and Picnic in the Park – Saturday 23 and Sunday 24 June 2018

The weekend programme commences Saturday 23 June with Proms in the Park (6pm to 9.30pm) the event will showcase Ashby Big Band and a 40s singer Andrew Britton and a local five piece band Strife of Riley. The event will follow the same format as in previous years with an evening of music and entertainment.

Picnic in the Park on Sunday 24 June will commence at 12noon, bands performing on the main stage include local singer Justice Beach, Desford Colliery Brass Band, Idle Empire, Sweet Sensation 80's Tribute band. A 'baby' Big Top has been booked to provide three family circus shows and interactive circus workshops. The performance area will incorporate displays from local dance and martial arts groups, and an exciting and fun aerial display by The Man on the Moon, George Orange.

Further entertainment and activities for all to engage in will feature throughout the day in the park. The local children's charity Phoenix are bringing three alpaca's and two ponies which will be housed in a pen on a shaded part of the park.

Picnic in the Park also provides an opportunity for local groups and organisations to showcase their work in the community, raise funds, raise awareness of their work and recruit volunteers, to date the following organisations have confirmed attendance at the event:

- 1188 Coalville Squadron Air Training Corps
- Ashby and Coalville Lions
- Coalville Miners' Gala Committee
- Coalville Rotary Club
- Confidence Martial Arts
- Derby Royal Breast Care unit
- Desford Colliery Brass Band
- Derbyshire, Leicestershire and Rutland Air Ambulance
- Expressions Dance Studio
- Hugglescote and Coalville Women's Institute
- Mantle Arts
- Park Manor Residential Home
- Phoenix Charity
- Storm Dance Academy
- The Hero Project CIC
- Whitwick and District U3A
- Whitwick Historical Group

This year the event will again host a 'Celebration of mining heritage' supported by the Coalville Miners' Gala Committee, there will be information and an exhibition in their marquee. The committee are liaising with a number of local organisations who are assisting them with the exhibition.

This year will also see the return of 'Art in the Park', whereby Coalville schools will be decorating art boards incorporating Coalville into the designs. The boards will be displayed in the park for the weekend and a selection of the boards will be exhibited on the fence in the community garden area throughout the summer months.

1.4 Coalville by the Sea – Friday 3 and Saturday 4 August 2018

The event is scheduled for Friday 3 and Saturday 4 August at Needhams Walk, Coalville. The event has been extended to cover two days, this is based on feedback received and the popularity of the event. The cost of the event has increased and funding has been confirmed from the Coalville Project budget.

1.5 Christmas in Coalville – Saturday 24 November 2018

Following evaluation and feedback for Christmas in Coalville 2017 and two meetings of the events sub group in January and February the date for Christmas in Coalville 2018 has been confirmed as Saturday 24 November. The following has been agreed and planning for the event is well underway

Date: Saturday 24 November – Christmas in Coalville 2018
Locations: Belvoir Shopping Centre, Marlborough Square and Needham's Walk car park, 10am to 5.30pm

Summary:

A daytime and early evening event focussing on festive attractions and entertainment in the areas of the town centre that naturally attract higher footfall and utilising an area of planned public realm investment (Marlborough Square).

Daytime - the event will commence at 10am

- Christmas food, drink and craft market in Belvoir Shopping Centre (utilising the central area and avenue leading to High Street)
- Musical entertainment from Hermitage FM
- Brass band (sessional)
- Performances from local schools and choirs
- Street entertainment
- Santa's Grotto and real reindeer

These activities and attractions will be located within the shopping centre and the wide pavement area of Belvoir Road (exact locations to be confirmed).

Marlborough Square will host:

- A small family funfair
- Street entertainment
- Brass band performances throughout the day.
- Engagement with Marlborough Square Church to develop an opportunity to create a further attraction in this area.
- Interactive 'Christmas Crafts' area to encourage children and families to participate in the activity and to create a decoration/gift (initial idea that requires further development).

Memorial Square

- Further consideration is to be given to this area of the town centre to expand on the activities and attractions that were hosted in the area in 2017 with Hermitage

FM. Alternative budget provision will be required to incorporate activities in this area, this is currently being investigated.

