

Meeting	<b>COALVILLE SPECIAL EXPENSES WORKING PARTY</b>
Time/Day/Date	6.30 pm on Tuesday, 19 April 2016
Location	Board Room, Council Offices, Coalville
Officer to contact	Democratic Services (01530 454512)

All persons present are reminded that the meeting may be recorded and by attending this meeting you are giving your consent to being filmed and your image being used. You are kindly requested to make it known to the Chairman if you intend to film or record this meeting.

The Monitoring Officer would like to remind members that when they are considering whether the following items are exempt information under the relevant paragraph under part 1 of Schedule 12A of the Local Government Act 1972 they must have regard to the public interest test. This means that members must consider, for each item, whether the public interest in maintaining the exemption from disclosure outweighs the public interest in making the item available to the public.

## AGENDA

Item	Pages
<b>1. APOLOGIES FOR ABSENCE</b>	
<b>2. DECLARATIONS OF INTEREST</b>	
<b>3. MINUTES OF THE PREVIOUS MEETING</b>	
To confirm the minutes of the meeting held on 15 December 2015.	<b>3 - 8</b>
<b>4. 2016/17 EVENTS UPDATE</b>	
Report of the Cultural Services Team Manager	<b>9 - 10</b>
<b>5. CAPITAL PROJECTS UPDATE</b>	
The report of the Leisure Services Team Manager	<b>11 - 16</b>
<b>6. COALVILLE SPECIAL EXPENSES - 2015/16 FORECAST OUTTURN AND CAPITAL PROGRAMME</b>	
The report of the Head of Community Services	<b>17 - 20</b>



## **7. DATES OF FUTURE MEETINGS**

Thursday, 7 July 2016 (provisional)  
Thursday, 13 October 2016 (provisional)  
Thursday, 15 December 2016 (provisional)  
Tuesday, 25 April 2017 (provisional)

### **Circulation:**

Councillor J Geary (Chairman)  
Councillor R Adams (Deputy Chairman)  
Councillor N Clarke  
Councillor J Cotterill  
Councillor D Everitt  
Councillor J Legrys  
Councillor P Purver  
Councillor M Specht  
Councillor M B Wyatt

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Board Room, Council Offices, Coalville on TUESDAY, 15 DECEMBER 2015

Present: Councillor J Geary (Chairman)

Councillors R Adams, N Clarke, J Cotterill, D Everitt, J Legrys and M Specht

Officers: Mr J Knight, Mr J Richardson, Mrs A Bexton, Mrs C Ridgway and Mrs R Wallace

## **19. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors P Purver and M B Wyatt.

## **20. DECLARATIONS OF INTEREST**

Councillor J Legrys declared a non pecuniary interest in any reference to Hermitage FM due to his involvement with the organisation.

Councillor J Geary declared a non pecuniary interest in item 4 – Capital Projects update as a regular supporter of Coalville Town FC.

## **21. MINUTES OF THE PREVIOUS MEETING**

Consideration was given to the minutes of the meeting held on 13 October 2015.

Councillor J Legrys commented that a visit to Broom Leys Allotments had still not been arranged and asked for an update. Councillor J Geary informed Members that Councillor M B Wyatt had advised that a visit would be arranged for May 2016 when the weather improved.

RESOLVED THAT:

The minutes of the meeting held on 13 October 2015 be approved and signed by the Chairman as a correct record.

## **22. CAPITAL PROJECTS UPDATE**

The Head of Community Services introduced Catherine Ridgeway, the Community Focus Officer for Coalville and the surrounding area. Her role was to support community groups and parishes, and her input could be valuable for the working group with the various projects.

The Leisure Services Team Manager presented the report to Members and provided the Working Party with an update on each of the ongoing projects.

### Coalville Park Improvements – Peace Garden

It was confirmed that the project was now completed and the well attended official opening was held on 3 November. Feedback received by officers was very good. The Leisure Services Team Manager thanked Angela Bexton for her work in managing the project.

### Owen Street Recreation Ground – Changing Room Development

Building works were underway and was on schedule to be completed in April 2016. It was planned for the official opening to take place in July 2016 and would be marked by a marquee game for Coalville Town Football Club.

