

SUMMONS TO ATTEND THE ANNUAL MEETING OF  
THE NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

Time/Date 6.30 pm on TUESDAY, 15 MAY 2018  
Location Council Chamber, Council Offices, Coalville  
Officer to contact Democratic Services (01530 454512)



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Chief Executive

All persons present are reminded that the meeting may be recorded and by attending this meeting you are giving your consent to being filmed and your image being used. You are kindly requested to make it known to the Chairman if you intend to film or record this meeting.

The Monitoring Officer would like to remind members that when they are considering whether the following items are exempt information under the relevant paragraph under part 1 of Schedule 12A of the Local Government Act 1972 they must have regard to the public interest test. This means that members must consider, for each item, whether the public interest in maintaining the exemption from disclosure outweighs the public interest in making the item available to the public.

**AGENDA**

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| <b>PRAYERS</b>   |              |
| <b>1. APOLOGIES FOR ABSENCE</b>  |              |
| <b>2. DECLARATION OF INTERESTS</b>   |              |
| Members are reminded that any declaration of interest should be made having regard to the code of conduct. In particular, members must make clear the nature of the interest and whether it is 'pecuniary' or 'non pecuniary'. |              |
| <b>3. APPOINTMENT OF CHAIRMAN</b>  |              |
| To appoint the Chairman of the Council for the ensuing municipal year.   |              |
| <b>4. APPOINTMENT OF DEPUTY CHAIRMAN</b>   |              |
| To appoint the Deputy Chairman of the Council for the ensuing municipal year.  |              |

**5. APPOINTMENT OF LEADER**

To appoint the Leader of the Council for the ensuing municipal year.

**6. CHAIRMAN'S ANNOUNCEMENTS****7. LEADER'S AND PORTFOLIO HOLDERS' ANNOUNCEMENTS**

Members are reminded that under paragraph 11.1 of part 4 of the Constitution, questions can be asked of the Leader and Cabinet Members without notice about any matter contained in any address. Questions shall be limited to five minutes in total for each announcement.

**8. QUESTION AND ANSWER SESSION**

To receive questions from members of the public under procedure rule no.10. The procedure rule provides that members of the public may ask members of the Cabinet any question on any matter in relation to which the Council has powers or duties which affect the District, provided that three clear days' notice in writing has been given to the Head of Legal and Support Services.

**9. QUESTIONS FROM COUNCILLORS**

To receive members' questions under procedure rule no.11. The procedure rule provides that any member may ask the chairman of a board or group any question on any matter in relation to which the Council has powers or duties which affect the District, provided that three clear days' notice in writing has been given to the Head of Legal and Support Services.

**10. MOTIONS**

To consider the following motion submitted by Councillor S Sheahan:

"That this Council adopts the following Construction Charter:

As a Local Authority we are responsible for the procurement of a multitude of construction projects. It is therefore appropriate that we as a responsible client enter into this agreement and commit to working with the appropriate trade unions, in order to achieve the highest standards in respect of; direct employment status, health & Safety, standard of work, apprenticeship training and the implementation of appropriate nationally agreed terms and conditions of employment. The following shall be a requirement for all contractors and their supply chain engaged by this Authority: -

1. All parties recognise that the highest level of compliance with current HMRC regulations must be achieved where public funds are utilised. It is therefore a contractual requirement that all operatives are directly employed on a PA YE basis under a contract of employment. Furthermore the use of intermediary pay roll company will be prohibited on all contracts.
2. Health and Safety of workers on all of our construction projects is paramount. It is therefore a requirement that all contractors rigorously implement and adhere to our minimum standards for health and safety, as set out in our procurement documents. In addition we require all contractors to provide quality welfare facilities fit for purpose in