Early evening – this part of the event will commence at 3pm from Needham's Walk car park

- Main stage and large audience area with live music and headline act
- Firework viewing area - culminating in the countdown to the firework finale
- Street food caters may also be located in this area from 3pm (e.g fish and chips)

1.6 The following meeting date is proposed for the next meeting of the events sub group (please note the change of date to avoid clashing with other council meetings scheduled in September):

- Tuesday 25 September 2018, 5pm in room 141

1.7 Coalville Events – February to May 2018

A poster showcasing events in Coalville (February to May 2018) can be seen in Appendix one.

1.8 Further events planned for Coalville in 2018/2019 supported by the district council are as follows:

- **Coalville May Fair**, Bridge Road car park – Friday 4 May to Monday 7 May (*pending receipt of the signed licence*)
- **Hello Heritage** – 1 to 16 September (districtwide event) presently five organisations/locations from the Coalville area are signed up to the initiative
- **Coalville Colour Run**, Coalville Park and town centre – 16 September 2018
- **Poppy Appeal Launch**, Memorial Square – 27 October 2018
- **The First Fifty 'Play in a Day'**, a commemorative community performance working with Chorus Theatre at St John Baptist Parish Church, Hugglescote – 9 and 10 November 2018
- **Remembrance Service and Parade**, Christchurch and Memorial Square – 11 November 2018
- **Vienna Festival Ballet presents The Nutcracker** at Century Theatre – 14 December 2018
- **Coalville Writes Festival** will return in 2019

2.0 COALVILLE COMMEMORATIVES

2.1 At the meeting of CSEWP on 11 January 2018 it was resolved that officers progress the option of a stone based sculpture for the commemorative artwork in Memorial Square. It was also resolved to request £5000 from Cabinet towards this initiative. It was agreed that progress on this initiative be reported to the event sub group meetings scheduled in January and February and that future decisions on the Coalville Commemorates project be delegated to the Chairman and Deputy Chairman of the Working Party in order to progress the project within the timescales.

2.2 At meetings of CSEWP events sub group meeting on 24 January 2018 and 22 February 2018 local stone sculptor Graeme Mitcheson attended to discuss the project with councillors. Graeme has also met with Coalville Heritage Society to gather information and images to assist with the final design proposal. Councillors present were supportive of the proposal presented by Graeme and requested that

officers progress the project with Graeme. Concept sketches presented to the meeting are shown in Appendix two.

- 2.3 Aggregate Industries remain supportive of the initiative, Graeme Mitcheson is working with the quarry manager to source an appropriate piece of granite, the stonework will be no bigger than 8ft high by 3ft wide.
- 2.4 Cabinet on 6 February approved a £5000 contribution to the project, a further £2000 is already allocated from Coalville Specials Expenses budget. The project cost is confirmed at £15,000, further funding is available from Bardon Hill Quarry Community Fund (competitive process), and an application will be submitted, the application will not be considered until 31 May 2018.
- 2.5 With the outcome of the funding application to Bardon Hill Quarry Community Fund not known until 31 May 2018, there remains a shortfall in the budget of £8000. Councillors may wish to consider allocating up to £8000 from balances to ensure that the project can be progressed to ensure that the deadline for completion of the end of October is achieved. This was supported in principle at the meeting of CSEWP events sub group on 22 February 2018.
- 2.6 The artwork requires planning permission, the application is currently being developed and will be submitted in the near future.
- 2.7 A meeting is scheduled with the Royal British Legion Whitwick branch in May to further the conversation that was initiated with the late Jim Rowlinson and to engage with them on this initiative.
- 2.8 The artwork will need to be ready for unveiling on 27 October which is the local launch of the Poppy Appeal at Memorial Square. Councillors, guests, sponsors and supporters of the project will be invited to the event.