Chairman's initials

Thringstone Miners Social Centre

Members were informed that work had not really progressed since the last meeting due to a Thringstone Miners Social Centre officer absence but was now being moved forward.

Cropston Drive BMX Track and Wheeled Sports Facility

Unfortunately, contrary to the report the proposals and costings were not available at the meeting; the Leisure Services Team Manager confirmed that it would be circulated to Members before Christmas.

Urban Forest Park, Coalville – Footway and Drainage Improvements

It was confirmed that work had been completed and positive comments received.

Councillor J Legrys reported that part of the Boardwalk had been vandalised and asked officers to look into it. He also added that it was a very successful project but the people are not aware of it, he suggested more signage be erected.

The Head of Community Services reported that he had received comments regarding the name of the park as it was not clear what it was. He suggested that Members consider a new name and to look at some suggestions at the next meeting. Members were in agreement. The Leisure Services Team Manager confirmed that he would arrange a press release to publicise the park.

Thringstone Bowls Club Toilet Block

The Head of Community Services commented that it had been a fantastic funding project and suggested that Members may want to visit the club with an official celebration event. Members were interested in attending an event.

It was also noted that whilst the total cost of the works is still confirmed as £25,422, BIFFA have confirmed that the amount required by a third party would be £2,606, which was slightly more than the £2,500 originally requested. Members agreed the additional funding request.

Melrose Road Green Gym

Images of various pieces of Green Gym equipment were made available for Members to see during discussions. Quotes received from contractors were between £10,500 and £13,700.

Benches in Thringstone

An image of the type of bench quoted for was available for Members to see during discussions. The cost of the bench was £430 and installation would cost between £60 to £170.

Thringstone Miners Social Centre Training Pitch

Members were asked to consider allocating up to £5,000 towards the training pitch project as this would constitute the 10 percent third party contribution needed to apply for the remaining funding required. Members agreed the funding allocation.

Scotlands Playing Field Play Hub

The Leisure Services Team Manager informed Members that the project had not been moved any further forward due to the issues at Lillehammer Drive. Councillor J Legrys asked officers to progress the issues before the next meeting.

Memorial Trees

Chairman's initials

Work was being undertaken on identifying potential locations and types of trees for planting. It was suggested that this project be progressed in the 2017/18 financial year as the planting would not take place until 2018. Members were in agreement.

#### Variable Message Signs

It was reported that the Community Focus Officers were currently liaising with the Leicestershire County Council regarding the message signs and it seemed that the process may include establishing a speed watch programme in hotspot locations which would require volunteers.

It was agreed for the Community Focus Officer to contact Members to identify hot spot locations to be used in a press release to encourage volunteers to help with the speed watch programme. An update would be provided at the next meeting.

#### Coalville Town Guide

Members were updated that the initiative was being discussed in a range of forums to try and clarify the objectives of the leaflet and other examples of town guides were being sourced.

Councillor J Legrys expressed his disappointment in the project as it was taking too long. He reported that money had been allocated to a similar project in 2008 as part of the Coalville Town Centre Partnership which had never been used and asked the Head of Community Services to look into whether the money and information collated was still available. The Head of Community Services agreed.

The Chairman also expressed his disappointment as the project started in the summer and six months later it was still in the early discussion stage, he explained that business people were becoming frustrated due to the lengthy process.

#### Flag Pole at front of Council Offices

The project was now completed and was very successful.

#### Pheonix Green Bridge Mural

Officers would be looking at how the mural on Pheonix Green Bridge and the mural next to the former bus depot could be refreshed and the associated costs. The Head of Community Services confirmed that the local school would need to be consulted but the refresh would hopefully be completed in the summer.

#### Improved Signage

Leicestershire County Council was close to finalising their signage review for Coalville with brown signs being installed in the coming weeks.

#### Coalville – Grass/Verge Maintenance

The Head of Community Services reported that Leicestershire County Council had confirmed that they would be increasing their urban grass cuts from five cuts to six cuts in 2016. Members agreed to wait to see the impact of this increase before agreeing to fund the additional one off works within Coalville on an annual basis.