- accordance with the Construction Design and Management Regulation of 2015.
3. It is a recognised fact that the presence of trade union safety representatives significantly improves safety in the workplace. Contractors and their supply chain are required to work collaboratively with the appropriate trade unions to identify and implement reasonable real-world initiatives.
  4. The Authority requires all projects to be completed to the highest standard, so as to meet the aspirations of the residents of this Authority. In order to achieve this it is recognised that it is necessary that all workers are competent and have the appropriate level of skill to carry out the work they are employed to do. To assist in the achievement of this goal the Authority's contractors and their supply chain will ensure they retain documented evidence that all workers are competent to carry out the work they have been employed to do. They will ensure that such evidence is retained in a way as to allow the Authority or its nominee's to audit the documentation. Possession of the recognised industry skills / grade card such as JIB or CSCS will be considered acceptable evidence
  5. The Authority is mindful of the industry skills shortage and the need to address this through appropriate apprenticeships, including adult training in up skilling. The Authority's contractors and supply chain will in consultation with the Authority and other interested parties develop and implement a programme that addresses the skills shortage and provides training opportunities to local residents.
  6. The Authority recognises the right of all construction workers to be employed under and to be protected by the appropriate national industry collective agreement. The Authority requires full compliance with all appropriate national agreements applicable to the construction industry.
  7. All contractors and their supply chain will accept the right of any trade union that is a signatory to an appropriate national agreement, to appoint shop stewards, workplace health & safety representatives and Union Learning Reps. All trade union accredited representatives will be granted appropriate time and facilities to carry out their responsibilities.
  8. The Authority, its contractors and their supply chain are committed to a fair and transparent recruitment policy. All contractors and their supply chain will actively ensure that the engagement of labour is based on the individual's ability to meet the needs of the project and the specific tasks for which they are recruited to undertake.
  9. The Authority its contractors and their supply chain agree it's not acceptable for anyone to use or make reference to any form of blacklist.
  10. The Authority recognises the benefit trade unions bring to the workplace and the rights of workers to hear from trade union representative. The Authority's contractors and their supply chain are required to allow access to nominated trade union officer from trade unions that are signatories to the appropriate national agreements. Access shall mean access to welfare facilities during working times so

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| as to allow them to consult with their members and potential members.  |                |
| 11. The Authority supports the Get Britain Building campaign, which is aimed at supporting and sustaining the British construction industry. Consequently, all relevant construction contracts will be required to comply with our Authority's Sustainable Buying Standard for Highways and Construction Materials, which requires structural steel and other relevant materials to be covered by BES 6001 Responsible Sourcing of Construction Product certification, or equivalent". |                |
| <b>11. PETITIONS</b>   |                |
| To receive petitions in accordance with the Council's Petition Scheme.   |                |
| <b>12. MINUTES</b>   |                |
| To confirm the minutes of the meeting of the Council held on 20 March 2018.  | <b>5 - 14</b>  |
| <b>13. OUTCOME OF PLANNING PEER CHALLENGE - UPDATE AND CONSTITUTIONAL CHANGES</b>  |                |
| Report of the Strategic Director of Place<br>Presented by the Regeneration and Planning Portfolio Holder   | <b>15 - 40</b> |
| <b>14. RECOMMENDATIONS OF THE INDEPENDENT REMUNERATION PANEL - LOCAL PLAN COMMITTEE CHAIR ALLOWANCE</b>  |                |
| Report of the Head of Legal and Commercial Services<br>Presented by the Corporate Portfolio Holder   | <b>41 - 46</b> |
| <b>15. APPOINTMENT OF COMMITTEES AND GROUPS, ELECTION OF CHAIRMEN AND DEPUTY CHAIRMEN</b>  |                |
| Report of the Head of Legal and Commercial Services<br>Presented by the Corporate Portfolio Holder   | <b>47 - 54</b> |
| <b>16. APPOINTMENT OF REPRESENTATIVES ON COMMUNITY BODIES</b>  |                |
| Report of the Head of Legal and Commercial Services<br>Presented by the Corporate Portfolio Holder   | <b>55 - 58</b> |
| <b>17. SCHEDULE OF MEETINGS 2018/19</b>  |                |
| Report of the Head of Legal and Commercial Services<br>Presented by the Corporate Portfolio Holder   | <b>59 - 62</b> |
| <b>18. MEMBER CONDUCT ANNUAL REPORT 2017-18</b>  |                |
| Report of the Head of Legal and Commercial Services<br>Presented by the Corporate Portfolio Holder   | <b>63 - 70</b> |