Appendix one



COALVILLE EVENTS

FEBRUARY - MAY 2018

CONSTRUCTION CLUB

3 FEBRUARY | 17 FEBRUARY | 3 MARCH | 17 MARCH | 31 MARCH | 14 APRIL | 28 APRIL | 12 MAY | 26 MAY

6 - 12 YEARS
COALVILLE LIBRARY
10.30AM - 12NOON



YOU'VE GOT A FRIEND

14 FEBRUARY | 14 MARCH | 11 APRIL | 9 MAY | 7.30PM – 9.30PM | HERMITAGE FM

..... COME ALONG TO MEET NEW PEOPLE, HAVE A CHAT AND LISTEN TO THE MUSIC. EVERYONE WELCOME

BELVOIR INDEPENDENT BAZAAR

FEATURING LOCAL FOOD AND CRAFT TRADERS

SATURDAY 24
FEBRUARY

BELVOIR SHOPPING
CENTRE



COALVILLE SPRING CLEAN

SATURDAY 3 MARCH 10AM | MEMORIAL SQUARE



VIENNA FESTIVAL BALLET PRESENTS

SWAN LAKE

FRIDAY 16 MARCH 7.30PM | CENTURY THEATRE



EASTER EGGTRAVAGANZA

EASTER THEMED TASTER ACTIVITIES FOR CHILDREN

SATURDAY 31 MARCH
10AM - 2PM

COALVILLE MARKET



THURSDAY
19 APRIL

THE BADAPPLE THEATRE COMPANY PRESENTS

AMY JOHNSON

THE INSPIRATIONAL LIFE OF HULL AVIATRIX AMY JOHNSON, THE FIRST WOMAN TO FLY SOLO FROM THE UK TO AUSTRALIA

CENTURY
THEATRE



TALON ACOUSTIC

FRIDAY 11 MAY | CENTURY THEATRE



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Appendix two

Concept sketches



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NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**COALVILLE SPECIAL EXPENSES WORKING PARTY – 24 APRIL 2018**

Title of report	CAPITAL PROJECTS UPDATE
Contacts	<p>Head of Community Services 01530 454832 paul.sanders@nwleicestershire.gov.uk</p> <p>Leisure Services Team Manager 01530 454602 jason.knight@nwleicestershire.gov.uk</p>
Purpose of report	To update members with regards to Capital Projects within the Coalville Special Expense Area
Recommendations	<ol style="list-style-type: none"> 1. THAT THE WORKING PARTY NOTE THE PROGRESS UPDATE ON THE 2017/18 CAPITAL PROJECTS 2. £3,000 IS ALLOCATED FROM BALANCES TOWARDS IMPROVEMENTS TO COALVILLE PARK IN ORDER TO HELP GAIN THE GREEN FLAG AWARD 3. FOLLOWING THE FIELDS IN TRUST APPLICATION FOR COALVILLE PARK, AND ASSUMING IT'S SUCCESSFUL, THAT THE WORKING PARTY MAKE A REQUEST TO CABINET TO AMEND THE NAME OF THE AREA TO COALVILLE CENTENARY PARK 4. THAT THE WORKING PARTY NOTE THE 2018/19 CAPITAL PROJECTS

1.0 2017/18 CAPITAL PROJECTS**1.1 Owen Street Recreation Ground****1.1.1 Floodlights - £55,000 (£50,000 CSE and £5,000 CTFC)**

The procurement process has been completed and the contract for the refurbishment of the floodlights has been awarded to OLighting Ltd. Their quote of £47,500 will enable all columns to be replaced and for LED lamps to be installed creating a lux level of 180. Work will also need to be undertaken on the distribution of the power supply to ensure that it is adequate for the demand created by the new lamps and the old changing pavilion to prevent the tripping out of the floodlights as has happened periodically, and this is currently being quoted for. However, it is expected that all works will come in within the £55,000 budget. The refurbishment will be undertaken during the close season in June.

1.1.2 Radio Transmitter

Hermitage FM have approached the Council and Coalville Town FC with a view to locating a radio transmitter at Owen Street Recreation Ground in order to broadcast a new radio station aimed at improving the health and wellbeing of those aged over 60. A variation to the lease with the football club has been made allowing them to allow underlettings with the written approval of the council, and written approval has been given. A planning application for the works has been approved and delivery of the project

now sits with Hermitage FM and Coalville Town FC. This item will be removed from future reports.