The Leisure Services Team Manager reported that a request had been received for an additional salt bin on Bedale Avenue but as the cut off point to apply to Leicestershire County Council was during the summer, an application would be made next year. The average cost for a salt bin was £200 to £250. Members raised concerns as they felt that the salt bin was desperately needed and waiting till next year to apply was not good for the area. Councillor J Legrys suggested that the District Council purchase a salt bin independently and arrange for it to be sited. The Head of Community Services explained

Chairman's initials

that applications had to be made through the formal procedure as it was Leicestershire County Council's land and they would need to assess the area before agreeing to the installation of the salt bin. The Leisure Services Team Manager agreed to notify Leicestershire County Council of the dangers of the area and to request a salt bin. He agreed to circulate the response to Members of the Working Party.

RESOLVED THAT:

The progress update on 2015/16 Capital Projects be noted.

RECOMMENDED THAT:

The original £2,500 agreed for the Thringstone Bowls Club toilet block be increased to £2,606.

### **23. 2015/16 EVENTS UPDATE**

The Cultural Services Officer presented the report to Members and provided an update on each event.

#### Christmas Lights Switch on Event

The Christmas light switch on event combined with the Coalville Town Team food and drink event was well supported by the community and received significant media coverage.

Councillor J Legrys commented that it was a great event with lots of people movement around the area even though it was extremely cold. He suggested that Christmas lighting be erected inside the market as well as outside in future. The Head of Community Services agreed to look into it.

Councillor M Specht also felt that it was a great event, especially the fireworks which he could see from Swannington.

#### Coalville Christmas Decorations

The total cost of organising the Christmas tree in memorial square was £2,370 and would be funded by Coalville Special Reserves as previously agreed. The tree would be an annual cost but the trees lighting would be incorporated into the new Field and Lawn contract. Members were very positive about the Christmas Decoration in Coalville and agreed it was a measured improvement from previous years. The Chairman commented that the tree looked lovely and it had withstood the high winds which was his main concern.

#### 2016/17 Proposed Events

The Cultural Services Officer reported that the Coalville Town Team would not be holding the usual events next year and would be looking at alternative projects. This would give the opportunity for the proposed events to be a little different in 2016 for example incorporating food and drink stalls into our events.

Councillor J Legrys stressed the importance of co-ordination between officers, the precinct owners and the Coalville Town Team to make sure there was no duplication of work.

RESOLVED THAT:

The 2015/16 events progress update be noted.

Chairman's initials

**24. COALVILLE SPECIAL EXPENSES - PERIOD 7 ACTUALS, FORECASTED OUTTURN AND DRAFT BUDGET 2016/17**

The Head of Community Services presented the report to Members and highlighted the forecast overspend due to the reduced burial income at Broomleys Cemetery. He reported that the impact of the overspend would affect the end of year balances and advised Members to be cautious when allocating funds. He added that this was not unusual but it was significant. Members agreed to wait until April before making any further funding decisions.

RESOLVED THAT:

- a) The period 7 actuals and forecasted out turn be noted.
- b) It be noted that the 2016/17 Revenue Budgets were currently being drafted.
- c) The Capital Scheme funding position be noted.

**25. DATE OF NEXT MEETING**

The next meeting would be held on Tuesday, 19 April 2016 at 6.30pm in the Boardroom.

The meeting commenced at Time Not Specified

The Chairman closed the meeting at 7.50 pm

Chairman's initials

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## NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

## COALVILLE SPECIAL EXPENSES WORKING PARTY – 19 APRIL 2016

Title of report	<b>2016/17 EVENTS UPDATE</b>
Contacts	Head of Community Services <a href="mailto:john.richardson@nwleicestershire.gov.uk">john.richardson@nwleicestershire.gov.uk</a>  Cultural Services Team Manager <a href="mailto:goff.lewis@nwleicestershire.gov.uk">goff.lewis@nwleicestershire.gov.uk</a>
Purpose of report	To update members with regards to 2016/17 events and projects funded within the Coalville Special Expense Area
Recommendations	<b>THAT THE WORKING PARTY</b>  <b>1) NOTE THE PROGRESS UPDATE ON 2016/17 EVENTS</b> <b>2) CONSIDERS THE DATE OPTIONS FOR CHRISTMAS LIGHTS SWITCH ON 2016</b>

## 1.0 EVENT PROGRAMME UPDATE FOR COALVILLE

## 1.1 2016/17 Proposed Events Programme

<b>2016/17 PROPOSED COALVILLE EVENTS</b>	<b>2015/16</b>	<b>2016/17 Budget</b>
<b><u>11 June – Proms in the Park</u></b> (Including the Queen's 90 <sup>th</sup> Birthday celebrations.)	<b>£3,000</b>	<b>£3,000</b>
<b><u>12 June – Picnic in the Park</u></b> (including new performance area, walkabouts, rugby village, and quality live music)	<b>£11,500</b>	<b>£12,200</b>
<b><u>19 August – Coalville by the Sea</u></b> Family by the sea event	<b>£1,800</b>	<b>£1,800</b>
<b><u>26 November or 3 December – Christmas Lights Switch On</u></b> If 3 December Free car parking proposed for 3/10/17/24/31 December 2016	<b>£8,000</b>	<b>£8,000</b>
<b>Totals</b>	<b>£24,300</b>	<b>£25,000</b>
<b>Coalville Christmas Decorations</b>	<b>£15,500</b>	<b>£16,000</b>

## 1.2 **St Georges Day**

The Council will be flying flags from the Council building, the Clock Tower and Coalville Market on Saturday 23<sup>rd</sup> April

## 1.3 **Proms/Picnic in the Park Saturday 11/Sunday 12 June - to celebrate the Queens 90<sup>th</sup> Birthday**

The weekend programme commences with Proms in the Parks (6.00 p.m. - 9.30 p.m.) and this event will showcase the New Orleans Heat Jazz Band and Ashby Big Band.

On the following day there will be bands performing at Picnic in the Park including Elbow Jane, Jive Aces and a Queen Tribute band. There will also be a performance area for local organisations to entertain friends and family, coupled with a professional acrobatics act called the Black Eagles.

A Lancaster Bomber fly past (subject to weather conditions) will take place during the afternoon (time to be confirmed in early June). Other activities to compliment the Picnic in the Park event will include community stalls, arts and craft activities, children's rides, youth drama, marching band, giant heron walkabout, food and drink and a rugby village organised in the tennis court area. Local schools will also be painting giant boards, which will be used to decorate Coalville Park.

In addition to these celebrations and for members to note there will be 2 'Lighting the Beacon' events taking place across the District on Thursday 21 April at 7.30 p.m. to celebrate the Queen's 90<sup>th</sup> Birthday. Breedon on the Hill Parish Council and Aggregate Industries (Bardon Hill) will be coordinating their respective events.

## 1.4 **Coalville by the Sea**

The original date of 5 August has been put back by two weeks in order to avoid a clash with a Belvoir Centre event which will include animals for childrens to see and touch.. It is also proposed to offer two mini August events led by the Market in order to promote an event every Friday throughout August.

## 1.5 **Christmas Lights Switch On Event**

Due to the District Council no longer providing officer support for the direct delivery of Ashby events it is now possible for the light switch on events in Ashby and Coalville to be held on the same day ie Saturday 3 December as our resources will not be so stretched. It has been commented on in the past that holding a lights switch on in November is too early, by agreeing 3 December this would alleviate that criticism. In order to maintain 5 free car parking Saturdays in December it would be proposed to offer 3, 10, 17, 24 and 31, this works particular well this year as it will include Christmas Eve and New Years Eve.

## NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

## COALVILLE SPECIAL EXPENSES WORKING PARTY – 19 APRIL 2016

Title of report	<b>CAPITAL PROJECTS UPDATE</b>
Contacts	<p>Head of Community Services 01530 454832 <a href="mailto:john.richardson@nwleicestershire.gov.uk">john.richardson@nwleicestershire.gov.uk</a></p> <p>Leisure Services Team Manager 01530 454602 <a href="mailto:jason.knight@nwleicestershire.gov.uk">jason.knight@nwleicestershire.gov.uk</a></p>
Purpose of report	To update members with regards to Capital Projects within the Coalville Special Expense Area
Recommendations	<p><b>THAT THE WORKING PARTY</b></p> <ol style="list-style-type: none"> <li><b>1) NOTE THE PROGRESS UPDATE ON 2015/16 CAPITAL PROJECTS</b></li> <li><b>2) CONSIDER PROPOSALS FOR 2016/17 CAPITAL PROJECTS</b></li> <li><b>3) CONSIDER IF THEY WISH TO HAVE A PRESENTATION FROM A MOBILE VEHICLE ACTIVATED SIGN SUPPLIER</b></li> </ol>

**1.0 2015/16 CAPITAL PROJECTS UPDATE****1.1 Owen Street Recreation Ground – Changing Room Development – £115,563 (£30,563 S106, £85,000 CSE)**

Building works on the new changing pavilion are now well underway. It is anticipated that works will be completed in late May/early June 2016.