1.2 Thringstone Miners Social Centre Training Pitch – £7,431

Planning approval has been given for both the fencing and the footpath diversion and the Board has been revitalised by the addition of 3 new Trustees and a new Chair. At their AGM, the training pitch project was identified as a priority action for the forthcoming year by the trustees. At the last meeting of the trustees further issues were highlighted regarding the financial stability of the football club. Consequently this is a priority for the trustees and once resolved, it will allow them to progress with the training pitch project.

1.3 Coalville Forest Adventure Park – Balance £14,614 (£4,814 S106 funding and £9,800 external funding)

Improvement works have commenced with the planting of trees and the planting of willow tunnels in partnership with the Coalville Education Partnership (CEP). Despite having been planted, the willow tunnels will take a minimum of 12 months to bed and grow into tunnels. Prior to the school summer holidays, the following work will also be undertaken:-

- Creation of a picnic area with picnic benches
- Installation of children's play equipment in partnership with the CEP
- Improved signage
- Installation of a 3-2-1 Jog Circuit
- Installation of bird boxes

At the back end of summer, there will be additional planting undertaken in partnership with CEP, and the creation of an additional path.

1.4 Mobile Vehicle Activated Signage - £8,000

Despite a couple of teething issues, the MVAS is now operational. A further 2 batteries will be purchased to enable the signage to be continuously working and speed data will be analysed by the Community Focus team. This item will be removed from future reports.

1.5 Melrose Road Recreation Ground, Park Development - £2,000

The planting of trees and shrubbery has been undertaken with positive comments having been received from the Friends of Thringstone group. This item will be removed from future reports.

1.6 Melrose Road Play Hub - £4,000

Formal written approval has been received by the landowner of the wooded area and a legal agreement has been drawn up between the council and the landowner in support of the new path. This agreement was forwarded to the legal representative of the landowner in January for comments and signing, but nothing as yet has been received back. Consequently officers will continue to progress this. Once the agreement has been signed by both parties, the path will be installed.

1.7 Coalville Park

1.7.1 Green Flag Award

Achievement of the Green Flag Award has been included in the 2018/19 Council Delivery Plan. Discussions have taken place with a Green Flag assessor who will support the council on this journey and has visited the site to meet staff and offer recommendations.

The quarterly tasks for the award are:-

- Quarter 1 - Identify improvements to be made to gain the award, and seek approval for proposals and costs from the Coalville Special Expense Working Party and Cabinet:-
It is anticipated that £3,000 will be required to make improvement to the parks in order to obtain the Green Flag. These include improved signage, new notice boards, the replacement of litter bins, and the replacement of seating. This amount will also cover associated fees for the application process. It is recommended that Members seek approval from Cabinet to allocate this amount from balances towards the project.
- Quarter 2 - Establish a community based group to support the management of the park and seek to place the park in trust:-
Work has already commenced on this in partnership with the CEP and Friends of Thringstone.
- Quarter 3 - Develop a Management Plan for the park:-
This will highlight how the park will be managed and will also include a fluid and costed Improvement Plan to evidence ongoing investment and continuous improvement in the area. This will allow the Working Group to allocate budgets to improvements on an annual basis.
- Quarter 4 - Undertake the accreditation process:-
Applications are accepted annually with a deadline of 31 January 2019.

1.7.2 **Fields in Trust**

Following the last meeting, approval was given to seek to apply for trust status for Coalville Park. An application has been submitted as part of the Centenary Fields programme which honours the memory of those who lost their lives in World War One. If the application is successful, it is recommended that Members seek approval to amend the name of the park to Coalville Centenary Park to recognise this.

1.8 **Lillehammer Drive**

A meeting took place between the Leisure Services Team Manager and representatives of Barratt's on 27 February. At the meeting, Barratt's expressed their intent of resolving the situation by the end of their financial year on 30 June. This would mean that the MUGA is removed, and the open space is transferred to the ownership of NWLDC along with the relevant commuted sums for maintenance of the open space provision and replacement of the MUGA.