It is anticipated that a formal opening will take place in July 2016 (which will be supported by NWLDC Event officers) and will be marked by a marquee game for Coalville Town Football Club, which the club are in the process of arranging.

**1.2 Thringstone Miners Social Centre – £4,913**

Thringstone Miners Social Centre Trustee's are still working with NWLDC officers to identify sources of funding to convert the former Clover Place play area into a sports training area. As agreed by Members of the Working Party, the project has been split into 3 phases with the £4,913 allocated to the project being earmarked for phase 1.

- Phase 1 - Obtain planning permission and divert the footpath
- Phase 2 - Erect fencing to secure the area
- Phase 3 - Undertake surface works

The total costs of the project are estimated at approximately £45-50,000 dependent upon the exact size of the training area. This is broken down into the following:-

- Planning permission and footpath diversion £6,000
- Fencing £9,000
- Surface works and seeding £30-35,000

At the request of the Working Party Members, consultation was undertaken with local residents in advance of phase 1 through the distribution of flyers to households. 1 response was received objecting to the proposal which has been replied to by the Chair of the Trustee's. Given the very limited response, the planning and footpath diversion applications have now been submitted and are in the process of going through formal consultation.

In the meantime, officers are continuing to work with the Trustee's to try and secure further funding to deliver phase 2 and phase 3 of the project. It is possible that a funding application could be submitted to the BIFFA Main Grants Scheme which accepts applications of upto £50,000. However, this would require a third party contribution of 10%.

**1.3 Cropston Drive BMX Track and Wheeled Sports Facility – Balance £7,533.49**

Proposals and costings have been developed and have been circulated to Members of the Working Party for consideration. Improvement works focus on the surrounds to the main car park area, the pedestrian entrance, the hardcourt basketball area and the hedge line. Works will be phased for delivery throughout the year.

**1.4 Urban Forest Park, Coalville – Balance £6,955.50 (\$106 funding)**

As there is still an outstanding amount of \$106 funding, officers will present back to the next meeting suggestions around how best this could be used. Initial suggestions, are on early years play equipment themed to existing forest/adventure style to complement what is already on site and more picnic style tables to facilitate a family summer picnic experience.

Members had also requested that officers give consideration to renaming the park which could be linked/timed to the aforementioned investment. Initial ideas include but are not limited too:-

1. Coalville Forest Park
2. Forest Adventure Park
3. Coalville Forest Adventure Park

If members support the above developments, it is proposed to recommend to cabinet that a name change is considered and a community consultation exercise undertaken.

Officers have also started to promote the site more through identifying the park on google maps as it was not listed (allowing it then to be listed on Trips Advisor Days Out), putting photographs on our website and including it in 'Days Out for Kids' guides.

**1.5 Thringstone Bowls Club Toilet Block - £2,606**

The following email was received from Thringstone Bowls Club on 7 March 2016:-

*As you are aware, Thringstone Bowling Club have recently been fortunate in securing a grant of just over £26,000 from the Biffa Award fund.*

*I would like to express my heartfelt thanks to you and to North West Leicestershire District Council for all the support that you have given to the Club and acknowledge the*

*contribution that you made towards our Biffa Award Application which helped us to secure the funding for the new toilet block. Indeed, without your support as a Third Party Contributor we would have had no chance at all.*

*With the new toilet block installed and other recent upgrades to our facility, which again you provided great support towards, the project will offer an even better quality bowling and social experience and will contribute towards increasing club membership and further enhance the community aspect of the club. You are also aware that over the past three years the club has taken part in the schools partnership scheme with local schools to introduce the game of bowls to youngsters, culminating in setting up a Junior Section in the club this coming season. The Biffa Award will support this initiative.*

*We are working towards the installation of the new toilet block in early May for use during the coming season. The ground-works for the building is being done by club volunteers.*

*Thank you again for your support. If you wish, you will be able to keep abreast of the progress of our project as it unfolds on our Club website, [www.thringstonebowlingclub.org.uk](http://www.thringstonebowlingclub.org.uk).*

*Thank you again*

## **2.0 2016/17 POTENTIAL CAPITAL PROJECTS**

### **2.1 Melrose Road Green Gym - £12,000**

Indicative costings and illustrations of equipment were circulated at the last meeting. Whilst prices of equipment vary considerably and a procurement process would need to be followed, it is anticipated that £12,000 would cover 4 pieces of equipment.

### **2.2 Bench in Thringstone - £600**

An image of a proposed bench was circulated at the last meeting and a cost for installing a bench is £600. A site visit has been undertaken with the ward member and an update will be given at the meeting.

### **2.3 Thringstone Miners Social Centre Training Pitch - £5,000**

Members may wish to consider allocating £5,000 towards the training pitch project. As highlighted in point 1.2, this would constitute the 10% third party contribution that would then allow the Trustee's to submit a funding application to the BIFFA Main Grants Scheme for the outstanding amount required to deliver the project (this would be similar to the Thringstone Bowls Club toilet project).

### **2.4 Scotlands Playing Field Play Hub**

It has previously been agreed by the group to defer any work on identifying improvements to Scotlands Playing Field until the situation regarding the relocation of Lillehammer Drive MUGA had been resolved. Discussions are on-going with Barretts and it is hoped that a timeline for resolving the long standing issue at Lillehammer will be available for the next meeting.

### **2.5 Memorial Trees - £2,000**

A request has been received from Members for officers to consider planting trees in various locations throughout the Coalville area in the run up to 2018 (100 year mark) in memory of the end of World War 1 and of everyone who lost their lives during the war. These would be funded through a combination of Coalville Special Expense funding

and external funding with a possible ceremony to commemorate the occasion and the planting scheme. Officers have identified the Urban Forest Park as a potential location for the planting of 10 trees (maybe to create a feature such as an avenue or a corridor) at a cost of approximately £2,000. Officers will arrange to meet onsite with relevant Members to discuss further.

## 2.6 **Mobile Vehicle Activated Signs**

These are generally used on metal lamp posts (not concrete or telegraph posts) that are already in place. If no metal lamp posts are available LCC will consult with NWLDC over putting suitable posts in at our expense. The costs of the units are around £3,000.

The basic process to have these installed:

- Sign and return a required Memorandum of Understanding, which is an agreement between NWLDC and LCC on the management of the MVAS signs.
- Have a site meeting with LCC to discuss the suitability of desired locations.
- Agree that the map showing the sites, produced as a result of the site meeting, is correct.
- LCC will then arrange to have the lamp posts inspected for suitability (this stage is currently running 6 months behind schedule)
- NWLDC to purchase the preferred unit and use.

LCC have suggested that members consider inviting a supplier of the signs to make a presentation to the next Coalville Special Expenses meeting.

Grounds maintenance have quoted for moving the signs every 3 weeks and the total cost per move is £55 x 17 per annum = £935.00 pa.

## 2.7 **Coalville Town Guide**

This initiative has been discussed with the Interim Head of Economic Regeneration and Communications who advise that with a significant corporate focus on Coalville that it should be considered by Coalville Project but later in year once a number of wider strategies and further work has concluded.

## 2.8 **Phoenix Green Bridge Mural £3,649**

The Phoenix Green bridge project was completed in 2007 at a total cost of £8,727. The project was a community initiative which included workshops delivered by Mantle Lane Arts. Local children helped design and paint the mural. It has been identified that the mural is requiring attention due to graffiti and wear and tear and is in need of restoration. In preparation for the restoration, the mural and surrounding area should be cleaned and a quotation for this work has been received by our street cleansing team for £75. Painting of the black steelwork on the panels that surrounds and runners on the path side only of the bridge on Phoenix Green is required. The quotation received by grounds maintenance team is £1,060. A quotation to restore the paintwork on the panels has been received by the original artist who worked on the project. Artists anonymous have quoted £2,514 which will include a coating of anti-graffiti lacquer. Estimated completion time is 5 days. Total cost of the restoration project £3,649.00. Contact has been made with several departments within LCC to seek a contribution to the restoration however they were unable to commit to any financial contribution.