At the meeting, Barratt's submitted a revised and improved landscaping scheme which has subsequently been approved in principal by colleagues in Planning. The other actions agreed at the meeting were:-

- Barratt's would forward a draft letter outlining their intent to meet the planning conditions with indicative timescales around the revised planting scheme being delivered and the removal of the MUGA.
- Once this letter had been received, and assuming Planning were happy with it, the planning conditions would be discharged.
- Barratt's would then formally write to NWLDC with their intentions and with the formal revised planting scheme and the planning application would be approved.
- In liaison with Barratt's, a communications message would be distributed to residents to notify them of what was happening.
- Work would commence in spring to firstly undertake the planting and then to remove the MUGA, with the land transfer then taking place.

- NWLDC would then complete the work required to make the MUGA area into a public open space.

Unfortunately, since the meeting nothing further has been forthcoming from Barratt's. Attempts have been made to contact them by email and by phone but with no success at the time of writing the report. Officers will continue to attempt to resolve the situation in a timely fashion and will feed back further at the meeting.

1.9 **London Road Closed Cemetery**

A meeting is taking place on site in advance of the CSEWP meeting to see improvements made and to agree if any further works should be undertaken. Further feedback will be given at the meeting.

1.10 **Coalville Library**

A request has been made to consider making improvements to the area outside Coalville Library. Whilst the area is owned and maintained by LCC, they have given permission for any improvement work to be undertaken. It is proposed that officers meet with the relevant Members to discuss options, and that they then feedback further on proposals at the next meeting for members of the group to consider if they'd like to contribute funding towards the project with a view to progressing it.

2.0 2018/19 CAPITAL PROJECTS

It is proposed that the following projects be carried forward into 2018/19;

- Owen Street Recreation Ground Floodlights
- Thringstone Miners Social Centre Training Pitch
- Coalville Forest Adventure Park
- Melrose Road Play Hub
- Coalville Park - Green Flag Award and Fields in Trust
- Lillehammer Drive
- London Road Closed Cemetery
- Coalville Library

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COALVILLE SPECIAL EXPENSES WORKING PARTY – 24 APRIL 2018

Title of report	2017/18 FORECAST OUTTURN AND CAPITAL PROGRAMME 2018/19
Contacts	<p>Head of Community Services 01530 454832 paul.sanders@nwleicestershire.gov.uk</p> <p>Senior Accountant 01530 454709 pete.simpson@nwleicestershire.gov.uk</p>
Purpose of report	To inform Coalville Special Expense Working Party of the 17/18 forecast outturn and 18/19 capital programme
Recommendations	<p>THAT THE WORKING PARTY</p> <p>1) NOTES THE 2017/18 FORECAST OUTTURN</p> <p>2) NOTES THE CAPITAL PROGRAMME FOR 2018/19</p>

1.0 2017/18 FORECAST OUTTURN

- 1.1 The forecast outturn (Appendix 1) is set to see a contribution to balances of £22k, mainly due to increased burial income and reduced Parks & Recreation grounds general repairs & operational purchases. This will increase the forecasted yearend balance to £86k. There are also some smaller earmarked reserves £10k and an Asset Protection Reserve for our Cemeteries, Recreation Grounds and Open Space Maintenance £39k.

2.0 CAPITAL PROGRAMME 2017/18

- 2.1 There are currently four schemes within the programme (Appendix 2).
- 2.2 The S151 Officer has advised that a prudent level of reserves is 10% of annual recurring expenditure. Our estimated expenditure is around £446k (18/19 budget). Therefore a prudent level of reserves would be around £45k.
- 2.3 Members are therefore advised that a potential £19k could be allocated to future projects. (£22k already allocated to Owen Street Floodlights).
- 2.4 At previous meetings it was agreed to progress with the Owen Street Floodlights upgrade (Est Cost £50k). This was included as part of the capital programme for 18/19 and will be funded from a combination of asset protection reserve £28k and Coalville Special Expense balances £22k.