## 2.9 **Former Arriva Bus Depot Wall**

The wall is in poor condition in places with some surface of the bricks coming away. Parts of the wall have been repaired with new brickwork. The mural itself is in very

poor condition with paint peeling. The artist who originally painted the wall has stated that the wall is in too poor condition to paint over and this would need to be replaced or rendered. The cost of a new project which incorporated community engagement and workshops would cost between £8,000 - £10,000.

The former Arriva bus depot has been purchased with a view to becoming a car showroom. The new owner has submitted an application for planning permission to improve the frontage of the building. There is a meeting arranged between planning and the new owner and it has been requested that their future plans/thoughts for this mural be considered.

2.10 **Improved Signage**

LCC are finalising their signage changes for Coalville it is proposed to revisit signage later in the year once LCC have completed their programme of works.

**3.0 2016/17 POTENTIAL GROUNDS MAINTENANCE WORKS**

**3.1 Coalville – Grass/verge maintenance - £4,000**

It was agreed by Members to reconsider this once the impact of LCC increasing the frequency of their urban grass cuts from 5 to 6 per annum had been assessed.

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# **NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL**

## **COALVILLE SPECIAL EXPENSES WORKING PARTY – 19 APRIL 2016**

Title of report	<b>COALVILLE SPECIAL EXPENSES – 2015/16 FORECAST OUT TURN AND CAPITAL PROGRAMME</b>
Contacts	<p>Head of Community Services 01530 454832 <a href="mailto:john.richardson@nwleicestershire.gov.uk">john.richardson@nwleicestershire.gov.uk</a></p> <p>Financial Planning Manager 01530 454707 <a href="mailto:pritesht.padaniya@nwleicestershire.gov.uk">pritesht.padaniya@nwleicestershire.gov.uk</a></p>
Purpose of report	To inform Coalville Special Expense Working Party of the forecast outturn and capital programme
Recommendations	<p><b>THAT THE WORKING PARTY</b></p> <p><b>1) NOTES THE 2015/16 FORECAST OUT TURN</b></p> <p><b>2) NOTES THE CAPITAL SCHEME PROGRAMME AND ADVISE OF ANY PREFERRED SCHEMES FOR CABINET APPROVAL AND PROGRESSION SUBJECT TO FINAL OUTTURN</b></p>

### **1.0 2015/16 FORECAST OUTTURN**

- 1.1 The forecast outturn is set to be over spent by £31,985, however this figure includes a range of items listed below which have been agreed throughout the year and funded from balances totalling £17,205.

Approved items funded from balances include:

- a) Coalville Peace Garden £7,000 Completed
- b) Owen Street Tree works £1,800 Completed
- c) Proms In The Park £1,500 Completed
- d) Highway verge additional work £1,400 (securing £1,400 match funding) Completed
- e) Market Hall signage £3,000 (not purchased to date)

Main reason for forecast overspend:

- a) Broomleys Cemetary reduced burial income £11,500

## **2.0 CAPITAL PROGRAMME**

- 2.1 There is currently an unallocated provision of approximately £12,000 as reported at December's meeting.
- 2.2 The Deputy S151 Officer has advised that a prudent level of reserves is 10% of annual recurring expenditure. Our estimated expenditure is around £430,000 (2016/17). Therefore a prudent level of reserve would be around £43,000.
- 2.3 Members are therefore advised to consider the proposed Capital projects in the earlier report and advise officers of preferences for progression in order that these can be considered by Cabinet and final costings/work programme can be presented to the next meeting. It is not advised for any work to be progressed at this point as accounts have yet to confirm the final outturn for 15/16.

# COALVILLE SPECIAL EXPENSES 15/16 - FORECASTED OUTTURN

	2015/16	
	Original Estimate	Forecasted Outturn
	£	£
Parks, Recreation Grounds, Open Spaces & War Memorials	280,820	280,930
Broomley's Cemetery	10,960	21,631
One Off Grants	3,000	1,750
Coalville Events	42,810	47,798
RCCO	10,000	10,000
<b>TOTAL SPECIAL EXPENSES (Net Cost Of Service)</b>	<b>347,590</b>	<b>362,108</b>
Service Management recharges	81,750	81,750
<b>ANNUAL RECURRING EXPENDITURE</b>	<b>429,340</b>	<b>443,858</b>
<b>FUNDED BY:</b>		
Use of Reserves	3,992	18,510
Precept	363,328	363,328
Localisation of Council Tax Support Grant	62,020	62,020
	<b>429,340</b>	<b>443,858</b>
BALANCES 1st APRIL	87,632	96,895
CONTRIBUTION FROM RESERVE	-3,992	-18,510
CONTRIBUTION TO EARMARKED RESERVE (CV Market)	0	-3,000
<b>BALANCES 31st MARCH</b>	<b>83,640</b>	<b>75,385</b>

## 2015/16

1. The 15/16 CV Special Expenses outturn figure is forecast to be overspent, leading to a contribution from balances in the region of £22k.

2. The forecasted overspend does include the following approved additional expenditure of £17,205:

Peace Garden in Coalville Park £7,142

Owen Street tree work £1,750

Further one off Highway Verge improvements to Bardon Rd, Phoenix Green, Ashby Rd £1,443

Events - Proms in the park £1,000 & Improved event signage £500

Christmas lights £1,400 & Tree £970

Market signage £3,000

3. The other major in year variances are:

i. Broomleys Cemetery

Reduced burial income £12k but reduced operational exp -£1.5k.

ii. Parks & Rec grounds

Reduced salary for seasonal operative -£2.4k, repairs & operational purchases -£7.5k & electricity -£3.8k,

but increased grounds maintenance costs +£3.6k. Additional costs relate to maintenance of new sites which are partly funded by commuted sums but only for 5 years.

(Burgess Rd, Kendrick Close, Stadium Close, Staple Drive, Buttercup drive/Daisy close)

iii. Events

Increasesd events expenditure +£1.5k but reduced grants -£1.3k

4. At this stage the outturn figures are forecasted figures and could change during the final accounts process.

<b><u>OTHER CV SPECIAL EXPENSE RESERVES</u></b>	Balances 01.04.15	Contributions 15/16	Actual & Committed Exp 15/16	Balance as at 31.03.16
<b><u>EARMARKED RESERVES</u></b>	£	£	£	£
CV MEMORIALS - MAJOR REPAIRS/VANDALISM	2,740	0	0	2,740
CV MARKET - NEON SIGNAGE	0	3,000	0	3,000
<b><u>ASSET PROTECTION RESERVES</u></b>				
CEMETERY/RECREATION GROUND	27,479	9,000	4,000	32,479
S106 PLAY AREA/OPEN SPACE MTCE (committed for future years)	15,928	0	4,137	11,791
	46,147	12,000	8,137	50,010
<b>19</b>				

## **SPECIAL EXPENSES - CAPITAL PROGRAMME**

<b>Code</b>		<b>BUDGET</b>	<b>ACTUAL EXPENDITURE</b>	<b>COMMITMENTS</b>	<b>31.03.16 BALANCE</b>
	<u>FUNDING</u>	£	£	£	£
	BALANCE B/FWD 01.04.15 (ASSET PROTECTION)	102798.80			
	REV CONTRIBUTION TO CAPITAL SCHEMES	10000.00			
	S106 Funding	69587.84			
	515 Funding	2283.49			
	TOTAL FUNDING	184670.13			
	<u>CAPITAL PROGRAMME</u>				
7342-1511	Owen Street - Floodlights upgrade	778.93			778.93
7339-1511	Owen Street - Changing room development (£85k APF)	115,562.86	55,091.60		60,471.26
7330-1511	Cropston Drive BMX track (£7.5K APF)	9,783.49	2,250.00		7,533.49
7396-1511	Thringstone Miners Social centre	4,913.35	2,092.85		2,820.50
7331-1511	Urban Forest Park - Footway & Drainage improvements	39,024.98	32,069.48		6,955.50
7332-1511	Thringstone Bowls Club Toilet Block	2,605.65	2,605.65		-
	TOTAL BUDGETED EXPENDITURE	172,669.26	94,109.58	-	78,559.68
	<b>UNALLOCATED FUNDING</b>	<b>12,000.87</b>			