- 2.5 Included in the events report there is £8k which has been requested as possible funding towards the WW1 commemorative art work at Memorial Square (if required) and if approved will need to be funded from balances.
- 2.6 Included in the capital projects report there is £3k which has been requested towards improvements to Coalville Park in order to help gain the Green Flag award and if approved will need to be funded from balances.
- 2.7 It is advised not to allocate any further funds at this point as the 17/18 final outturn figures are not yet finalised. However, depending on the level of balances available a list of potential projects for consideration will be brought to the next meeting.

COALVILLE SPECIAL EXPENSES 17/18 - FORECASTED OUTTURN

	2017/18	
	Original Estimate	Forecasted Outturn
	£	£
Parks, Recreation Grounds, Open Spaces & War Memorials	279,620	271,263
Broomley's Cemetery	19,210	11,512
One Off Grants	2,000	989
Other Expenses	500	240
Coalville Events	55,110	55,584
TOTAL SPECIAL EXPENSES (Net Cost Of Service)	356,440	339,587
Service Management recharges	76,270	76,270
ANNUAL RECURRING EXPENDITURE	432,710	415,857
FUNDED BY:		
Use of Reserves	-4,697	-21,550
Precept	379,020	379,020
Localisation of Council Tax Support Grant	58,387	58,387
	432,710	415,857
BALANCES 1st APRIL	68,931	68,931
Contribution to Reserve	4,697	21,550
Contribution to earmarked reserve:		
Footpath improvements to Melrose Rd Play Hub, Thringstone		-4,000
BALANCES 31st MARCH	73,628	86,481

2017/18

1. The 17/18 CV Special Expenses forecasted outturn figures are currently showing a contribution to balances in the region of £22k, which will leave an estimated £86k in balances.

At this stage the outturn figures are forecasted figures and they could change during the final accounts process.

2. The above figures include the following approved schemes:

	Approved	Required	
Footpath improvements to Melrose Rd Play Hub, Thringstone	4,000.00	4,000.00	c/fwd to 18/19
Melrose Rd Rec Grd - two benches and landscaping	2,000.00	2,000.00	completed
Christmas Lights - additional lights	4,055.00	3,055.00	completed

3. The other major in year variances are:

- i. Broomleys Cemetery
Increased burial income £7k.
- ii. Parks & Rec grounds
Reduced general repairs £6k and operational purchases £4k.

OTHER CV SPECIAL EXPENSE RESERVES	Balances 01.04.17	Contributions 17/18	Actual & Committed Exp 17/18	Balance as at 31.03.18
EARMARKED RESERVES	£	£	£	£
CV MEMORIALS - MAJOR REPAIRS/VANDALISM	2,740	0	0	2,740
CV MARKET - NEON SIGNAGE	3,000	0	2,280	720
2 * MOBILE VEHICLE ACTIVATED SIGNS	8,000	0	5,372	2,628
MELROSE RD - PLAY HUB IMPROVEMENTS	0	4,000	0	4,000
ASSET PROTECTION RESERVES				
CEMETERY/RECREATION GROUND	36,579	4,000	5,251	35,328
S106 PLAY AREA/OPEN SPACE MTCE (committed for future years)	7,655	0	4,137	3,518
	57,974	8,000	17,040	48,934

SPECIAL EXPENSES - CAPITAL PROGRAMME

	BUDGET	ACTUAL EXPENDITURE	31.03.18 BALANCE
<u>FUNDING</u>	£	£	£
Balance B/Fwd 01.04.17 (Asset Protection)	10,210.10		
Revenue Contribution to capital schemes	0.00		
Asset Protection Contribution 17/18	0.00		
S106 Funding	4,813.68		
TOTAL FUNDING	15,023.78		
<u>CAPITAL PROGRAMME</u>			
Owen Street - Floodlights upgrade	778.93		778.93
CV Forest Adventure Park improvements	4,813.68		4,813.68
Thringstone Miners Social Welfare Site - training area (% contr)	7,431.17		7,431.17
WW1 Commemorative Art Work, Memorial Square	2,000.00		2,000.00
TOTAL EXPENDITURE	15,023.78	0.00	15,023.78
UNALLOCATED FUNDING			
	-		